



Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
DEEMED TO BE UNIVERSITY

University with Graded Autonomy Status
(An ISO 21001 : 2018 Certified Institution)
Periyar E.V.R. High Road, Maduravoyal, Chennai-95, Tamilnadu, India.



Minutes of the Students Grievance Redressal Committee:

The Students Grievance Redressal Committee meeting was held on 22nd July, 2016 at 3.00 p.m. in the Office of the Seminar Hall (Anna Block).

The Agenda for the meeting was taken up and discussed.

To ensure that the circulars/guidelines issued by UGC/AICTE on matters relating to Student Grievance Redressal are displayed in the notice board and also in the University website:-

The members were informed by the Chairperson to view the UGC/AICTE websites for any circulars issued by them and also to see that these circulars are brought to the notice of the students by displaying.

To see that the ISO format for receiving student grievances reported is issued to all HoD's.

It was confirmed that the ISO format with regard to student suggestions and grievances have been circulated to all the HoD's, to be issued to students who request them.

To discuss with the House keeping In-charge on the issues reported

With regard to students request for the cleanliness of the washrooms, the House keeping In-charge was instructed to maintain the washrooms neat and clean.

To discuss with the Site Office In-Charge

Students have requested to increase the number of benches in the class room; it was suggested to the site office in-charge to repair the broken benches.

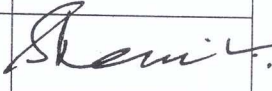

Such other matters suggested by members.

There was no other matter.

C.B. Palaniyandhi

[Signature]
CHAIRPERSON

Minutes of the Students Grievance Redressal Committee (22/07/2016)

S.No.	Name	Designation	Functional Designation	Signature
1.	Dr. S. Ramalingam	Professor, Management Studies	Chairperson	
2.	Dr. A. Shaw Nawas Khan M.S.	Medical Director, ACS Medical College & Hospital	Member	
3.	Dr. R. Rathika Rai	Professor, Department of Prosthodontics, TMDC&H	Member	
4.	Ar. Parisutharajan	Professor, B.Arch.	Member	
5.	Dr. Jayaprakash	Professor, Mechanical Engg.	Member	
6.	Dr. K. Selvam	Administrative Officer	Member	
7.	Dr. Radha Ramakrishnan	Liason Officer	Member	
8.	Mrs. M. Jayalakshmi	Warden Ladies Hostel	Member	
9.	Mr. Masilamani	Warden Gents Hostel	Member	

C.B. Palaniyandhi REGISTRAR
Dr M.G.R. Educational and Research Institute
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Minutes of the Students Grievance Redressal Committee :

The Students Grievance Redressal meeting was held on 31st October 2016 at 3.00 p.m. in the Seminar Hall (Anna Block).

The Agenda for the meeting was taken up and discussed.

To confirm the minutes of the previous meeting:-

Minutes of the previous meeting were discussed and confirmed.

To taken up the issues reported relating to Electrical Office and Site Office:-

Students have requested for sufficient number of fans in the class room . Electrical In-charge was requested for installing few more fans in the class rooms of the Mechanical Department, after an inspection.

Students have requested to repair the class room floor tiles, the Site Office In-charge was requested to make arrangements to fix the broken tiles in the class room and wherever necessary.

To discuss with the Hostel In-charge on the Issues reported:-

Students have requested to arrange netlons for windows in the hostel rooms. The Hostel In-charge was requested to make arrangements to fix netlons in the hostel rooms.

Shortage of water supply especially when students return to their rooms from University is requested by the students, based on their request it was checked and measurement for water supply during evening hours is represented to the Site Office.

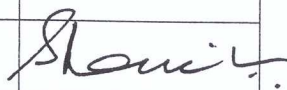
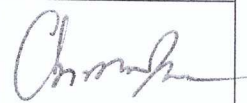


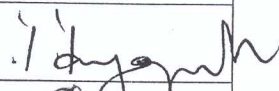
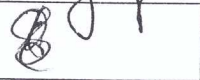
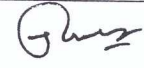

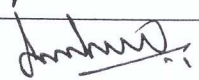
Such other matters suggested by members:-

There was no other matter.

C.B. P. [Signature]
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[Signature]
CHAIRPERSON

Minutes of the Students Grievance Redressal Committee (31/10/2016)

S.No.	Name	Designation	Functional Designation	Signature
1.	Dr. S. Ramalingam	Professor, Management Studies	Chairperson	
2.	Dr. A. Shaw Nawas Khan M.S.	Medical Director, ACS Medical College & Hospital	Member	
3.	Dr. R. Rathika Rai	Professor, Department of Prosthodontics, TMDC&H	Member	
4.	Ar. Parisutharajan	Professor, B.Arch.	Member	
5.	Dr. Jayaprakash	Professor, Mechanical Engg.	Member	
6.	Dr. K. Selvam	Administrative Officer	Member	
7.	Dr. Radha Ramakrishnan	Liason Officer	Member	
8.	Mrs. M. Jayalakshmi	Warden Ladies Hostel	Member	
9.	Mr. Masilamani	Warden Gents Hostel	Member	

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Minutes of the Students Grievance Redressal Committee:

The Students Grievance Redressal meeting was held on 27th February 2017 at 3.00 p.m. in the Seminar Hall (Anna Block).

To confirm the minutes of the previous meeting:-

Minutes of the previous meeting were discussed and confirmed.

To discuss on the students request for few more WIFI points inside the campus.

Students have requested to install few more wifi points, the System Manager was requested to make suitable arrangements.

To discuss with the purchase department

Students have requested to provide gloves; the Purchase department was requested to provide safety gloves to students during their practical classes.

To discuss with the Hostel In-charge on the Issues reported:-

Some of the hostel students have requested for improving the quality of food served in the mess, the Hostel In-charge was requested to do the needful.

As per the request from the Hostel students, the Site Office is suggested to check and ensure no leakage of water in Hostel Campus.

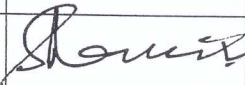
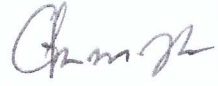
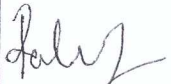
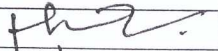
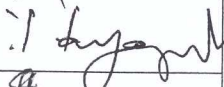


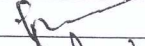
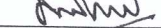
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CHAIRPERSON

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S.No.	Name	Designation	Functional Designation	Signature
1.	Dr. S. Ramalingam	Professor, Management Studies	Chairperson	
2.	Dr. A. Shaw Nawas Khan M.S.	Medical Director, ACS Medical College & Hospital	Member	
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