



Ref: Dr.MGR/DU/ Lib/ 2016-17/167


Date: 23-6-2016

CIRCULAR

The Library Committee Meeting will be held on 29th June, 2016 at 11.00 AM at Seminar Hall, Anna Block (Main Campus). All the members of the Library Committee are requested to attend the same.


Agenda :

1. Confirmation of the minutes of the previous meeting
2. Library Budget Allocation
3. Any other matter


Mrs. C. Tamilselvi
Deputy Dean Library


Registrar




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Dr. M.G.R. Educational and Research Institute
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Periyar E.V.R. High Road
Madhavoyal, Chennai-95



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MEMBERS OF THE LIBRARY COMMITTEE

Period From 1-7-2016 to 30-6-2017

S.No.	Name	Designation	Functional Designation	Term
1	Dr. K. Meer Mustafa Hussain	Vice Chancellor Dr. M.G.R. Educational and Research Institute	Chairperson	
2	Dr.G.Gopala Krishnan	Rector Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
3	Dr. V. Cyril Raj	Dean (E& T) Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
4	Dr. Pragna B. Dolia	Dean, Medical ACS Medical College & Hospital, Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
5	Dr.Ramachandra Prabhakar	Dean Thai Moogambigai Dental College and Hospital	Member	Till 30-06-2018
6	Dr. V.H. Hema	HOD Nursing Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
7	Dr. D.B. Jebaraj	Dean (I yr) Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
8	Dr.P. Palaniswamy	Professor (ARI) Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
9	Mr.S. Dhandapani	Finance Officer Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018

C. S. Tamilselvi
Mrs. C.Tamilselvi
Deputy Dean Library

C. B. Palaniswamy
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10	Ar. Swetha Madhusudanan	Dean, Faculty of Architecture Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
11	Dr. Senthil Nathan	HOD, Physiotherapy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
12	Mr. M. Prabhu	HOD, Hotel Management and Catering Technology Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
13	Dr.T. Felix Kala	Professor, Dept of Civil Engineering Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
14	Mrs. K.P. Nirmala Prema Kumari	Librarian, Dr.M.G.R. Educational and Research Institute	Librarian	

C. B. Palaniswami

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Madhavayal, Chennai-95

C. S. Tamilselvi

Mrs. C.Tamilselvi
Deputy Dean Library

C. S. Tamilselvi

C. S. Palaniswami

Date: 29-6-2016

Minutes of the Library Committee held on June 29, 2016 at Seminar Hall, Anna Block


The Library Committee Meeting was held on 29-6-2016 at 11.00 AM in Seminar Hall, Anna Block, Main Campus. The following members were present

S.No.	Name	Functional Designation
1	Dr. K. Meer Mustafa Hussain	Chairperson
2	Dr.G.Gopala Krishnan	Member
3	Dr. V. Cyril Raj	Member
4	Mr. Pragna B. Dolia	Member
5	Dr. Ramachandra Prabhakar	Member
6	Mrs. V.H. Hema	Member
7	Dr. D.B. Jebaraj	Member
8	Dr. P. Palaniswamy	Member
9	Mr.S. Dhandapani	Member
10	Ar. Swetha Madhusudanan	Member
11	Dr. Senthil Nathan	Member
12	Mr. M. Prabhu	Member
13	Dr. T. Felix Kala	Convener
14	Mrs. K.P. Nirmala Prema Kumari	Librarian

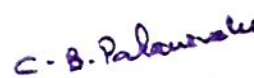
The Convener welcomed all the members of the Library committee. The agenda items were taken up for discussion.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Library Budget Allocation
3. Purchase of Journals
4. Library Audit
5. Any other matter


 Mrs. C. Tamilselvi
 Deputy Dean Library




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C. D. Palaniswamy

Agenda 1:

- The minutes of the previous meeting was read by the convener was confirmed

Agenda 2:


- Expenditure for the year 2015-16 was reports as Rs8053213
- The budget allocation for various Faculty / Departments for the purchase of books, periodicals and various other expenses were submitted for the approval of the committee.

S.No	Faculty	Books	Journals	E-Resources	Other expenses	Total
1	Engineering & Technology,	236782	1186185	2424315	100000	3947282
2	ACSMCH	935000	1026431	158795	100000	2220226
3	TMDC	150420	105425	125000	100000	480845
4	HMCT, Architecture	122174	265210	102589	100000	589973
5	Nursing, Physiotherapy	102535	105402	335225	100000	643162
6	H & S, MBA	100500	106582	150000	100000	457082
Total		1647411	2795235	3295924	600000	8338570

The Committee reviewed the budget and approved the budget allocation.

Agenda 3:

- It was also decided by the Committee that we could also purchase sufficient E-Journals in order to help our Research programs.
- The List of Journals as procured was verified.


 Mrs. C. Tamilselvi
 Deputy Dean Library






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Agenda 4:

- The committee decided to conduct a periodic Audit of the Library.
- To accomplish this, the Chairperson advised that Library Audit committee should be formed.

The meeting ended with a Vote of thanks.

C. B. Palaniseli
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C.T. [Signature]
Mrs. C. Tamilselvi
Deputy Dean Library

[Signature]

C. B. Palaniseli



Ref: Dr.MGR/DU/ Lib/ 2017-18/245

Date: 23-5-2017

CIRCULAR

The Library Committee Meeting will be held on 1st June, 2017 at 11.00 AM at Seminar Hall, Anna Block (Main Campus). All the members of the Library Committee are requested to attend the same.

Agenda :

1. Library Infrastructure improvement
2. Library Budget
3. Post Audit Report
4. Library Staff Recruitment
5. Any other matter

C. B. Palaniseli
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Madhavayal, Chennai-95

C. S. Tamilselvi
Mrs. C. Tamilselvi
Deputy Dean Library

C. S. Tamilselvi
Registrar

OK



MEMBERS OF THE LIBRARY COMMITTEE

Period from 1-7-2017 to 30-6-2018

S.No.	Name	Designation	Functional Designation	Term
1	Dr. K. Meer Mustafa Hussain	Vice Chancellor Dr. M.G.R. Educational and Research Institute	Chairperson	
2	Dr. V. Cyril Raj	Dean (E & T) Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
3	Dr. Ramachandra Prabhakar	Dean, Thai Moogambigai Dental College and Hospital	Member	Till 30-06-2018
4	Dr. D.B. Jebaraj	Dean (E&S) Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
5	Dr. P. Palaniswamy	Professor (ARI) Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
6	Mr. S. Dhandapani	Finance Officer Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
7	Ar. Swetha Madhusudanan	Dean, Faculty of Architecture Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
8	Mr. Senthil Nathan	HOD, Physiotherapy Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
9	Mr. M. Prabhu	HOD, Hotel Management and Catering Technology Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018

C. B. Palaniswamy
Mrs. C. Tamilselvi

Deputy Dean Library

C. B. Palaniswamy

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10	Dr. Pragna B. Dolia	Dean, Medical ACS Medical College & Hospital, Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2018
11	Dr.V.H. Hema	HOD, Nursing Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2018
12	Dr. T. Felix kala	Dean Student Affairs Dr.M.G.R. Educational and Research Institute	Convener	Till 30-06-2018
13	Mrs. K.P. Nirmala Prema Kumari	Librarian Dr.M.G.R. Educational and Research Institute	Librarian	

C. B. Palanivel

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Madhavayal, Chennai-95

C. S. Tamilselvi
Mrs. C. Tamilselvi
Deputy Dean Library

C. S. Tamilselvi

C. S. Tamilselvi



Date: 1-7-2017

Minutes of the Library Committee held on June 1, 2017 at Seminar Hall, Anna Block

The Library Committee Meeting was held on 01-06-2017 at 11.00 AM in Seminar Hall, Anna Block, Main Campus. The following members were present

S.No.	Name	Functional Designation
1	Dr. K. Meer Mustafa Hussain	Chairperson
2	Dr. V. Cyril Raj	Member
3	Dr.Ramachandra Prabhakar	Member
4	Dr. D.B. Jebaraj	Member
5	Dr.P. Palaniswamy	Member
6	Mr.S. Dhandapani	Member
7	Ar. Swetha Madhusudanan	Member
8	Mr. Senthil Nathan	Member
9	Mr. M. Prabhu	Member
10	Dr. Pragna B. Dolia	Member
11	Dr.V.H. Hema	Member
12	Dr. T. Felix kala	Member
13	Mrs. K.P. Nirmala Prema Kumari	Librarian

Agenda :

1. Library Infrastructure improvement
2. Library Budget
3. Post Audit Report
4. Library Staff Recruitment
5. Any other matter

C. B. Palaniswamy
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Madhavayal, Chennai-95

The Chairperson Dr. Meer Mustafa Hussain, welcomed the members. With advice of the Chair, The agenda was read.

C. T. Tamilselvi
Mrs. C. Tamilselvi
Deputy Dean Library

C. B. Palaniswamy



Agenda 1:

- The members discussed on the development work required for the Library
- To automate the Library, KOHA software was suggested to be implemented across the University for Complete Automation.
- Steps to create a Digital Library was discussed.

Agenda 2:

- It was informed that for the year 2016-17 that a total expenditure of Rs 8891637 was made
- The budget for this year 2017-2018 was presented.

S.No	Faculty	Books (In Rs)	Journals (In Rs)	E- Resources (In Rs)	Other expenses (In Rs)	Total (In Rs)
1	Engineering & Technology,	954821	836782	3024315	200000	5015918
2	ACSMCH	1026521	880000	1058795	200000	3165316
3	TMDC	105425	90569	104261	100000	400255
4	HMCT, Architecture	269563	120000	1003954	100000	1493517
5	Nursing, AHS, Physiotherapy	195423	72000	335225	100000	702648
6	H & S, MBA	106582	30000	104628	100000	341210
Total		2658335	2029351	5631178	800000	11118864

C. B. Palaniswamy

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Maduravoyal, Chennai-95

C.T. Tamilselvi
Mrs. C. Tamilselvi
Deputy Dean Library

[Signature]

C. B. Palaniswamy



Agenda 3:

- As discussed in the earlier meeting the library audit committee was formed with the following members
 1. Mr. Senthil Nathan
 2. Dr. V.H. Hema
 3. Mr. M. Prabhu
- The Library Audit was conducted and a detailed report has been submitted by the Library audit committee.
- As per the audit report it was noted that we may have to purchase sufficient software for the better functioning of the library
- Also the audit report had recommended for additional manpower for the library.

The meeting ended with a vote of Thanks

C. B. Palaniswamy
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Madhavayal, Chennai-95

C. Tamilselvi
Mrs. C. Tamilselvi
Deputy Dean Library

C. B. Palaniswamy

C. B. Palaniswamy
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Madhavayal, Chennai- 600 095



Ref: Dr.MGR/DU/ Lib/ 2018-19/389

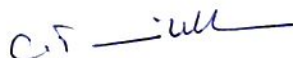
Date: 28-5-2018

CIRCULAR

The Library Committee Meeting will be held on 4th June, 2018 at 11.00 AM at Seminar Hall, Anna Block (Main Campus). All the members of the Library Committee are requested to attend the same.

Agenda:

1. Research journals
2. Library Budget
3. Book -Bank scheme
4. Any other matter



Mrs. C. Tamilselvi
Deputy Dean Library




Registrar


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MEMBERS OF THE LIBRARY COMMITTEE

Period (1-7-2018 to 30-6-2019)

S.No.	Name	Designation	Functional Designation	Term From 1-7-2018
1	Dr.K.Meer Mustafa Hussain	Vice Chancellor Dr. M.G.R. Educational and Research Institute	Chairperson	
2	Dr.M.Ravichandran	Pro Vice Chancellor Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2020
3	Dr. V. Cyril Raj	Joint Registrar Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2020
4	Dr. T. Felix Kala	Joint Registrar Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2020
5	Mr.S. Dhandapani	Finance Officer Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
6	Dr. Hari Kishan Kumar Y.	Professor, Medical ACS Medical College & Hospital, Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2020
7	Dr. Snophia Rani Rajamani	Professor, Thai Moogambigai Dental College and Hospital	Member	Till 30-06-2020
8	Mrs.Mookambika B A	Associate Professor, Faculty of Architecture Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020

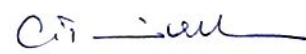

Mrs. C.Tamilselvi
Deputy Dean Library





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Madhavoyal, Chennai- 600 095



9	Dr. G. Mohan Kumar	Professor, Physiotherapy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
10	Mr. Sathish .K	Associate Professor, Hotel Management and Catering Technology Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
11	Dr. B. Neeraja	Professor, Faculty of Business Administration Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
12	DR.HEPSIBAH SHARMIL.S	Professor, Faculty of Nursing Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
13	Dr. S.Nandhakumar	Professor, Faculty of Pharmacy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
14	Dr. A.Nalini	Library & Journal i/c Dr. M.G.R. Educational and Research Institute	Convenor	Till 30-06-2020
15	Mrs. K.P. Nirmala Prema Kumari	Librarian Dr.M.G.R.Educational and Research Institute	Librarian	


Mrs. C. Tamilselvi
Deputy Dean Library




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Date: 04-07-2018

Minutes of the Library Committee held on June 4, 2018 at Seminar Hall, Anna Block


The Library Committee Meeting was held on 04-06.2018 at 11.00 AM in Seminar Hall, Anna Block, Main Campus. The following members were present

S.No.	Name	Functional Designation
1	Dr.K.Meer Mustafa Hussain	Chairperson
2	Dr.M.Ravichandran	Member
3	Dr. V. Cyril Raj	Member
4	Dr. T. Felix Kala	Member
5	Mr.S. Dhandapani	Member
6	Dr. Hari Kishan Kumar Y.	Member
7	Dr. Snophia Rani Rajamani	Member
8	Mrs.Mookambika B A	Member
9	Dr. G. Mohan Kumar	Member
10	Mr. Sathish .K	Member
11	Dr. B. Neeraja	Member
12	Dr.Hepsibah Sharmil.S	Member
13	Dr. S.Nandhakumar	Member
14	Dr. A.Nalini	Convenor
15	Mrs. K.P. Nirmala Prema Kumari	Librarian

The Chairperson Dr. K. Meer Mustafa Hussain, welcomed the members and the agenda was presented

Agenda :

1. Research journals
2. Library Budget
3. Book -Bank scheme
4. Any other matter


Mrs. C.Tamilselvi
Deputy Dean Library








Agenda 1:

- The members felt that we should purchase more Journals relating to Research
- Copies of reference books/ Text books for UG & PG students to be made available in sufficient numbers.

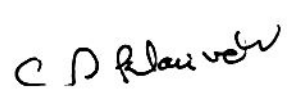
Agenda 2:

- Expenditure for the year 2017-18 was informed to be Rs10395462
- Budget for this year 2018-19 was presented.

S.No	Faculty	Books (In Rs)	Journals (In Rs)	E- Resources (In Rs)	Other expenses (In Rs)	Total (In Rs)
1	Engineering & Technology,	1024212	856782	3324315	200000	5405309
2	ACSMCH	1036521	900000	113421	200000	2249942
3	TMDC	125425	90569	104261	100000	420255
4	HMCT, Architecture	269563	159345	1093954	100000	1622862
5	Nursing, AHS, Physiotherapy, Pharmacy	207523	99838	349225	100000	756586
6	H & S, MBA	117015	90000	1156123	200000	1563138
Total		2780259	2126508	6141299	700000	11748066


Mrs. C. Tamilselvi
Deputy Dean Library




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Agenda 3:

- The members suggested that the library should identify the economically backward students who can be helped by setting up a Book Bank.


Agenda 4:

- Library to install better software and register for more memberships for E-Content learning materials.

The meeting ended with a vote of Thanks


Mrs. C. Tamilselvi
Deputy Dean Library




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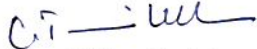
Date: 29-05-2019

CIRCULAR

The Library Committee Meeting will be held on 5th June, 2019 at 11.30 AM at Seminar Hall, Anna Block (Main Campus). All the members of the Library Committee are requested to attend the same.

Agenda :

1. Library yearly Budget
2. Improvement of infrastructures
3. Requirement of Staffs
4. New Subscriptions
5. Any other matter


Mrs. C. Tamilselvi
Deputy Dean Library




Registrar


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8	Mrs.Mookambika B A	Associate Professor, Faculty of Architecture Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
9	Dr. G. Mohan Kumar	Professor, Physiotherapy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
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12	DR.HEPSIBAH SHARMIL.S	Professor, Faculty of Nursing Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
13	Dr. S.Nandhakumar	Professor, Faculty of Pharmacy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2020
14	Dr. A.Nalini	Library & Journal i/c Dr. M.G.R. Educational and Research Institute	Convener	
15	Mrs. K.P. Nirmala Prema Kumari	Librarian, Dr.M.G.R. Educational and Research Institute	Librarian	


Mrs. C. Tamilselvi
Deputy Dean Library





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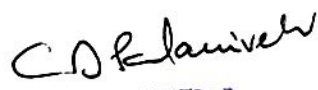
MEMBERS OF THE LIBRARY COMMITTEE

Period (1-7-2019 to 30-6-2020)

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Date: 05-06-2019

Minutes of the Library Committee held on June 5, 2019 at Seminar Hall, Anna Block

The Library Committee Meeting was held on 05-06-2019 at 10.30 AM in Seminar Hall, Anna Block, Main Campus. The following members were present

S.No.	Name	Functional Designation
1	Dr.K.Meer Mustafa Hussain	Chairperson
2	Dr.M.Ravichandran	Member
3	Dr. V. Cyril Raj	Member
4	Dr. T. Felix Kala	Member
5	Mr.S. Dhandapani	Member
6	Dr. Hari Kishan Kumar Y.	Member
7	Dr. Snophia Rani Rajamani	Member
8	Mrs.Mookambika B A	Member
9	Dr. G. Mohan Kumar	Member
10	Mr. Sathish .K	Member
11	Dr. B. Neeraja	Member
12	Dr.Hepsibah Sharmil.S	Member
13	Dr. S.Nandhakumar	Member
14	Dr. A.Nalini	Convenor
15	Mrs. K.P. Nirmala Prema Kumari	Librarian


The chairperson Dr. S. Geetha lakshmi welcomed the members and the agenda was presented.

Agenda :


1. Library yearly Budget
2. Improvement of infrastructures
3. Requirement of Staffs
4. New Subscriptions
5. Any other matter

Agenda 1:

- Expenditure for the previous year 2018-19 was reported to be Rs.12481941
- Budget for the year 2019-20 was presented


Mrs. C. Tamilselvi
Deputy Dean Library




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Dr. M.G.R.
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Periyar E.V.R. High Road,
Madhavayal, Chennai 600 095



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Periyar E.V.R. High Road, Madhavayal, Chennai-95, Tamilnadu, India.




S.No	Faculty	Books (In Rs)	Journals (In Rs)	E- Resources (In Rs)	Other expenses (In Rs)	Total (In Rs)
1	Engineering & Technology,	1208342	956782	965027	100000	3230151
2	ACSMCH	1950240	150248	113870	200000	2414358
3	TMDC	150060	1205220	750020	100000	2205300
4	HMCT, Architecture	256560	125530	2033954	100000	2516044
5	Nursing, AHS, Physiotherapy, Pharmacy	157525	190050	289225	100000	736800
6	H & S, MBA	105010	190000	1253130	100000	1648140
Total		3827737	2817830	5405226	700000	12750793

Agenda 2:


- Members felt that steps could be taken to improve the broadband speed

Agenda 3:

- Librarian informed that for digitalization work we may need additional staff.
- The members also suggested that training programs could be conducted for Librarians on the latest software and other digital programs.


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Agenda 4 :

- The members suggested to make more subscriptions for IEEE, Ebsco, Cambridge, etc.

The meeting ended with a vote of thanks


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Ref: Dr.MGR/DU/ Lib/ 2020-21/192


Date: 05-10-2020

CIRCULAR


The Library Committee Meeting will be held on 22nd October, 2020 at 11.30 AM at Seminar Hall, Anna Block (Main Campus). All the members of the Library Committee are requested to attend the same.

Agenda :

1. Expenditure for 2019-20 and Budget for 2020-21
2. KOHA software with bar code implementation for all campuses
3. Library Automation –Launching of unique URL for e-Resources
4. Post Audit Report
5. Any other matter


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MEMBERS OF THE LIBRARY COMMITTEE

Period (1-7-2020 to 30-6-2021)

S.No.	Name	Designation	Functional Designation	Term From 1-7-2020
1	Dr. S. Geeethalakshmi	Vice Chancellor i/c Dr. M.G.R. Educational and Research Institute	Chairperson	
2	Dr.M.Ravichandran	Pro Vice Chancellor Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2022
3	Dr. V. Cyril Raj	Joint Registrar Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2022
4	Dr. T. Felix Kala	Joint Registrar Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2022
5	Mr.s. Dhandapani	Finance Officer Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
6	Dr. Ram Anil Raj. M.R	Professor, Medical ACS Medical College & Hospital, Dr. M.G.R. Educational and Research Institute	Member	Till 30-06-2022
7	Dr.Sathyamurthy Burly	Dean, RRMCH, Bangalore	Member	Till 30-06-2022
8	Dr. Pradeep Christopher Jesudas	Professor, Thai Moogambigai Dental College and Hospital	Member	Till 30-06-2022

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9	Mrs.Z.Fathima Taskeen	Professor, Faculty of Architecture Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
10	Dr. V. Rajalaxmi	Professor, Physiotherapy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
11	Mr. Prakash .J	Associate Professor, Hotel Management and Catering Technology Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
12	Ms.R.Padmapriya	Associate Professor, Faculty of Law Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
13	Dr.A.Devendran	Professor, Faculty of Business Administration Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
14	PROF.GEETHA.K	Professor, Faculty of Nursing Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
15	Dr. S. Dhanalakshmi	Associate Professor, Faculty of Pharmacy Dr.M.G.R. Educational and Research Institute	Member	Till 30-06-2022
16	Dr.A.Nalini	Library & Journal i/c Dr.M.G.R. Educational and Research Institute	Convener	
17	Mrs. K.P. Nirmala Prema Kumari	Librarian Dr.M.G.R.Educational and Research Institute	Member	


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Date: 22-10-2020

Minutes of the Library Committee held on October 22, 2020 at Seminar Hall, Anna Block

The Library Committee Meeting was held on 22-10-2020 at 11.30 AM in Seminar Hall, Anna Block, Main Campus. The following members were present

S.No.	Name	Functional Designation
1	Dr. S. Geeethalakshmi	Chairperson
2	Dr.M.Ravichandran	Member
3	Dr. V. Cyril Raj	Member
4	Dr. T. Felix Kala	Member
5	Mr.s. Dhandapani	Member
6	Dr. Ram Anil Raj. M.R	Member
7	Dr.Sathyamurthy Burly	Member
8	Dr. Pradeep Christopher Jesudas	Member
9	Mrs.Z.Fathima Taskeen	Member
10	Dr. V. Rajalaxmi	Member
11	Mr. Prakash .J	Member
12	Ms.R.Padmapriya	Member
13	Dr.A.Devendran	Member
14	PROF.GEETHA.K	Member
15	Dr. S. Dhanalakshmi	Member
16	Dr.A.Nalini	Convener
17	Mrs. K.P. Nirmala Prema Kumari	Member


Mrs. C.Tamilselvi
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Agenda :


1. Expenditure for 2019-20 and Budget for 2020-21
2. KOHA software implementation for all campuses
3. Library Automation –Launching of unique URL for e-Resources
4. Post Audit Report
5. Any other matter

The chairperson Dr. S. Geetha lakshmi welcomed the members and the agenda was presented.

Agenda 1:

- Expenditure on library for the year 2019-20 was Rs.9509009
- The committee also approved the budget allocated as presented below.

S.No	Faculty	Books (In Rs)	Journals (In Rs)	E- Resources (In Rs)	Other expenses (In Rs)	Total (In Rs)
1	Engineering & Technology,	1425366	921885	396513	95500	2839264
2	ACSMCH	1432535	971576	405597	105000	2914708
3	TMDC	555844	110200	93344	95000	854388
4	HMCT, Architecture	543387	98400	102430	75000	819217
5	Nursing, AHS, Physiotherapy, Phamarcy	855583	90500	165300	94500	1205883
6	H & S, MBA	1366295	41500	109800	108000	1625595
7	RRMC	1549955	945000	415000	110000	3019955
Total		7728965	3179061	1687984	683000	13279010


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Agenda 2:

- Members suggested to introduce use of KOHA software in all campuses for Complete Automation.
- Action to be taken for compiling all necessary databases (Excel Sheet) before 30.11.2020


Agenda 3:

- Consultation with the web page design experts to create an unique URL for accessing all e-Resources for all campus students and staffs
- Requesting all campus libraries to submit the subscription details, user id and password to the convener for further processing


Agenda 4:

- The Library Audit was conducted and the detailed report is submitted to the committee
- The committee decided to indicate separate budget for the respective campus libraries.

The meeting ended with a vote of Thanks.


Mrs. C. Tamilselvi
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