

UTILIZATION CERTIFICATE

Date:

Ref: -----, **Dated :** -----

Certified that out of -----
of grants-in-aid sanctioned during the year ----- in favour of -----
----- under this Department letter/ order No. ----
-----, Dated -----
has been utilized for the purpose of -----

for which it was sanctioned and that the balance of -----remaining utilized at the
end of the event has been surrendered to -----.

1. Also certified that I have satisfied that the conditions on which the grants-in-aid was sanctioned have been fulfilled/ are being fulfilled and that have exercised the following. Checks to see that the money was actually utilized for the purpose for which it was sanctioned:-

Receipts with payment details and bills

(In Case of university / Academic Institution)

Signature of Convener /
Organizing Secretary

(Head of the Institution i.e
Registrar / Director / Principal)

Signature of Accounts /
Finance Officer/
(with seal)

(In Case of Societies / Association)

Signature of Convener/
Organizing Secretary

(President / Secretary)

Signature of the Chartered
Accountants
(with seal)

