

Dr. M.G.R. Educational and Research Institute

Minutes of Meeting

Meeting of the Institute Innovation Council Members

Dr. APJ Abdul Kalam Center of Excellence in Innovation and Entrepreneurship

Meeting Date and Time	25.09.2020, 3:00 PM	Meeting Location	http://meet.google.com/hac-ffaa-qny
Meeting Organizer	Dr. J. Arun Kumar, ARIIA Coordinator	Meeting Chair	Director – R & D
Minutes Drafted Date	28.09.2020	Meeting Title	ARIIA Ranking/ IIC and Institute Start-up Policy
Attendees			
NISP Nominee from MGR to Ministry of Education	1. Dr. Rama Vaidyanathan, Director(R& D) ramavaidyanathan@drmgrdu.ac.in; 9841002846		
Coordinator – ARIIA	2. Dr. Arun Kumar ; arunkumar.j@drmgrdu.ac.in		
Coordinator – Institute Innovation Council	3. Dr. Subhasree		
Consultancy Dean	4. Dr K Sujatha		
Consultancy Deputy Dean	5. Dr Latha		
Dr. APJ Abdul kalam Center of Excellence in Innovation and Entrepreneurship	6. Mr. Mohammad Rizwan; hmdrizwan46@gmail.com		
Advance Research Institute	7. Dr. K. Natarajan, Director Coir Research Project		
MGR-MSME	8. Dr. S. Geetha, Coordinantor MGR-MSME		
MGR Patent Cell	9. Ms. B. Anandi		
MGR Institute Industry Partnership	10. Mr. Balakrishnan 11. Mr. Ranjith Kumar M		
Alumni coordinator	12. Mr. Rajakumar		
Website Administrator	13. Dr. E. Saravanan		
Thai Mookambiagi Dental College	14. Dr. Keerthi Narayanan		
Dept. of EEE	15. Dr. Rma Ramkumar		
Dept. of Chemical Engineering	16. Dr. Santhoskumar		
Dept. of IT	17. Dr. Dahlia Sam		
Dept. of CSE	18. Ms. Indumanthi, U		
Dept. of CSE, Phase II, JC Coordinator	19. Dr. R. Kavitha		
International Collaborations	20. Dr. R. Kowsalya		
Dept. of Civil Engineering	21. Ms. Priyadarshini V		
Faculty of Education	22. Dr. K. Geetha		
	23. Ms. Vigneshwari J		
	24. Ms. Maria Suganthi		
Dept. of Mathematics	25. R. Nandhini Devi		
Human Resource Management	26. NivedhaRajid		
Dept. of Chemistry	27. Dr. Kavitha B		


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Agenda

1. Introduction to ARIIA, IIC and Institute Start-up Policy
2. ARIIA documentation
3. IPR Policy
4. Consultancy Policy
5. IIC activities

Summary of the discussion

No	Items Discussed
1	<p>Dr. Rama Vaidyanathan gave a brief note on the Atal Ranking of Institutes on Innovation Achievements (ARIIA) ranking parameters and how the Institute has presently a ranking in Band A (Rank 6 – 25) among Deemed Universities. The advantages of getting a better rank in such accreditation helps in allowing us to apply for grant schemes. Case in point, we are eligible to apply for STARS-MHRD grant only because of our NAAC ranking.</p> <p>The objective of the meet was to make a strategic plan to go higher up in the ARIIA ranking. The 2 most important parameters for ARIIA ranking are start-ups incubated in the Institute and Commercialization of technology.</p> <p>She also discussed the importance of publishing the Institute Start-up Policy.</p> <p>PPT. Attached.</p>
2	<p>Dr. J. Arun Kumar made a presentation on the ARIIA ranking and the data required. He explained how the due diligence is done by the Ministry of Education. For example, for start-ups the DIN no. has to be provided.</p> <p>For patents data is taken directly from the IPR website. The patents commercialization has to be a strong focus for the University.</p> <p>He stressed on the importance of organizing courses on Innovation, Entrepreneurship and IPR for all students. Courses with credits gets more points in ARIIA.</p> <p>Student internships in Start-up company is valuable for ARIIA</p> <p>Prototypes must be in TRL 6 or 7 to be entered in ARIIA</p> <p>PPT attached.</p>
3	<p>Ms. Bhuvaneshwari Nagarajan introduced the Institute Innovation Council and the activities that must be conducted by each Department.</p> <p>If we are to succeed as an Innovation hub, we have to widen the bottom of the pyramid – large number of students must be trained in innovation and entrepreneurship.</p> <p>It is not sufficient to organize events. We have to measure the outcome of the events in the number of student prototypes in TRL – 6 or 7 and the number of campus entrepreneurs.</p> <p>PPT attached.</p>
4	<p>Member Suggestions :</p> <ul style="list-style-type: none"> • Dr. Natarajan of ARI said he can organize a workshop on TRIZ, a method for innovative thinking for students and faculty • Dr. K. Balakrishnan, IIPC said he can offer training in IPR related activities since he is qualified in IPR. • Dr. Kowsalya said she will organize international faculty to speak or do workshop on the related topics. • Dr. Rama Ramkumar, wanted to resource people for the workshops • Ms. Nandhini Kutty from Fashion Design wanted to know the types of events that can be conducted for their students. • Dr. Geetha Soman shared the status of the MGR MSME Incubator • Dr. Saravanan Elumalai said he will develop a webpage for Innovation and Entrepreneurship Activities of the Institute

Meeting Conclusion

1. Focus on Commercialisation and Start-ups in the Campus – It has been decided that a sub-committee will be formed with Ms. B. Anandi, Dr. K. Balakrishnan, Dr. J. Arun Kumar and Dr. Rajalaxmi for Patent and Technology Transfer Cell. This Cell will discuss the start-up and equity sharing policies for faculty and student innovators.
2. Each Department will organize atleast 1 meeting this Semester on the IIPR theme. There should be a planning and outcome monitoring activity for the IIC events. Coordinators are requested to work with Ms. Bhuvaneshwari, IIC coordinator
3. The webpage for I and E at MGR will be planned in another meeting with inputs from everyone.
4. All Departments will provide the data required for ARIIA documentation to Dr. J. Arun Kumar

Action Items

No	Action Item	Owner	Due Date
1	IIPR sub- committee	RV	29 th Sep 2020
2	ARIIA Prequalification data	JAK	30 th Sep 2020
3	Innovation activities in the Department – All Department Coordinators to decide and share their plans	BN	15 th Oct 2020
4	Webpage planning	Saravanan	10 Oct 2020

C. B. Palanivelu

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Minutes of Meeting 2nd Meeting of the Consultancy and IPR Policy

Meeting Date and Time	15-11-2020, 11:00 AM	Meeting Location	http://meet.google.com/dcw-nwmn-ixv
Meeting Organizer	Dr. K.SUJATHA Dr. B. LATHA	Meeting Chair	Director – R & D
Minutes Drafted Date	15-11-2021	Meeting Title	Concept note for Consultancy & IPR Policy
Attendees			
NAAC Criteria 3 Team		<ul style="list-style-type: none"> • Dr. N.S. ShubhaShree, Jt. Registrar (E&T yr) • Dr. K. Sujatha, Dean Consultancy (E&T) • Dr. Anandhi Deputy Dean (Patent Publication/Rights) • Dr B. Latha, Deputy Dean – Consultancy (E&T) • Dr. J. Arun Kumar (ARIIA Coordinator) • Mr. Rizwan (AKC) 	

Agenda
<ul style="list-style-type: none"> • Frame Concept note for Consultancy and IPR • To consolidate the events conducted in connection with it

Summary of the discussion	
S. No	Items Discussed
1	The curated data comprising of number of applications submitted for Patents and those granted Patents and other beneficiaries acquainted towards University to be Collected.
2	
3	The Concept note featuring the goal and objectives of IPR and Consultancy Policies of University were discussed.
4	The Revenue sharing documents related to IPR are to be consolidated.
5	The events and the training programs conducted related to IPR and Consultancy Projects to be shortlisted and consolidated for the past 5 academic years.
	This data must be completed by 18-11-2020 before 4'o clk.

E. B. Palanivel

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	IPR Policy Responsibility Dr. Anandhi Consultancy Responsibility Maduravoyal Campus : Dr. Sujatha Adayalampattu Campus : Dr.Latha
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C. B. Palaniswami

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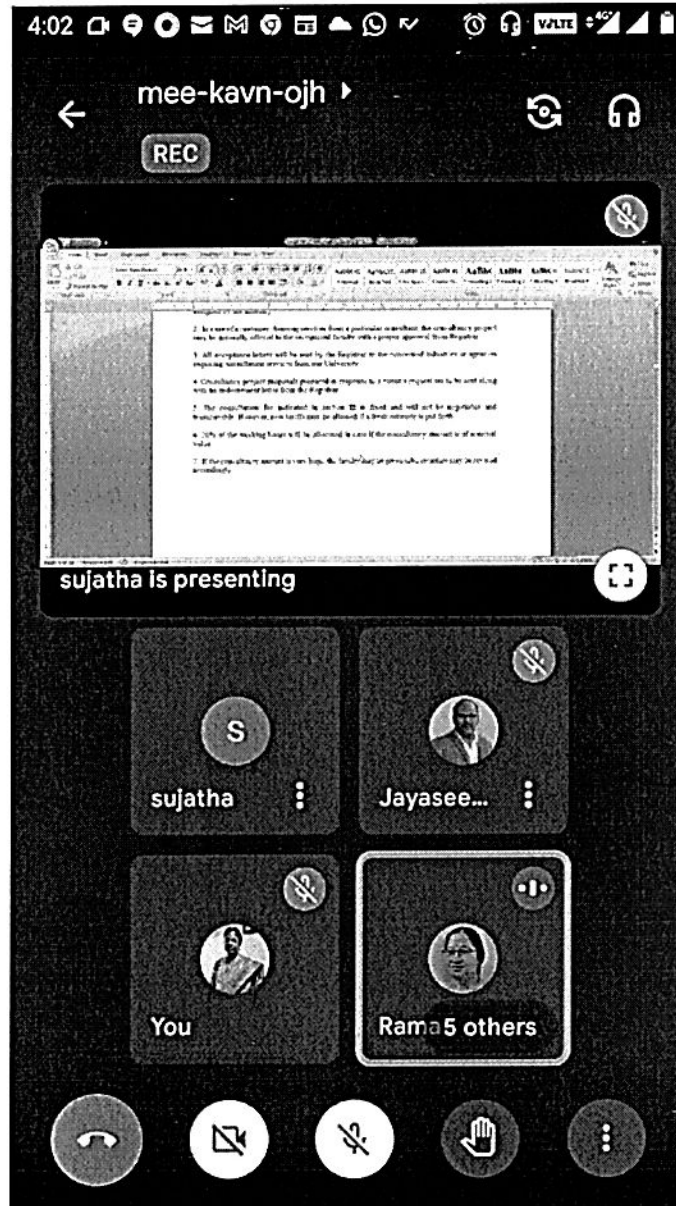
Minutes of Meeting 2nd Meeting of the Consultancy

Meeting Date and Time	16-09-2021, 2:50PM	Meeting Location	https://meet.google.com/mee-kavn-ojh
Meeting Organizer	Dr.K.SUJATHA Dr. B. LATHA	Meeting Chair	Director – R & D
Minutes Drafted Date	17-09-2021	Meeting Title	Frame Consultancy Policy Document
Attendees			
Main Coordinator		1. Dr. Rama Vaidyanathan, Director (R& D)	
Mech Dept		1. Dr.Jeyaseelan	
NAAC Criteria 3 Team		1. Dr. K. Sujatha, Dean Consultancy 2. Dr B. Latha, Deputy Dean – Consultancy 3. Dr. Vinita Dean- Consultancy (Medical & Dental) 4. Dr. Sridevi Sangeetha – Deputy Dean- Consultancy (Medical & Dental) 5. MS. Sathyapriya(Medical) 6. Dr. J. Arun Kumar	

Agenda
1. Frame work of Policy document for Consultancy services 2. To Affix the consultancy categorization and Fee structure

Summary of the discussion	
No	Items Discussed
1	Rules for consultancy project execution and the norms related to MoU and NDA discussed
2	The norms to affix the consultancy fee amount to the various categorization such as to the PI, Dept faculty, technicians and University were slated To appoint a person to do calibrations on the instrumental facility available at CIF
3.	
4.	Promotional activities needed to be done for CIF discussed
5.	Trainer/Expertise based consultancy services and the norms for the fee allocation were affixed
6.	This data must be completed by 20 th September 2021.

C. B. Jeyaseelan



Responsibility

Maduravoyal Campus :Dr. K. Sujatha

Adayalampattu Campus :Dr.B. Latha

Medical/Dental :Dr. Vinita / Dr. Sri Devi Sangeetha

S. B. Kalanithy

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