

CHAPTER – II

AUTHORITIES OF THE INSTITUTION – DEEMED TO BE UNIVERSITY

a. THE AUTHORITIES OF THE INSTITUTION SHALL BE

- 1) The Board of Management
- 2) The Academic Council
- 3) Planning and Monitoring Board
- 4) Finance Committee
- 5) Board of Studies
- 6) Selection Committee
- 7) Such other authorities as may be declared by the Rules to be authorities of the institution deemed to be university.

1. BOARD OF MANAGEMENT

a. COMPOSITION OF THE BOARD OF MANAGEMENT

The Board of Management shall consist of:-

1. Vice-Chancellor.....Chairperson
2. Pro Vice-Chancellor (wherever applicable)
3. Deans of Faculties not exceeding two (by rotation based on seniority)
4. Three eminent academicians as nominated by the Chancellor
5. One eminent academic to be nominated by the Central Government in consultation with UGC
6. Two teachers (from Professors, Associate Professors) by rotation based on seniority
7. Maximum of two nominees of the sponsoring Society/ Trust/Company.
8. The Registrar, who shall be the Secretary

The term of membership of the Board of Management and its powers shall be as follows:

- (i) All the members of the Board of Management other than the ex-officio members and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
- (ii) Members of teaching staff in the Board of Management shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.

b. POWERS OF THE BOARD OF MANAGEMENT:

The Board of Management shall be the principal organ of Management and principal executive body of the institution deemed to be university and shall have the following powers, namely:

- i) To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the institution deemed to be university and to allocate areas of study, teaching and research to them;
- ii) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee;
- iii) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee;
- iv) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the institution deemed to be university in consultation with the Academic Council;
- v) To provide for appointment of Visiting fellows and Visiting Professors;
- vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee;
- vii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the institution deemed to be university;
- viii) To regulate and enforce discipline among the employees of the institution deemed to be university and to take appropriate disciplinary action, wherever necessary;

- ix) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the institution deemed to be university;
- x) To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence;
- xi) To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions;
- xii) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;
- xiii) To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
- xiv) To advise the Sponsoring Society/Trust/Company (if any) on matters regarding acquisition, management and disposal of any immovable property on behalf of the institution deemed to be university;
- (xv) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the institution deemed to be university, on such terms and conditions as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s);
- xvi) To transfer or accept transfers of any movable property or immovable property on behalf of the institution deemed to be university;

“Provided that the Board of Management shall not transfer or alter ownership in any manner whatsoever of any movable or immovable property of th institution deemed to be University without the approval of the sponsoring Society/Trust/Company.”

- xvii) To execute in consultation with the Sponsoring Society/Trust/Company (if any) conveyance, transfer Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the institution deemed to be

university or to be acquired for the purposes of the institution deemed to be university;

- xviii) To issue appeals for funds for carrying out the objectives of the institution deemed to be university and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc.;
- xix) To raise and borrow in consultation with the Holding Trustee (if any) money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the institution deemed to be university, or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the institution deemed to be university, all expenses incidental to the raising of money and to repay and redeem the money borrowed;
- xx) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments;
- xxi) To maintain a fund to which shall be credited:
 - (a) all moneys provided by the Central or State/UT Government(s)/University Grants Commission;
 - (b) all fees and other charges received by the institution deemed to be university;
 - (c) all money received by the institution deemed to be university as grants, gifts, donations, benefactions, bequest or transfers and
 - (d) all money received by the institution deemed to be university in any other manner or from any other source;
- xxii) To open account or accounts of the institution deemed to be university with anyone or more scheduled banks and to lay down the procedure for operating the same;
- xxiii) To deposit all moneys credited to the funds in scheduled banks or to invest them in consultation with the Finance Committee;
- xxiv) To invest the funds of the institution deemed to be university or money entrusted to the institution deemed to be university in or upon such

securities and in such manner as it may deem fit and from time to time transpose any investment;

- xxv) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the Regulations / Bye-Laws;
- xxvi) To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the institution deemed to be university and for that purpose to appoint such agent or agents as it may deem fit;
- xxvii) To provide building or buildings, premises, furniture, fittings, equipments, appliances and other facilities required for carrying on the work of the institution deemed to be university;
- xxviii) To establish, maintain and manage residencies for faculty and staff and hostels for the students of the institution deemed to be university;
- xxix) To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the institution deemed to be university and to rescind such recognition;
- xxx) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these Committees as it thinks fit;
- xxxi) To appoint in order to execute an instrument or transact any business of the institution deemed to be university, any person as attorney of the institution deemed to be university with such powers as it may deem fit;
- xxxii) To appoint Auditor(s) for the ensuing year;
- xxxiii) To select an emblem and to have a common seal for the institution deemed to be university and to provide for the custody and use of such seal;
- xxxiv) To delegate all or any of its powers to any Committee or sub- Committee constituted by it or the Vice-Chancellor of the institution deemed to be university or any other person;
- xxxv) To conduct all administrative affairs of the institution deemed to be university not otherwise specifically provided for;

- xxxvi) To take all necessary decisions for the smooth and efficient functioning of the institution deemed to be university.

c. MEETINGS OF THE BOARD OF MANAGEMENT

- (i) The Board of Management shall meet at least four times a year. Not less than 15 days' notice shall be given of a meeting of the Board of Management. Eight (8) members shall make the quorum for a Board of Management meeting.
- (ii) Every meeting of the Board of Management shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
- (iii) Each member of the Board of Management, including its Chairman, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- (iv) Any business which it may be necessary for the Board of Management to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.
- (v) A copy of the proceedings of each meeting shall be furnished to the Chancellor of the institution deemed to be university as soon as possible after the meeting.

d. TERMINATION OF MEMBERSHIP

If a member other than the Vice-Chancellor, and those representing the teachers, accepts a full time appointment in the Institution deemed to be University or does not attend three consecutive meetings of the Board of Management, without proper leave of absence, he/she shall cease to be a member of the Board of Management.

e. CONSTITUTION OF STANDING COMMITTEE AND AD-HOC COMMITTEE BY THE BOARD OF MANAGEMENT

- (i) Subject to the provision of the Rules of the Institution deemed to be University, the Board of Management may, by a resolution, constitute such Standing Committee or Ad hoc Committee or Committees for such

purposes and with such powers as the Board may think fit for discharging any function of the institution deemed to be university or for inquiring into, reporting and advising upon any matter of the Institution deemed to be University.

- (ii) The Board of Management may co-opt such persons on the Standing Committees or Ad-hoc Committees, as it may consider suitable.

f. DELEGATION OF POWERS OF THE BOARD OF MANAGEMENT

The Board of Management may, by a resolution, delegate to the Vice Chancellor or any other officer of the institution deemed to be university of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit subject to the condition that the action taken by the Vice Chancellor or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.

B. OTHER AUTHORITIES OF THE INSTITUTION DEEMED TO BE UNIVERSITY

The following shall be the other authorities of the institution deemed to be university:

- a. Academic Council
- b. Planning and Monitoring Board
- c. Finance Committee
- d. Board of Studies
- e. Selection Committee
- f. Such other authorities as may be declared by the Rules to be authorities of the institution deemed to be university

(a) ACADEMIC COUNCIL (AC)

- i) The Academic Council shall be the principal academic body of the institution deemed to be university and shall, subject to the provision of the Rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the institution deemed to be university and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the institution.

ii) Composition of the Academic Council

The Academic Council shall consist of the following persons, namely:

1. Vice ChancellorChairperson
2. Pro Vice-Chancellor
3. Dean(s) of Faculties
4. Heads of the Departments
5. All Professors other than the Heads of the Departments (by rotation of seniority)
6. Two Associate Professors from the Departments other than the Heads of the Departments by rotation of seniority
7. Two Assistant Professors from the Departments by rotation of seniority
8. Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institution deemed to be University who are not in the service of the Institution deemed to be University, nominated by the Vice-Chancellor
9. Three persons who are not members of the teaching staff, co-opted by the Academic Council for their specialized knowledge
10. The Registrar, who shall be the Secretary of the Academic Council

Note: The representation of different categories shall be only through rotation and not through election. It may also be ensured that no particular faculty dominates the membership of the Council.

iii) Term of Membership:

The term of members other than the ex-officio members shall be two years.

iv) Powers and Functions of the Academic Council:

The Academic Council shall have the following powers and duties, namely

- i. To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the departments/ faculties and to take proper action thereon;
- ii. To exercise general supervision over the academic work of the institution deemed to be university and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
- iii. To promote research within the institution deemed to be university, acquire reports on such researches from time to time;

- iv. To prescribe courses of study leading to degrees and diplomas of the institution deemed to be university;
- v. To make arrangements for the conduct of examinations in conformity with the Bye-Laws;
- vi. To appoint examiners, moderators, tabulators and such other personnel for different examinations;
- vii. To maintain proper standards of the examinations;
- viii. To recognize diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of the institutions deemed to be university;
- ix. To suggest measures for departmental co-ordination;
- x. To make recommendations to the Board of Management on:
 - a) measures for improvement of standards of teaching research and training;
 - b) institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;
 - c) to recommend to the Board of Management, the establishment or abolition of departments/ centres; and
 - d) To frame rules covering the academic functioning of the institution deemed to be university, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc.
- xi. To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management;
- xii. To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- xiii. To take periodical review of the activities of the Departments/Centres and to take appropriate action with a view to maintaining and improving standards of instruction;

- xiv. To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management; and
- xv. To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Rules.

v. Meeting of the Academic Council

The Academic Council shall meet as often as may be necessary but not less than three times during an academic year. Not less than 15 days' notice shall be given of a meeting of the Academic Council.

vi. Notice:

- 1. Not less than three weeks notice shall ordinarily be given for a meeting of the Academic Council.
- 2. The Vice Chancellor may whenever he thinks fit, and shall upon a requisition in writing signed by not less than fifty percent of the total members of the Academic Council, convene a special meeting of the Academic Council:
- 3. Provided that any requisition for a special meeting must be forwarded to the Registrar subject to the conditions stipulated in clause above with a copy of the resolution or resolutions intended to be moved at the meeting and also the name of the propose of each resolution.

vii. Quorum:

- a) One third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.

Provided such quorum shall not be required at convocation of the University or a meeting of the Academic Council held for the purpose of conferring degrees, titles, diplomas, certificates or other academic distinctions.

- b) The Vice-Chancellor as Chairman of the Academic Council shall preside at all the meetings of the Academic Council but if the Vice-Chancellor be not present, the members present shall elect a Chairman among themselves.

viii. Resolution for Meeting:

- a) Any member who wishes to move a resolution on the subject item in the agenda at an ordinary meeting shall forward a copy of the resolution to

the Registrar as to reach him not less than 15 clear days before the date of meeting.

- b) The Registrar shall place all such resolutions before the Vice-Chancellor who shall direct him to include such resolutions in the Agenda, provided that no resolutions shall be admissible which does not comply with the following conditions:
 - i. It shall be clearly and precisely expressed and shall raise substantially one definite issue related to the subject item on the agenda.
 - ii. It shall not raise issues which do not fall under the items of the agenda for the meeting and which do not fall within the powers of the Academic Council.
 - iii. It shall not contain arguments, inferences, ironical expressions or defamatory statements, nor shall it refer to the character and conduct of persons in their official or public capacity; and
 - iv. It shall not refer to any matter, which is under adjudication by a Court of Law.
- c. No resolution shall be moved at any meeting of the Academic Council on a subject which is not primarily the concern of the Academic Council at that meeting. The Chairman shall be the sole judge as to whether a subject is primarily the concern of the Academic Council or not, and his decision thereon shall be final.
- d. A motion substantially identical with one already moved and disposed off at a meeting shall not be placed on the agenda paper at a subsequent meeting:

Provided, however, it shall be open to the Board of Management or the Vice Chancellor to bring forward any subject for reconsideration at a meeting if in its or his opinion such reconsideration has been rendered necessary by fresh facts.
- e. At every meeting of the Academic Council, the following shall ordinarily be the order of business, after election, if necessary of the Chairman of the meeting:
 - i) Business brought forward by the Chancellor
 - ii) Business brought forward by the Vice-Chancellor

- iii) Business brought forward by the Board of management
- iv) Business brought forward by the Members of the Academic Council

Provided however, that Chairman at his discretion effect in the order of business as he deems fit.

- f. Any business which it may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the resolution.

ix. Voting:

Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.

x. Minutes of the Meeting:

The Minutes of all proceedings of each meeting of the Academic Council shall be signed by the Chairman of the meeting. The Registrar within three weeks of the meeting shall send a copy of the minutes of that meeting, so signed by the Chairman, to each member of the Academic Council.

(b) PLANNING AND MONITORING BOARD

- a) There shall be constituted a Planning and Monitoring Board, a principal planning body of the University, which shall advise generally on the planning and development of the University and monitor and review the standard of education and research in the University.

(i) Constitution of the Board:

- b) The Planning and Monitoring Board shall consist of the following members, namely:

- (i) The Vice-Chancellor shall be Chairman of the Planning and Monitoring Board

- (ii) Seven Internal members of high academic standing from the University nominated by the Board of Management.
- (iii) One nominee of the University Grants Commission.
- (iv) Three persons outside the University who are eminent experts nominated by the Board of Management.
- (v) The Registrar shall be the Secretary of the Board

(ii) Term of Office:

- c) The term of office of the nominated members of the Planning and Monitoring Board shall be three years and they are eligible for re-nomination after the expiry of their terms of office.

(iii) Powers and Functions:

- d. The Planning and Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the University.
- e. The recommendations of the Planning and Monitoring Board shall be placed before the Board of Management for consideration and approval.
- f. Proposal relating to academic matters may be processed through the Academic Council.

(c) FINANCE COMMITTEE (FC)

There shall be a FINANCE COMMITTEE to deal with all matters relating to finances of the institution deemed to be university.

(i) Composition of the Finance Committee

The Finance Committee shall consist of the following members:-

1. Vice Chancellor -Chairperson
2. Pro Vice-Chancellor, if any.
3. A person nominated by the Society/Trust/Company
4. Two nominees of the Board of Management, one of whom shall be a member of the Board
5. A representative of the Central Government

6. A representative of the State Government, in case the institution deemed to be university is receiving grants from the State Government
7. Finance Officer- Secretary

(ii) Terms of Office of the Finance Committee:

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

(iii) Powers and Functions of the Finance Committee:

- (a) To consider the annual accounts and financial estimates of the institution deemed to be university and submit them to the Board of Management for approval.
- (b) To consider and recommend the annual budget and revised estimates to the Board of Management;
- (c) The Finance Committee shall fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the institution deemed to be university. No expenditure shall be incurred by the University in expenditure in excess of the limits so fixed.
- (d) No expenditure other than provided in the budget shall be incurred by the University without the approval of the Finance Committee.
- (e) The Finance Committee shall recommend to the Board of Management the creation of all types of posts.
- (f) The Finance Committee shall review the financial position of the University from time to time.
- (g) The Finance Committee shall make recommendations to the Board of Management on every proposal involving investment or expenditure for which no provision has been made in annual financial estimates or which involves expenditure in excess of the amount provided for in the annual financial estimates.

- (h) The Finance Committee shall prescribe the methods and procedure and forms for maintaining the accounts of the institutions deemed to be university.
- (i) The Finance Committee shall recommend to the Board of Management on all matters relating to the finances of the institutions deemed to be university.
- (j) The Finance Committee shall perform such other functions as may be prescribed by the Rules, Bye-laws and regulations.

(iv) Meetings of the Finance Committee:

The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five members shall constitute the quorum for the meeting.

(d) BOARD OF STUDIES:

a. Constitution

- (i) There shall be one Board of Studies for each Department of the institution deemed to be university.
- (ii) The Board of Studies of each faculty/Department shall consist of:
 - a. Dean of faculty/ Head of the Department - Chairperson
 - b. All Professors of the faculty/Department
 - c. Two Associate Professors of the faculty/Department by rotation of seniority
 - d. Two Assistant Professors of the faculty/Department by rotation of seniority
 - e. Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned
- (iii) The members of the Board shall be appointed by the Board of Management on the recommendations of the Vice-Chancellor.
- (iv) The Head of the Department shall ordinarily be the Chairman. The Chairman shall be nominated by the Vice-Chancellor from among the members of the Board in certain circumstances.

a. Term of Office:

- i) Members of Board of Studies shall normally hold office for a period of three years or such period as may be fixed at the time of appointment; provided that the Vice-Chancellor may declare any member of Board of Studies to have vacated his membership if he/she leaves India or for other valid reasons; provided also that it shall be competent for the Board of Management to appoint as a member of the Board any person in his/her official capacity.
- ii) The Dean or Head of the Department shall ordinarily be nominated as Chairman by the Vice-Chancellor. In the event of a vacancy in the office of the Chairman, the Vice-Chancellor shall appoint a member of the Board to act as Chairman until a permanent arrangement is made.

b. Powers and Functions of the Board of Studies:

- 1) Each Board of Studies shall:
 - (i) Make recommendations in regard to courses of study, framing of syllabus, and examinations in the subjects in which it is dealing with.
 - (ii) Recommend text-books whenever necessary, and
 - (iii) Recommend to the Board of Management persons suitable for appointment as examiners.
- 2) It shall be the duty of each Board of Studies to consider and report on any matter referred to it in accordance with the Laws of the University by the Vice-Chancellor, or the Board of Management, or by the Academic Council or the Faculty or the Dean of the Faculty concerned with the subject with which it deals.

c. Meetings:

The meetings of the Board of Studies shall be convened by the Registrar under the directions of the Vice-Chancellor at such times and at such places as may be necessary. Where, in the temporary absence of the Chairman, a meeting of the Board of studies is required to be convened for the purpose of urgently dealing with any University business, the Vice-Chancellor may direct the Registrar or any other officer of the University to act as Convener.

d. Quorum:

50% of the total members shall form a quorum for any meeting of Board of Studies. In case there is no quorum, the agenda for the meeting shall be discussed by the members present and the minutes of the discussion shall be circulated among the members of the Board, with agenda, for approval.

e. Minutes:

The final minutes of every meeting shall be prepared by the Chairman, signature obtained from the members and the same shall be forwarded to the Registrar within 15 days from the date of the meeting.

- g. It shall be open to the Vice-Chancellor in urgent cases to obtain the opinion of Board of Studies by circulation. Such opinion together with the action taken thereon shall be reported to the Board of Studies as and when necessary.
- h. All the decisions and opinions of the Board of Studies are only recommendatory in nature and it is up to the Vice-Chancellor and other appropriate authorities of the University to take action on the recommendations of the Board of Studies.

(e) SELECTION COMMITTEE:

- (i) There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010, as amended from time to time.
- (ii) Every selection committee shall be constituted in accordance with the UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education, 2010 as amended from time to time.

(iii) **MEETINGS OF THE SELECTION COMMITTEE:**

- (a) The meetings of the Selection Committees shall be convened by the Chairman of the Selection Committee as and when necessary.
- (b) Four members of the Selection Committee shall consisting of at least two experts shall form the quorum.
- (c) If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons thereof and require an appropriate review by a high power committee.

OTHER COMMITTEES

f. ADVISORY COMMITTEE

The Advisory Committee shall consist of

- (i) Vice-Chancellor Chairman
- (ii) Not less than 3 persons of different fields nominated by the Chancellor
- (iii) One expert nominated by University Grants Commission
- (iv) Not less the 3 persons nominated by Board of Management.

The University shall have an Advisory Committee to advise on the academic planning and development of the University.

The Advisory Committee shall advise the Board of Management on all matters of University pertaining to the development, and growth in all its fields.

The Advisory Committee shall meet once in every two months, send its advice to the Board of Management for its consideration and implementation.

g. GRIEVANCE REDRESSAL COMMITTEE

For individual grievance and complaint, the University shall have a Grievance Redressal Committee as may be prescribed by the Bye-laws/Rules.

The Committee shall consist of

- (i) A person nominated by the Chancellor.....Chairman
- (ii) Two Professors of the University.

(iii) Wardens of the Hostels including Women's Hostel.

h. PREVENTION OF RAGGING AND EVE-TEASING / HARASSMENT OF WOMEN COMMITTEE

- (i) There shall be a Committee to prevent Ragging and Eve-Teasing/Harassment of women in the institution deemed to be university.
- (ii) The Committee shall consist of members nominated by the Vice-Chancellor and atleast 50% of the members should be female members including one female member from a Non-Governmental Organization.
- (iii) The Committee shall take all steps to prevent any kind of Ragging or Harassment of Women in the institution deemed to be university.
- (iv) If any complaint of ragging or Harassment of women is received by the Committee from the aggrieved student, it shall act according to the provisions of Prohibition of Ragging Act 1997 and Prohibition of Harassment of Women Act 2002 and rules made there under.
- (v) The Committee should send periodical reports to the appropriate authorities and to the Chancellor about the actions taken by them in this regard.