



INTERNAL QUALITY ASSURANCE CELL

1st Quarterly University IQAC Meeting, AY 2018-19

(III Quarterly University IQAC Meeting, CY 2018)

MEETING DATE: 24.09.2018, 10.30 A.M

AGENDA

- ❖ **Quality improvement initiatives of the Departments in the academic year 2017 - 2018**
- ❖ **Identifying “Best Practices” planned by the Departments for the academic year 2018 - 2019**

Members Present

S NO	Name	S NO	Name
1	Prof. Dr. K. Meer Mustafa Hussain , Vice Chancellor	36	Dr. R.Pushkala, English
2	Dr.G.Gopalakrishnan - Provost	37	Dr. Mary Thomas, English
3	Mr. M.Ravichandran – Pro VC	38	Dr. Chandrasena Rajeshwaran, English
4	Dr. Malini Pande, Director – IQAC	39	Dr. Lalitha, Dental
5	Dr. J. Sridevi, IQAC incharge	40	Dr. S.Rekha, Dental
6	Dr. N. Kanya, IQAC incharge	41	Dr. V.Keerthi, Dental
7	Dr. L. Ramesh, Dean E&T	42	Dr. K.Sheela, Dental
8	Dr. N. S. Shubashree, Dean E&S	43	Dr. Anbu Velusamy, Dental
9	Dr. M. K. Karthikeyan, Vice Principal – Dental	44	Ms. C.Tamilselvi, CSE/IT
10	Dr. Viji Vinod, HOD – MCA	45	Mr. S. Nandha kumar, Pharmacy
11	Dr. N. Jayachitra, HOD – Chemical	46	Dr. L. V. Nanda kishore, Mathematics
12	Dr. Johnson, HOD – Mathematics	47	Dr. Rajanish Borkar, Medical
13	Dr. N. Ethiraj, Addl. HOD – Mechanical	48	Dr. Rajalaxmi, Physiotherapy
14	Ms. Nalini, Addl.HOD – EEE	49	Ms. R. Sandhya, Nursing
15	Ms. K. J. Sharmila, IBT	50	Ms. K. Geetha, Nursing
16	Mr. J. Ashok Kumar, EEE	51	Ms. A. R. Mohanapriya, Architecture
17	Mr. K. Manivannan, ECE	52	Ms. Tanmayee, Chemical
18	Dr.M. Chandrika unni, French	53	Dr. Sathish kumar, Dental
19	Mr. R. Manoj, Psychology	54	Dr. R. Saranya, Dental
20	Mr.A.V. Sekhar, Economics	55	Dr. Pinni jyothsna, Dental
21	Mr. T. G. Balachandran, Admin director	56	Ms. J. Vijayalakshmi, E&T
22	Mr. R. M. Prabhu ram, Alumini	57	Ms. R. Kavitha, Computer science
23	Dr. M. Ganesan, Mechanical	58	Mr. P. K. Srinivasan, Computer science
24	Dr. S. Senthil velan, Dean E&T	59	Mr. L. Dharani, Computer science
25	Mr. Selvakumar, Industry representative	60	Mr. T. Sivabalan, Mechanical
26	Mr. E. Srinivasan, Chemical	61	Dr. S. Arivalagan, Civil
27	Dr. P. Udhayakala, HOD-Chemistry	62	Ms. M. Mahmuda Begum, Fashion Design
28	Dr. Brindha, HOD-MBA	63	Dr. S. Valliammai, Chemistry
29	Dr. F.Fareeza –EEE	64	Dr. S. Radhakrishnan, Physics
30	Dr. Rajeshwary Hari, HOD- Bio technology	65	Ms. M. Mahalakshmi, B.ED
31	Dr. T.Godhavari, HOD-ECE	66	Ms. G. Yuvarani, B.ED
32	Mr. S.Magesh, CEO- Maruthi techsokate services	67	Dr. C. B. Senthil kumar, HOD- Commerce
33	Dr. Vinoth Kumar, Dental	68	T. Kirthana, Student- MCA
34	Dr. S.Geetha, HOD-CSE/IT	69	K. Manikandan, Student- MCA
35	Dr. Ramavaidyanathan, Dean ARI		



MINUTES OF THE MEETING

- Director IQAC welcomed the participants and gave a brief account of the 2nd Quarterly IQAC Meeting, the outcome of IQAC Audit & the common challenges identified across all Departments.
- Director informed all that the following challenges have been identified:
 - A. Digital learning to be adopted and incorporated in the teaching-learning process & creation of E content
 - B. More focus on skill development & enrichment programs for the students
 - C. Improving Research, identifying thrust areas for Research & getting resources for research
 - D. Improving Industry Institute interaction
- The Director complimented Department of Mathematics for their good work in the area of creating E – content & Faculty of Architecture for identifying good ‘Best Practices’. The Director also commented that several Departments have identified reasonably good ‘Best Practices’ but the challenge and success lies in implementation and identifying resources for the same. Some Departments have made some progress in the field of Digital Learning and Director IQAC appreciated them. Provost suggested that focus on Program Educational Objectives, Curriculum, Research, Faculty training, maintaining infrastructure, good laboratories etc. is mandatory. Techno based incubation centers need to be started for making a top grade University. Provost suggested that Sub-Committees should be formed to discuss more intensely on various aspects discussed in the IQAC Meeting. It was proposed that Sub – Committees should be set up to enhance and improve the outcome of e.g.
 - a. Digital Learning
 - b. Research
 - c. Teaching & Learning Process etc....



- Pro-VC cautioned everybody that we should not relax our guard and we need to take the University to the next higher level. We need to improve our Accreditation performance and focus more on implementing the ideas discussed in Meetings. We should focus more on workshops than just guest lectures and seminars. Pro-VC instructed IQAC to set up a “Digital Learning Monitoring Cell” which should have future plan of action. Director IQAC informed that initial discussion on this started some time back and promised to take this forward. Pro VC advised Departments to conduct Faculty Development Programs on E-Content Development. It was advised that faculty members and students be encouraged to use online courses for learning latest technologies. Pro VC advised the Heads of Departments to organize quality events and reputed resource persons from reputed Institutions only should be invited.
- Departments were requested to give a summary of their quality initiatives, ‘Best Practices’, & future plans. The Heads of departments explained about their initiatives & plans in the following areas:
 - Digital Learning
 - Research
 - Thrust Areas for Research
 - Industry- Institute Interactions
- In the area of research, ‘Thrust Areas’ should be more focused and more thinking needs to be done by the Departments. Suggestion to conduct an “Annual Research Meet” was also given. Dean (E&T) advised the faculty members to have correct affiliations in their research articles to improve the University research score.



- Alumni of our University gave an opinion that analysis of the outcome of events is important. Also students need to be given adequate training to prepare them for industry. The focus should be on improving skills of the students by providing practical exposure instead of just organizing Guest Lectures or IVs. Alumni also volunteered to contribute towards developing student skills. They suggested that Alumni participation in the development of the University should be improved.
- Student representatives suggested that more practical training & industry exposure is required. They also suggested ‘Peer Learning’ from seniors can be adopted as a Departmental practice.
- Mr. Selva Kumar (industry representative) recommended identifying and filling the gap between institute and industry for improving placement. He commented that making the students employable & industry ready is the biggest challenge for Educational Institutions.
- There was also a suggestion to start a ‘Finishing School’ for skill development of the students. The final Semester can be utilized to teach industry specific skills to the students. To improve placements a panel of Alumni and faculty members from the departments can work together to identify the gaps and finding out the strategies to improve placement. It was planned to have more effective industry and institute interactions for quality improvement.
- Finally the Director IQAC thanked the participants and concluded the meeting by summarizing the discussion.



Dr.M.G.R.
Educational and Research Institute
(DEEMED TO BE UNIVERSITY)
(An ISO Certified Institution)
University with Graded Autonomy Status
Maduravoyal , Chennai - 600 095



Department of Internal Quality Assurance cell



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Department of Internal Quality Assurance cell





Dr. M.G.R. EDUCATIONAL AND RESEARCH INSTITUTE (Deemed to be University) Maduravoyal, Chennai - 600 095, Tamilnadu, India. (An ISO Certified Institution)		IQAC 3rdQuarterly University Meeting 2018		DATE:24 Sept 2018	
S.No.	Name	Department	Mobile No.	E-mail Id	Signature
1	Dr. H. CHANDRAN	FRENCH	98400 29307	chandra.hanni@apjktu.com	H. Chandran
2	D. MANOJ	Dir. of Public	94494 16167	manojp@dmr.edu.in	D. Manoj
3	A.Y. SETHI	DEPT of Genes	96001 80355	sethi.ay@dmr.edu.in	A.Y. Sethi
4	T.G. Ramesh Kumar	Dir. Admin	90940 97071	kgk@dmr.edu.in	T.G. Ramesh Kumar
5	P. R. Ramesh	Alumni	97907 28764	ramr@dmr.edu.in	P. R. Ramesh
6	Dr. J. RAJESH	Dean	99401 2703	rajesh@dmr.edu.in	J. Rajesh
7	Dr. M. Ganeshan	Mechanical	72849 2749	ganeshan@dmr.edu.in	M. Ganeshan
8	Dr. S. Sundararaman	Dean (ETI)	94494 16167	et-dean@dmr.edu.in	S. Sundararaman
9	Dr. T. Johnson	IT/Infos	99402 14531	john@dmr.edu.in	T. Johnson
10	Dr. V. VAKUMAR	IT Dept	98404 19040	v.vakumar@dmr.edu.in	V. Vakumar
11	E. Srinivasan	Chemical	9889 968167	srinivasan@dmr.edu.in	E. Srinivasan
12	Shubhasthra. N.S	Dean (EG)	98403 69062	dean-es@dmr.edu.in	Shubhasthra N.S
13	Dr. P. Uthayakumar	Head Chemist	98406 59325	uthay@dmr.edu.in	P. Uthayakumar
14	Dr. S. Sudani	Teac /c	98405 80360	sudani@dmr.edu.in	S. Sudani
15	Dr. N. Jaya Kumar	Head Chemist	98406 59325	head-chem@dmr.edu.in	N. Jaya Kumar
16	Dr. Brindha	MBA	99401 95856	head-mba@dmr.edu.in	Brindha



17	Dr. F. FAREEZA	EEC	9962098599	fareeza.eec@dmgrdu.ac.in	faree
18	Dr. Rajeshwari Hari	Bio-tech	9840774205	had-1hr @dmgrdu.ac.in	Raj
19	Dr. T. Godhavarani	F.CE	9444113280	god-2cc @dmgrdu.ac.in	Godhavarani
20	S. Mayerb	Pharm	9790911374	info@mtschennai.com	S. Mayerb
21	Dr. Vinod Kumar	Dental	9790712638	Vinodkumar@gmail.com	Dr. Vinod Kumar
22	Dr. M.K. Jayaraj	Dental	9444367738	m.k.jayaraj@gmail.com	M.K. Jayaraj
23	Dr. S. Geetha	CSE / IT	984059372	geetha.soman @dmgrdu.ac.in	S. Geetha
24	Dr. V. Vinod	CA	984059372	vinod-mca @dmgrdu.ac.in	V. Vinod
25	Dr. R. Vaidyanathan	Medical	954008846	ravivaidyanathan @dmgrdu.ac.in	R. Vaidyanathan
26	Dr. R. Pushkala	English			
27	Dr. Mary Thomas	"			
28	Dr. M. Chandrasekhar	"	9840556569	chandrasekhar.mca @dmgrdu.ac.in	M. Chandrasekhar
29	Dr. Mary Thomas	"	9600075307	Mary Thomas	Mary Thomas
30	T. V. Srinivas (Student)	MCA	8428064918	v.srinivas1998@gmail.com	T. V. Srinivas
31	K. Mahalingam (Student)	MCA	78950902	mahalingam99@gmail.com	K. Mahalingam
32	Dr. Lalitha	Dental	9840004349	lalitha.d @gmail.com	Lalitha
33	Dr. P. Rakha	Dental	9962456700	rakha.p.sakthivel@gmail.com	P. Rakha
34	Dr. V. Keerthi	Dental	9176459889	vkeerthi.d @gmail.com	V. Keerthi
35	Dr. K. Sheela	Dental	9840664563	sheela-bds @yahoo.co.in	Sheela
36	Dr. Anand Velusamy	Dental Surgery	8960505793	anandvelusamy@gmail.com	Anand Velusamy
37	C. Tamielahi	CSE / IT	9884013426	tamielahi @gmail.com	C. Tamielahi
38	S. Nandha Kumar	Pharmacy	988686649	nandhakumar.pharm @dmgrdu.ac.in	S. Nandha Kumar



39	DR. L.V.NARAYAN KISHORE	MATHEMATICS	9551807711	nandakishor_wake@drmgri.ac.in	du
40	Dr. RAJESH BORRAR	MS Medical College	970061082	rajeshborrar75@gmail.com	BSB
41	K. Narayanan	ECE	9884310181	narayanan_eee@drmgri.ac.in	K. Narayan
42	Dr. Rajalakshmi	Physiotherapy	9116122939	narayankrishna@drmgri.ac.in	Raj
43	K.S. SHARMILA	Biotechnology	9840880906	sharmila.kt@drmgri.ac.in	S
44	Ms. R. SANDHYA	NURSING	955213147	sandhranachandran@gmail.com	Sandhya
45	Dr. Prakash	Food Technology	91088004 988540919	prakashk1976@yahoo.co.in	Prakash
46	Dr. Maheswari R	Architecture	994660631	maheswari_rishi@drmgri.ac.in	Maheswari
47	Tammyaz Idriyani	Chemical	9840112559	tammyaz_idriyani@drmgri.ac.in	Tammyaz
48	Dr. Sathya Kumar	Dental	7200836372	sathya_kumar@yahoocoin	Sathya Kumar
49	Dr. Sharanya R	Dental	8939653464	sharanya_r11@gmail.com	Sharanya
50	Dr. Pinni Prithasa	Dental	9030719335	pinni.prithasa@gmail.com	P. Prithasa
51	J. Vijayalakshmi	Ben. EST office	9790890865	vij.g11@gmail.com	J. Vijayalakshmi
52	R. Kavitha	CS Prozedi	9884083657	rakavitha@gmail.com	Kavitha
53	P.K. Srinivasan	CS P-II	9444633971	prasadkumar10@gmail.com	P.K. Srinivasan
54	L. Dharamani	CS P-II	8667454827	dharamani_murugan.in@gmail.com	L. Dharamani
55	K. Ashok Kumar	CIVIL	984776741	ashokkumar@gmail.com	Ashok Kumar
56	Dr. R. Ethiraj	Mechanical	9440267672	ethiraj_vijay@drmgri.ac.in	R. Ethiraj
57	T. Sivachandran	Mechanical	9440267672	ethiraj_vijay@drmgri.ac.in	T. Sivachandran
58	Dr. S. Arivalagan	CIVIL	9444733632	arivalagan_civil@drmgri.ac.in	S. Arivalagan
59	M. Mahmud Profun	Fashion Design	9841613609	mahmudsarni2011@gmail.com	M. Mahmud Profun
60	Dr. J. Valliammal	CHEMISTRY	9976702257	valliannm13@drmgri.ac.in	J. Valliammal



61	Dr. S. Radhakrishnan	Physion	9486704677	radhakrishnan_hs@drmgrdu.ac.in	
62	M. Mahalakshmi	B.Ed	9444119522	mahalakshmi1911@gmail.com	
63	Gr. Yuvorani	B.Ed	9629317313	yuvoranimath@gmail.com	
64	A. Nalini	EEE	9840213402	nalini.eee@drmgrdu.ac.in	
65	MRC.P.senthilkumar	Computer	91114145677	csenthilkumgar@gmail.com	
66	Dr.V. Kanya	CSE/IBB/IC	9884499949	kanya.v@drmgrdu.ac.in	
67	M. Ravichandran	Admin/proc		Prava@drmgrdu.ac.in	
68	Dr. Gopala Krishnan	Process	98882290	krusk@drmgrdu.ac.in	
69	Prof. Dr. A.C.S. Iyer	Process			
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