



Dr.M.G.R.
Educational and Research Institute
(DEEMED TO BE UNIVERSITY)
 (An ISO Certified Institution)
 University with Graded Autonomy Status
 Maduravoyal , Chennai - 600 095



INTERNAL QUALITY ASSURANCE CELL

IV Quarterly University IQAC Meeting, AY-2018-2019

(II Quarterly University IQAC Meeting, CY 2019)

MEETING DATE & TIME: 25 .06.19, 11.30a.m

AGENDA

- **FACULTY INTERNSHIP**
- **TECHNICAL FDP**

Members Present

S NO	Name	S NO	Name
1	Prof. Dr. K. Meer Mustafa Hussain , Vice Chancellor	27	Dr. Manoj, Dental
2	Dr.Geethalakshmi,Pro VC	28	Dr. S.Rekha, Dental
3	Dr. V. Cyril raj, Joint registrar/ (Academic)	29	Dr. K.Sheela, Dental
4	Dr. Malini Pande, Joint Registrar (H&S)/Academic	30	Dr. V. Keerthi, Dental
5	Dr. P. Udhayakala, IQAC Director	31	Dr.RajnishBorkar,Medical
6	Dr. T. G. Balachandran, Admin director	32	Dr. A. Prathiba, Medical
7	Dr. N. S. Shubashree, Dean E&S	33	Mr. S. Nandhakumar, Pharmacy
8	Dr.E.SheebaPercis,Add Dean E&T	34	Dr. M.ChandrasenaRajeshwaran, English
9	Dr. Veena, Vice principal- Physiotherapy	35	Ms. C. Tamilselvi, CSE
10	Dr. Viji Vinod, HOD – MCA	36	Ms. Tanmayee, Chemical
11	Dr.MaryThomas,HoD,English	37	Mr.E.Srinivasan,Chemical
12	Dr. S. Arivalagan,HoD, Civil	38	Mr.N.LakshmiNarayanan,ECE
13	Dr. Brindha,HOD-MBA	39	Dr.ChandrikaUnni,French
14	Dr.N.Jayachitra,HoD,Chemical	40	Ms.P.IyswaryaRaghavi,Economics
15	Dr. A.R. Arunachalam,HoD,CSE(Phase-II)	41	Ms.B.Swapna,ECE
16	Dr. T.Godhavari,HOD-ECE	42	Ms. A. R. Mohanapriya, Architeture
17	Dr. S.Geetha, HOD-CSE/IT	43	Mr.R.Mainer,Tamil
18	Dr.T.Johnson,HOD-Maths	44	Dr. F. Fareeza, EEE
19	Dr. M. K. Karthikeyan, Dental	45	Mr. A.V. Sekhar, HMCT
20	Dr. C. B. Senthil kumar, HOD- Commerce	46	Mr. Dhanush Ram, Viscom
21	Dr. Rajeshwari Hari, HOD-Bio tech	47	Ms.R.Sandhya,Nursing
22	Dr.K.J.Sharmila,Bio tech	48	Mr.LakshmiMohan,Civil
23	Dr. S. Radhakrishnan, HOD- Physics	49	Ms.P.Mahalakshmi,Alumini
24	Dr. S. Valliammai- HOD – Chemistry (Phase-II)	50	Ms.BindhuJayamohan,Parent
25	Mr. R. Nagarathinam,, HOD- Mathematics(Phase-II)	51	Ms.PriyaDurairaj, Bio tech-Student
26	Dr.S.MahmudaBegum,HoD,Fashion Design	52	Ms.Sandhya.A, Bio tech-Student



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Minutes of the Meeting

1. The Director IQAC welcomed the VC, ProVCs, Joint Registrars, Deans, Head of the Departments, Faculty members and the stakeholders. to the meet. She appreciated the office of International relations for its student- staff exchange program with Scheffield Hallam University, UK, University of Pisa, Italy, YuanZe University, Taiwan and Sung KyunKwan University, South Korea. Her appreciation extends to the Director-R&D for the initiative taken for the submission of project proposals to various funding agency as it was one of the agenda fixed in the I quarter meeting too. Dr.Johnson, HoD, Mathematics and his team was also recognized for creating 144 e-learning materials from 115 contributors from 29 Departments which happened to be the outcome of one of the agenda of the previous meeting.
2. Dr.V.Cyril Raj, J.R. (academic) highlighted that as per UGC norms all faculty members should undergo internships in industries, this would expand the vista of faculty members which in turn will ultimately percolate down to the student level. Another important requirement as per UGC norms is that faculty members should attend Technical FDPs every year. He also added every faculty members should have undergone FDPs for atleast 24 days. Online course certifications from NPTEL, Swayam etc are also considered as equivalent to FDPs.
3. Dr.Malini Pande, J.R (H&S) who has a penchant for grooming leaders was glad to delegate the responsibility of chairing the IQAC meeting to Dr.P.Udhayakala, IQAC Director, and who in turn thanked the JR (H&S) for reposing the faith in her to shoulder the onerous responsibility.
4. The Director IQAC presented the data provided by the Departments in the II Quarter 2019 through the PPT file. This provided chance for various Departments compare the progress made by other Departments and pick up clues to redefine their plans.
5. The Director also pointed out that minutes of Departmental IQAC meetings often tend to be statements of routine performance (like CAT, Model exam etc) rather than reflecting the greater goals envisaged in the agenda.
6. J.R (acad) revealed that a few days training in an industry cannot be construed as internship as was done in various Department. Internship should be for a longer duration probably close to an year and the faculty should be attached to an industry to derive any benefit and J.R (H & S) Concurred on this point.
7. J.R (acad) proposed the provision of sabbatical leave for such internships which is prevalent in developed countries. J.R (H&S) wished that Dr.Cyril Raj should consult the management regarding internships. J.R (academic) informed that the management has accepted the proposal in principle for staff with three years of experience and the modalities are being worked out.



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8. Faculty members tend to attend general FDPs than technical FDPs were noted and the Director insisted attending FDPs in technical domains should be prioritized over general FDPs.
9. A few departments have provided the outcome details of the previous IQAC meeting which was appreciated by the Director IQAC as these details are very essential for documentation.
10. The gesture of chemical engineering Department in initiating interdisciplinary projects with departments of Bio technology & Civil engineering invited appreciation of the Director IQAC.
11. The Director whole heartedly welcomes the effort of the department of ECE in developing e-content in the form of video demonstrations for all the lab experiments.
12. Architecture and Medical have mentioned as per their council there is no such Faculty Internship and this was also put into discussion.
13. JR (H&S) mentioned Mathematics is the core of many statistical units and Internships are available with those units.
14. JR (Acad) mentioned the Mathematics Department should allot a faculty for particular Department at least for two/three years so that collaborative work can be done with those faculty members. Dr. Johnson (HoD) mentioned that now Mathematics was attenuated from the Engineering curriculum so that they can't be associated with any Department.
15. Ms. Mahalakshmi, Alumini expressed her views on the set agenda and appreciated the quality enhancement happened in the university.
16. Dr. Johnson shared his experience on the Technical FDP conducted by the Department on the pedagogy of teaching mathematics and its benefits for the faculty undergone that FDP.
17. Ms. Swapna, Asst. prof. ECE Department shared her learning through faculty internship undergone by her in TATA communications Pvt.Ltd.Chennai.
18. Ms Bindu Jeya Mohan, parent of the I year, BBA student Mr.Sarath appreciated the initiative taken by the university for the advantage of the stakeholders.
19. Ms Priya Dura raj and Ms A.Sandhiya, Student of Bio-technology Department highlighted the necessity of faculty training and expressed the profound knowledge sharing by their own faculty members.
20. Dr. Balachandran opened that AICTE is funding up to 7, 00,000/- for faculty development programs which can be procured. He also added creating an inter Departmental quality circle will enhance the quality of the University.



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21. Dr. Geethalakshmi, Pro V.C opened up an opportunity for the pharmacy and Biotechnology Department paving way to the industry interaction. Dr. Rajeswari Hari, Head Biotechnology, Department too responded favorably.
22. The members expressed the need for the up gradation of the University website.
23. The JR (Acad) agreed and requested the Department heads, to represent a coordinator from each Department to work on it.
24. Dr. Geethalakshmi, Pro V.C also expressed that the Department Head has to take responsibility for their Departmental data on the website.
25. The Director IQAC thanked all the participants for the valuable discussion.



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DATE: 25/06/19 Pro VC 98493/6050 982ka.411958@gmail.com - II nd Quarterly University IQAC Meeting 2019

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