



Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
(Deemed to be University)
Maduravoyal, Chennai - 600 095, Tamilnadu, India.
(An ISO 9001 : 2015 Certified Institution)



INTERNAL QUALITY ASSURANCE CELL

Minutes of the Academic year 2020-2021 I Quarterly Meeting

VENUE: <https://meet.google.com/mnj-usak-xmp>

MEETING DATE: 15/10/2020

Time: 11.00 A.M

Chair Person: Dr. S.Geetha lakshmi, Vice chancellor

AGENDA

Academic Rejuvenation in the post COVID era.

- 1. PLAN ON STUDENT INDUCTION PROGRAM**
- 2. ICT WITH EFFECTIVE TEACHING AND LEARNING MANAGEMNET SYSTEM**
- 3. PLAN TO ENHANCE THE REASEARCH PUBLICATION**



MINUTES OF MEETING

Welcome address delivered by Dr. P. Udhayakala, Director IQAC and the meeting opened for discussion with the brief note of the Vice Chancellor.

1. Quality initiatives taken by IQAC

S. No	Agenda / Discussion topic	Quality initiative/ Action taken	Responsible committee / Incharge
1.1	Unnat Bharat Abhiyan	As a concern towards social responsibility, village adaption application was uploaded in UBA portal, the documents were successfully verified by UBA and under the process to be signed by MHRD.	Social industry connect team lead by Dr. V.H. Hema, Principal Nursing.
1.2	Deeksharambh- Student Induction Program	A training programme for Faculty on Student Induction Program was organized online, with the objective of SIP. Faculty members were presented with a preamble of Deeksharambh, explored the possible physical activity, mentored with human values, life changing literary activities, and the mind, body development with Art & Culture.	Deeksharambh task group lead by Dr. N.S. Shubhashree, Dean E&S
1.3	Awareness on New Education policy	Dr. S. Sivasubramaniam, former VC of Bharathiar and Noorul Islam University addressed the major problems currently faced by higher education system and its remedy in NEP – 2020.	Dr. Malini pande, Jt. Reg. (H&S) officer NEP 2019
1.4	UGC quality mandate SATAT- eco friendly and sustainable goal development	A debate on topic "Is Green Energy durable?", a talk on world in 2050 and two project presentation were carried as an online activity to attain few sustainable development goals.	Dr. L. Ramesh , Dean EPA,SATAT task group leader
1.5	Universal Human Values	A follow up by Universal Human Values task group on the webinar, "Inculcation of Human Values and professional ethics in HEI" was carried out through a questionnaire.	Dr.S .Vairamani, Head Department of Physical Education and Sports, UHV task group leader
1.6	Annual Quality Assurance report	The data collection from various Faculty / Department for Annual Quality Assurance report to be submitted to NAAC was carried out by the IQ AC team	Dr.P.Udhayakala , Director IQAC, Dr J Sridevi , IQAC i/c, Dr.N.Kanya, IQAC i/c



2. Review / Action taken on previous meeting

2.1	Research Promotion	The external member suggested research promotion to be strengthened and hence Sir C.V Raman Journal club came out with Publication incentive scheme of rupees Seven lakhs fifty eight thousand and eight hundred (7, 58,800/-) through which a total of 183 faculty members were benefited.	Sir C.V Raman Journal Club
2.2	Based on key indicators of NAAC, agenda to be fixed for IQAC meeting	A discussion was carried out on fixing agenda for IQAC meeting on the basis of key indicators of NAAC. Academic year 2020 - 2021 I Quarterly meeting was fixed with SIP, ICT- Teaching learning management system and Research Publication plans which comes under the key indicators 5.1, 2.3 & 3.4 with a metric of 30, 20 & 100.	Dr.P.Udhayakala , Director IQAC, Dr J Sridevi , IQAC (i/c), Dr.N.Kanya,IQAC (i/c)
2.3	NAAC criteria-based activity during lockdown period	Various Department activities during lockdown were discussed and it was found few important activities were missing and so IQAC circulated AQAR format of NAAC to collect data from various Departments.	Dr.P.Udayakala , Director IQAC, Dr J Sridevi , IQAC i/c, Dr.N.Kanya,IQAC i/c To Collect the AQAR data
2.4	Curriculum enrichment and Skill based courses	Planned to start Industry relevant and Skill based new programs and Certificate courses. To name a few: 1. B.A (Sociology), 2. B.A (Hindi), 3. Bachelor of Liberal Arts (BLA), 4. B.Sc Yoga, 5. B.A (Defence & Strategic Studies), 6. B.A (Fine Arts), 7. B.A (Political Science & Public Administration), 8. B.Sc (Travel and Tourism Management), 9. B.A (French), 10. B.Sc (Aviation Service Management), 11. Master of Social Work , 12. B.A (Journalism and Mass Communication), 13.Bsc (Data Science) in association with Intel 14.BBA/ MBA Financial management in association with Times pro 15.BBA/ MBA Business Analytics in association with IBM 16.MBA logistics and Supply Chain Management in association with CII 17.B.Com Banking management in association with Times pro 18. B.com Capital Management in association with BSE Ltd.	The Department Heads guided by Dr. Malini pande, Jt. Reg. (H&S) & C.Balakrishnan,Head - IIPC



		19. BCA (AI & Data Science) in association with IBM 20. B.tech (CS) (AI & Data Science) in association with IBM 21. B.tech (ECE) (IOT & AI) in association with IBM.	
2.5	Research and Development	The institute innovation cell shared the 4-star rating by MHRD and gave a call for student innovators for the current year too	Dr.Rama Vaidyanathan, Director-R&D
2.6	NAAC criteria that needs more effort	Curriculum enrichment, Teaching learning, Research, Student support and progression to be given importance was the idea suggested. Hence IQAC came up with the 2020- 2021 I Quarterly meeting agenda based on the above criteria.	Concerned Faculty Deans / Principals and Heads

3. Discussion on the set Agenda of the I Quarterly 2020- 2021 Meeting

3.1	Plan on Student Induction Program	<p>Vice Chancellor</p> <ul style="list-style-type: none"> The Department notice board should remind the work load. Students should be made aware on the Vision & Mission of the Department and the University. The faculty members should mentor the students with values and ethics in such a way the students enjoy their presence in the university. She also added faculty should be trained for that. <p>Joint Registrars</p> <ul style="list-style-type: none"> Psychometric Analysis of the students should be done in the first year to understand their calibre and to have a complete mapping of the students. Students to be introduced to debate and discussion method of learning. <p>Faculty Dean / Principals / Heads / IQAC Co-ordinators</p> <ul style="list-style-type: none"> A one month foundation course for MBBS students on professionalism and ethics was made mandatory by MCI which is online with SIP and that will be followed for the current academic year too. Faculty members handling first year students of Pharmacy, Nursing, Physiotherapy and AHS have got 	Dr. N.S Shubhashree, Dean E&S , Deeksharambh task group leader
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trained through the Deeksharabham - SIP - webinar organised by IQAC from 28/ 9/2020 - 30/09/2020 and planned to go online with that.

- Management Studies planned to have a bridge course for non -Mathematics and non - Commerce PG students through virtual mode.
- Nurturing with English Proficiency, Mathematics Skill, and basic IT Skill were planned by Faculty of Computer Application.
- Dentistry inculcated values & ethics through webinar
- Moot Court the law School Competition where Students play the role of Counsel mock legal hearing, Preparing & arguing cases in front of Judge and also bringing eminent practicing advocates were the plan with the Faculty of law.
- Faculty of Education goes with the norms of NCTE for the newly admitted students in the form of the bridge Course.
- As per Deeksharambh check list SIP will be carried was the plan of the Faculty of Hotel Management.
- A 360 degree induction program covering all the aspects was planned by the Faculty of E&T. And also planning on Alumni talk and motivation lectures from second year onwards when the students moved to Department were also fixed on their agenda.
- Faculty of H&S have a lot on its planning as taking the newly admitted student on a campus tour virtually, familiarizing their Departments and its faculty members, information regarding Placement Cell and all other Association/clubs available, framing a time table for that and collating the students through a whatsapp group.
- Sketching, Carving, Art related activities, introduction on the Scope of Architecture and introducing eminent external design experts were the plan by Architecture team.



2	Plan on ICT teaching learning	<p>Vice Chancellor</p> <ul style="list-style-type: none"> • NPTEL Courses to be proposed in-house with the help of other University faculty members like IIT. <p>Joint Registrars</p> <ul style="list-style-type: none"> • The Strength of any university is based on the Management information System. The EPR- Jack prodigy can be used for ICT - teaching learning also. <p>Faculty Dean/Principal/Heads/IQAC Coordinators</p> <ul style="list-style-type: none"> • Faculty of Medicine has undergone Training on Moodle learning management System. • All the faculty members unanimously accepted Covid-19 forced us to meet our students online through information technology and every other day a new enthusiastic exploration happens. • All the faculties have prepared PPTs, video lectures and uploaded it in their Department YouTube Channels. • Faculty of Engineering and Technology planned to make the learning more interactive through near pod, Ed Puzzle, Google Quiz, Quizizz, V lab and mentimeter as information communication tools. • Humanities & Science have a plan to go with gnomio. • Even though assessment and evaluation were going on through GCR the need for a Strong ICT tool for evaluation and assessment was felt by the members. 	Dr. A.R Arunachalam, Head-CSE phase -II
3.3	Plan to enhance Research Publication	<p>Vice Chancellor</p> <ul style="list-style-type: none"> • Encouraged the faculty members to do research and receive intra mural and extra mural funding. She also added that faculty members good in research should show the path or guidance to their colleagues. <p>Joint Registrars</p> <ul style="list-style-type: none"> • Since NIRF extract data from public domain it's the collective responsibility 	Sir C.V Raman Journal Club under Dr. L.Ramesh, Dean EPA through the Department journal club Coordinators.



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of the faculty members to enhance the data.

- The h-index can be improved only by publishing original work, was an alert given to the faculty members. A plan to create a new Faculty of Applied Research was also brought to discussion. Finding problems from Society and Industry to get solution and to publish needs a strong multidisciplinary research environment was the idea put forth by the Joint Registrars

Director Admin / Faculty
Dean/Principal/Heads/IQAC
Coordinators

- The MoU with foreign university must be utilized for collaborative research.
- Almost all the faculty/Dept Heads informed that they have entrusted each faculty members to publish minimum of two papers and they were happy to share the publication data of their departments during the Covid-19 lockdown period.

3.4

Deliberations of the Faculty Members entrusted for the set Agenda

Dean EPA, Dean E&S, Head CSE – Phase-II

- The Sir. C.V Raman Journal club launched a research challenge titled “MGR PUBLISH 999 CHALLENGE 2020” with the objective of bringing out 999 first author research publication with an expected target of 2K publications followed by appreciating the faculty members with Medals and Special appreciation Certificates. A highlight on the publications data before and after NAAC accreditation was also presented.
- Student Induction Program a mandatory non credit course to be conducted with the objective of Socializing, Associating, Governing and Experiencing. An induction Committee to be framed and should have an induction policy in line with UGC guidelines. Physical activities,

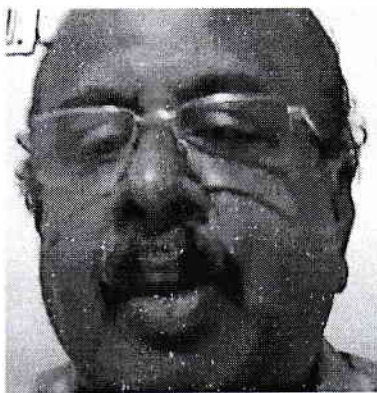
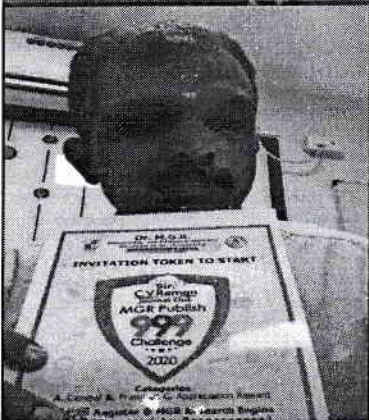
Research Publication -
Dr.L.Ramesh Dean EPA
SIP-Dr. N.S Shubhashree, Dean E&S
ICT- Dr. A.R Arunachalam,
Head CSE-Phase-II



		<p>Mentoring with human value, familiarization to department/ branch creative arts and culture, literary activity, lecture by eminent people, visit to local area, extracurricular activities to be concentrated by framing a time table with 20% lectures and 80 % activities.</p> <ul style="list-style-type: none">• ICT supported nonstop education even in the pandemic situation. Usage of G-Meet, GCR, Zoom and WebEx made teaching learning comfortable. The online events aired by various Departments through ICT attracted common public and educators.	
3.5	External Member	<p>Mentoring the students with Human values should include parents too. A good citizen can be created only by teachers and parents joining hands together. Moodle platform, MOOCs and Khan academy gives a lot of ICT teaching learning methodology. Intensive training on writing a research paper is needed for faculty members.</p>	<p>Dr.Uthayakumar, Vice Chairman Quality forum Chennai Chapter</p>
3.6	Alumni	<p>Shared the happiness on Visualising the prospects of the University and he also added it's impressive to know that IQAC trained faculty members to handle new students entering the University. He continued a follow up on SIP is also needed.</p>	<p>Mr.S.Dinesh, MBA HR, Apollo Tyres</p>
3.7	Student member	<p>Student Induction Program should be taken seriously since it helps students from diverse backgrounds entering into a new unfamiliar environment. The student also shared her experience on the literary activities and UHV programme held during her first year of course. ICT supported the students and teachers to keep in connection with each other even during pandemic situation but she felt the missing of face to face interaction with her beloved teachers.</p>	<p>Divya shree, IT, III year, Register number:181121101039</p>

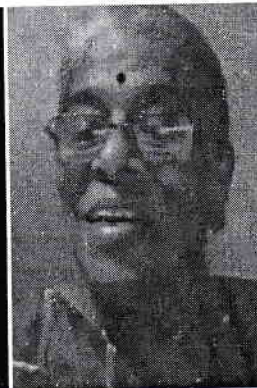
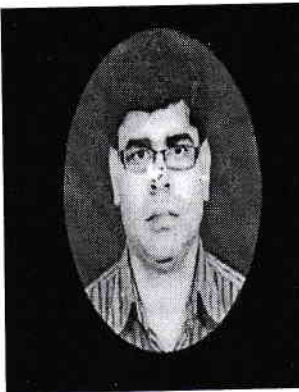
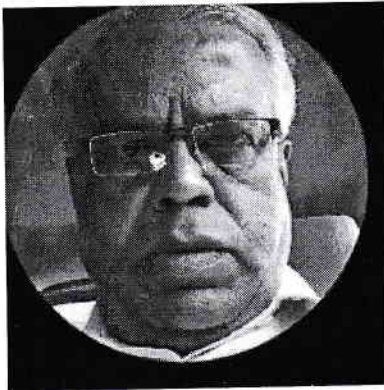
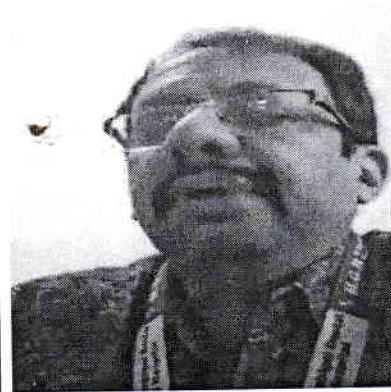
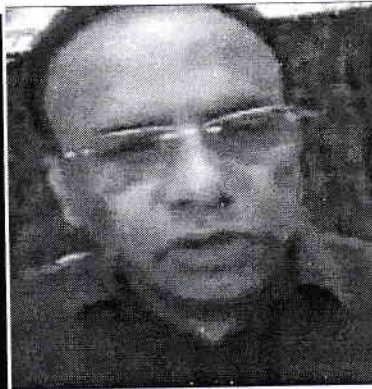


Few memorable Screenshots of the meeting





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MEETING DATE & TIME: 15.10.2020, 11.00 A.M

Members Present as attendance received through Google form during the meeting

S No	Name of the Faculty	Designation	Faculty / Department
1	Dr. S.Geetha lakshmi	University	Vice chancellor
2	Dr.V.Cyril Raj	University	Joint Registrar Acad
3	Dr. Malini Pande	University	Joint Registrar (H&S) / Acad
4	Dr.P. Udhayakala	Director IQAC	Dean Chemistry
5	Dr. J. Sridevi	IQAC (i/c) , HoD	BBA-FP
6	Dr. N.Kanya	IQAC (i/c) , HoD	IT
7	Dr.T.Uthayakumar	External Member	Vice Chairman Quality forum Chennai Chapter
8	Dr. Jyothi Lakshmi G.L	Joint Registrar – IQAC , Associate professor of Anatomy	Department of Anatomy RRMCH
9	Dr. T.G.Balachandran	University	Director – Admin
10	Dr. L. Ramesh	Dean	EPA
11	Dr.N.S.Shubhashree	Dean(E & S)	First year B Tech
12	Dr.N.Devanathan	Dean	Faculty of Law
13	Mr.M.Prabhu	Dean	Faculty of Hotel Management, Culinary Arts and De Novo courses
14	Ms.P.S.Prathibha	Deputy Dean	Dept of Food science Nutrition and Diabetics
15	Dr.C.V.Senthilnathan	Principal	Faculty of Physiotherapy
16	Dr.K. Geetha	Principal	Faculty of Education
17	Kalpana Devi.V	Principal (i/c)	Faculty of Allied Health Sciences
18	Dr.Hema V.H	Principal	Faculty of Nursing
19	Dr.N.Harikrishnan	Principal	Faculty of pharmacy
20	Dr.M.K.Karthikeyan	Vice principal	Dental surgery
21	Veena @ Kirthika.S	Vice principal	Physiotherapy
22	S.Ramya	Vice principal	Allied health sciences
23	Dr.A.R.Arunachalam	HoD	CSE (phase II)
24	Dr T.Godhavari	HoD	E&T /ECE
25	M.Mahmuda Begum	HoD/ Associate Professor	H & S / Fashion Design
26	Dr S Geetha	HoD	E & T / CSE
27	Dr. E. Sheeba Percis	HoD	E & T, EEE
28	Chandrika Unni	HoD French	HMCT &De Novo Courses
29	Dr. R. Jayam	Prof & Head	Human Resource Management
30	Dr.T.Johnson	Professor & Head	Mathematics
31	Dr.Rajeswary Hari	Prof & Head	E&T, Biotechnology



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32	A.V. Sekhar	Program Head, Department of Economics	Faculty of Hotel Management, Culinary Arts, Aviation & De-novo Courses
33	Dr.G.Brindha	Prof & Head	Faculty of Management Studies
34	Dr.Viji Vinod	Prof & Head	Faculty of Computer Application
35	Dr.A.Anuradha	Professor and Head	Department of Cost and Management Accounting
36	Dr.E.Kavitha	Professor	Physics
37	Dr.L.V. Nandakishore	Professor	Maths
38	Prof .Dr.N.Rajeswari	Professor	Faculty of law
39	Dr.E.Kavitha	Professor	Physics
40	Dr.S.Valliammai	Professor	Chemistry
41	Dr. Rajnish Shital Borkar	Professor, community Medicine	ACS Medical College & Hospital
42	Mr. P. Babu	Associate Professor	Faculty of Pharmacy
43	Dr. A. Nalini	Associate Professor	E & T / EEE
44	Prakash. J	Associate Professor	Hotel Management and Catering Technology
45	Tanmayee Panigrahi	Associate professor	Chemical engineering
46	Gomathi Nagajothi P	Asst.Professor	Civil
47	Dr.P. Senthamizh Pavai	Assistant Professor	Faculty of Education
48	Tainilselvi.C	Assistant professor	E&T / IT
49	Sivabalan T	Assistant professor	Mechanical Engineering
50	Yuvarani T	Assistant Professor	E&T / CSE
51	Sujitha Jebarose	Asst.prof.	Faculty of nursing
52	A. Saravana Kumar	Assistant professor	Faculty of Hotel Management and Catering Technology and De novo
53	N.Senthil Kumar	Assistant professor	Hotel management and Catering Technology
54	Dr M Senthil Mathi	Assistant professor	Commerce
55	K Manivannan	Assistant professor	E&T / ECE
56	K.Sathish	Assistant professor	Faculty of hotel management, culinary arts , aviation & de- novo courses
57	Ar.Mohanapriya.R	Assistant professor	Architecture
58	Abarna K. R	Asst prof	B. Com (CMA)
59	Ms.Iyswarya Raghavi	Lecturer / IQAC Coordinator	HMCT /Denovo courses
60	Kasthurirangan B	Lecturer	HMCT and De-novo courses
61	Shayari Das	Lecturer	Hotel management and Catering Technology/ Food Science, Nutrition and Diabetics
62	Vrinda Rajkumar	Lecturer	HMCT
63	Angel P	Lecturer	HMCT/ English



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64	Nivetha.C	Lecturer	Economics HMCT/Denovo
65	Sreethu	Content Manager	Hotel Management
66	Dinesh C	Associate Manager - HR	Alumni
67	Divya shree	Student	IT

Director IQAC

Udhay 4/11/2020
Dr.P.Udhayakala

Vice Chancellor

Geetha 4/11/2020
Dr.S.Geethalakshmi

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