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**University with Graded Autonomy Status**

(An ISO 21001 : 2018 Certified Institution)

Periyar E.V.R. High Road, Maduravoyal, Chennai-95, Tamilnadu, India.



**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the Academic year 2020-2021 IV Quarterly Meeting**

**VENUE: G meet-meet.google.com/ jtz-bwyz-qaf**

**MEETINGDATE: 29.06.2021**

**TIME: 11.15A.M**

**Chair Person: Dr.S.Geethalakshmi, Vice Chancellor**

**AGENDA**

1. Augmentation of the Quality of teaching and Faculty members in the last 5 years.
2. Initiatives taken and/or planned for inculcating ethical behavior and moral values, gender and social equity in students and faculty members.



Director IQAC

*Udhayakala 29/7/21*

Dr.P.Udhayakala

Vice Chancellor

*Geethalakshmi 29/7/21*

Dr.S.Geethalakshmi

**Dr. S. GEETHALAKSHMI**  
**VICE CHANCELLOR**

**Dr. M.G.R.**

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**MADURAVOYAL, CHENNAI-600 095.**

**MINUTES OF MEETING**

Vice chancellor Dr.S.Geethalakshmi started the 2020-2021 IV quarterly meeting with her brief note followed by the presentation of the Director-IQAC Dr. P. Udhayakala about the Quality initiatives taken and the outcome of the previous meeting.

**1. Quality initiatives taken by IQAC**

S. No	Agenda / Discussion topic	Quality initiative/ Action taken	Responsible committee / In-charge
1.1	UGC-Quality Mandate task group Social Industry connect	We have been successfully registered as one of the UBA member. Also received a seed money of Rs.50000/- for village adaption. On 25.6.2021 the social industry connects task group along with the Director IQAC met with the coordinator Dr. V. Hema Principal of Nursing and deliberated the action to be taken for the village base line survey.	UGC-Quality Mandate Task Group Social Industry connect headed by Dr. V. Hema Principal- Nursing.
1.2	UGC-Quality Mandate Task Group CARE	Teaching faculty from Universities can recommend journals through IQAC of the University to respective regional UGC-CARE University. In the above regard the CARE task group leader received recommendations of few journals from the faculty members. He scrutinized the journals by forwarding it to the concerned Department Heads and shortlisted three journals: International Journal of Biotech Trends and Technology, International Journal of Economics and Management Studies, International Journal of Recent Engineering and Science by Seventh Sense Research Group Publishers and submitted to UGC – CARE.	Dr. Ethiraj Task Group leader , UGC-Quality Mandate group CARE and  Dr. Nalluswamy Jt. Reg (Ins)
1.3	UHV event for Administrative Executives	The UGC mandated Universal Human Values to be administered right from the administrative executives, faculty members until students. Hence with the objective of impeccable governance and effective institutional management through value-based leadership, IQAC organized an event titled “Energizing the Value based Leadership”	Director-IQAC Dr. P. Udhayakala UHV task group leader Dr.Vairamani
1.4	Cowinwewin-Magic Association Program	As a part of 21-day program cowinwewin initiated by Magic Association IQAC organized a webinar on the topic “Crystallizing the dreams to reality through yogic power” with the objective to bring back the shattered dreams of many research scholars, students and faculty members due to the	Dr. P. Udhayakala Director IQAC, Dean- Chemistry. Dr. N. Kanya IQAC i/c, Head-IT

Director IQAC

Dr.P.Udhayakala



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		COVID-19 situation into reality. This is a collaborative program with an NGO Prajapitha Brahma Kumaris World Spiritual University	
1.5	LOGO for IQAC	To have a unique identification for the IQAC of the University, IQAC planned to have a logo.	Dr.P.Udhayakala Director-IQAC. Dr. L. Ramesh Dean-EPA.
1.6	Quality Circle Meetings	Discussion on the methodology and work to be carried out on the set agenda of IV Quarterly University IQAC Meeting 2020-2021.	IQAC Coordinators, Dr.J.Sridevi IQAC i/c Dr.N.Kanya IQAC i/c Dr.Arunachalam DeputyDean, Ph-II. Dr.P.Udhayakala Director IQAC

## 2. Action taken subsequently on the agenda points discussed in 2020-2021 III Quarterly Meeting

S. No	Agenda/ Discussion topic in the 2020-2021 III Quarterly meeting.	Action taken subsequently on the agenda points discussed in 2020-2021 III Quarterly Meeting	Responsible committee/ Incharge
2.1	Curriculum Feedback Analysis.	UHV included in the curriculum of almost all the programs. Jeevan Koushal-life skill to be included in the curriculum of H&S was planned for the forthcoming Academic year.	Dr.V. Cyril Raj Jt.Reg ( Acad) Dr. Malini Pande Jt.Rg H&S.
2.2	Action plan taken to the minimum points on SSS.	<b>Internship:</b> IIPC has taken the initiative of providing virtual Internship for more than 500 students. <b>Ability of the faculty members to identify the weakness of students and help to overcome them:</b> Class Committee meetings were conducted online across the University to understand the situation and to go ahead for corrective action.	Dr. Balakrishnan Head-IIPC.  Principals, Deans, Heads and Faculty members.

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2.3	Weakness, Challenges identified during Auditing	<p><b>Placement training:</b> IIPC- offers training on career excellence through Mafoi consultancy for 1-Year MBA and E&amp;T on a trial basis.</p> <p><b>Innovation-Funded project and Consultancy:</b> Director R and D, from APJ Abdul Kalam Centre for Innovation and Entrepreneurship met the Heads of the Departments on June 2<sup>nd</sup> 2021, with the objective, strategic implementation plan for the University Innovation and start up Ecosystem. She shared the goals for the University, to reach its vision in Innovation and Entrepreneurship and also the work needed to be carried out to achieve the goal.</p>	<p>Dr. Balakrishnan Head-IIPC,</p> <p>Dr. Ramavaidyanathan Director- R and D.</p>
2.4	Parent teacher Association	A parent-teacher association was framed	<p>Dr.V. Anuradha Faculty Coordinator PTA, Asst. Professor Faculty of Education.</p>

### 3. Discussion on the set Agenda of the IV Quarterly 2020- 2021 Meeting

S.No	Agenda/ Discussion topic in the 2020-2021 IV Quarterly meeting.	Discussion	Responsible committee / Incharge
3.1	Augmentation of the Quality of teaching and Faculty members in the last 5 years.	<p><b>Vice Chancellor:</b></p> <ul style="list-style-type: none"> <li>She inquired about fixing agendas for the IQAC meeting. The Director IQAC informed a steering committee meets for the above purpose and she also added the Academic Year 2021-2022 agendas will be fixed well in advance and a planner for all the four Quarters will be prepared by an executive level meeting. VC also added IQAC need to be strengthened with manpower.</li> </ul> <p><b>Jt.Reg.Ac/Ad:</b></p> <ul style="list-style-type: none"> <li>He shared that a student centric teaching where the students are allowed to collaborate and learn should be encouraged. The teaching methodologies</li> </ul>	<p>IQAC Team</p> <p>Dr.V. Cyril Raj Jt.RegAcad&amp;Admin</p>

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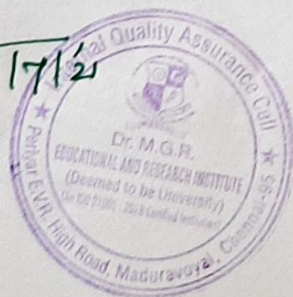
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		<p>should be altered in order to make the students improve technically with creative thoughts and risk managing capability.</p> <p><b>Jt.Reg H &amp;S:</b></p> <ul style="list-style-type: none"> <li>• She believed a dynamic teaching and extensive curriculum nurture the future leaders. She added the curriculum of Humanities and Science for the forthcoming Academic Year which is under process is being built on the above said fact.</li> </ul> <p><b>Director- Admin:</b></p> <ul style="list-style-type: none"> <li>• He informed some innovative methods of teaching strategies should be adapted and quality of teaching methods should also be measured with some kind of metrics. Jt. Reg H &amp;S suggested that a senior level executive body has to create a metrics for the Quality check of teaching.</li> </ul>	<p>Dr. Malini Pande Jt. Reg H &amp;S.</p> <p>Dr. T.G. Balachandran Director- Admin</p>
		<p><b>Director-IQAC:</b></p> <ul style="list-style-type: none"> <li>• Presented the Departmental data collected from the various faculties highlighting the Departments which stood first in various points like Number of papers published, Conference Participated, books and book chapter published, Patents awarded, Programs organized, E-content prepared and awards received and also pointed out that care should be given to funded project. She also presented the ICT tools used by faculty for teaching and various pedagogical approach.</li> </ul>	<p>Deans, Heads, Principals and Faculty members.</p>
3.2	<p>Initiatives taken and/or planned for inculcating ethical behaviour and moral values, gender and social</p>	<p><b>Vice – chancellor:</b></p> <ul style="list-style-type: none"> <li>• Reminded ethics being taught as a subject for medicine</li> </ul> <p><b>Director-IQAC:</b></p> <ul style="list-style-type: none"> <li>• Appreciated Faculty of HMCT and De Novo courses for organizing an E-Conference in the topic Ethical behaviour Moral values Gender and Equity and also thanked the Departments who rolled the</li> </ul>	<p>IQAC team</p>

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	equity in students and faculty members.	ball of UHV Program since NEP 2020 relies on a value-based curriculum. She also presented programs like Economics, Psychology and Pharmacy has been designed with curriculum in which ethics are more emphasised. <b>Director Admin:</b> <ul style="list-style-type: none"> <li>Gender equity initiatives should be publicised in the website for female gender to understand the safety of university.</li> </ul>	
3.3	Deliberations of the Faculty member entrusted for UBA	<ul style="list-style-type: none"> <li>She elaborated about Unnat Bharat Abhiyan and the process involved in applying for village adaption and also about the seed money received. She informed due to the pandemic situation there was a delay in village base line survey.</li> </ul>	Dr. V. Hema, Principal Nursing
3.4	Deliberations on Placement by Head-IIPC	<b>Head-IIPC:</b> <ul style="list-style-type: none"> <li>As a follow up on the previous meeting he shared that this year placement gave a lot of opening for the final year students including few tier-I companies. He placed his wish to extend the soft-skill program to Humanities and Science. Both VC and Jt,Reg H&amp;S informed that these placements should be publicised through print media.</li> </ul>	Dr.C.Balakrishnan Head-IIPC.
3.5	External Member	<ul style="list-style-type: none"> <li>For ethical behaviour and implementation, a Centre for Diversity, equity and inclusion may be established.</li> </ul>	Dr.C. Uthayakumar Vice Chairman, Quality Circle Forum of India Chennai Chapter
3.6	Alumni	<ul style="list-style-type: none"> <li>He shared his happiness on online programs and other activities happening in the university. He also shared more of public reach is needed.</li> </ul>	Mr.P.Dinesh HR Manager Apollo Tyres
3.7	Parent	<ul style="list-style-type: none"> <li>Represented that online teaching as well as evaluation is going on well through GCR.</li> </ul>	Ms.Helenrose P/o A.Oviya Reg No.172121103204 BPT 4 <sup>th</sup> Year
3.8	Suggestion by IQAC Coordinator-VISCOM	<ul style="list-style-type: none"> <li>He shared Student Coordinators of IQAC in all the Departments need an awareness about IQAC.</li> </ul>	Mr. Dhanush Ram Department of Viscom

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3.9	Suggestion by IQAC Coordinator HMCT and De-Novo courses	<ul style="list-style-type: none"> <li>Elaborated the outcome of the E- Conference organized by Faculty of HMCT and Denovo courses. She added communication skill with proper pronunciation will make our university take to greater height. Dr. Hema Principal Nursing shared the experience which she experienced through the my GOV website which introduces nonviolent communication among team members.</li> </ul>	Dr. Chandrika Unni Faculty of HMCT and Denovo courses.
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Dr. N.Kanya, Head IT, IQAC i/c, Addnl Dean E &T welcomed the gathering and hosted the program. Dr. J. Sridevi IQAC i/c, Head FP, Dean- COPE thanked all those who contributed for the IQAC meeting.



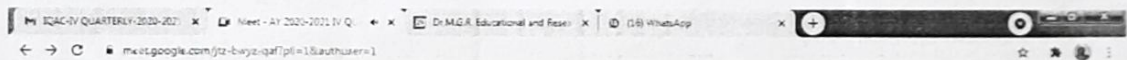
Director IQAC

*Adhaya* 7/7/21  
Dr.P.Udhayakala

Vice Chancellor

*Geetha* 2/2/21  
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### Few Memorable Moments of the Day

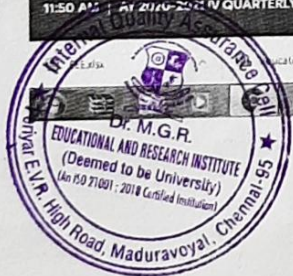
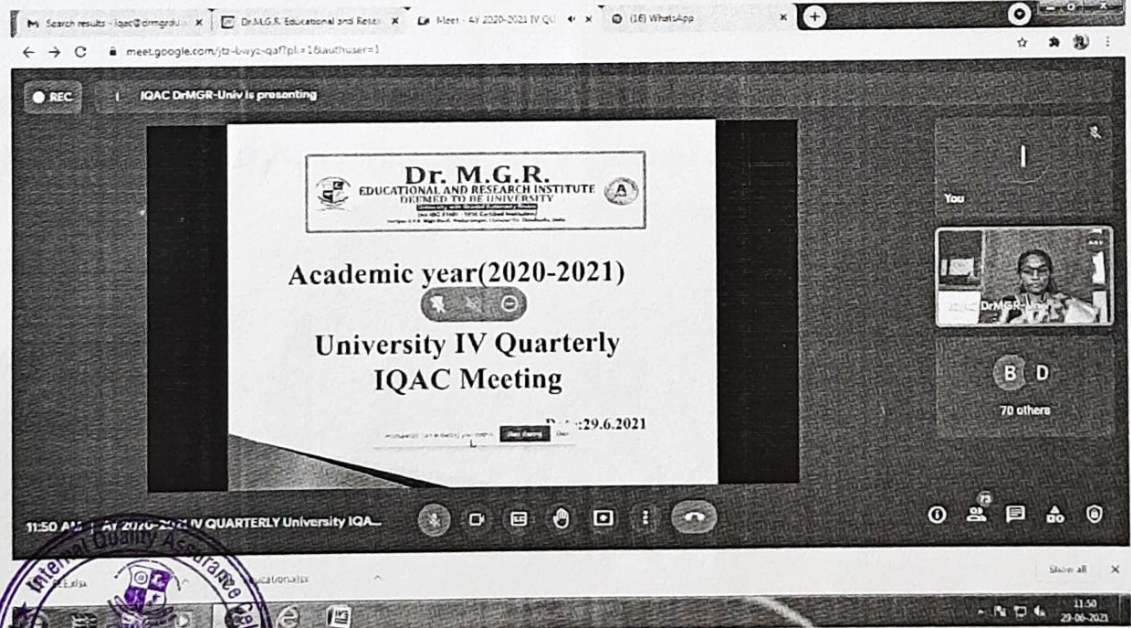


Director IQAC  
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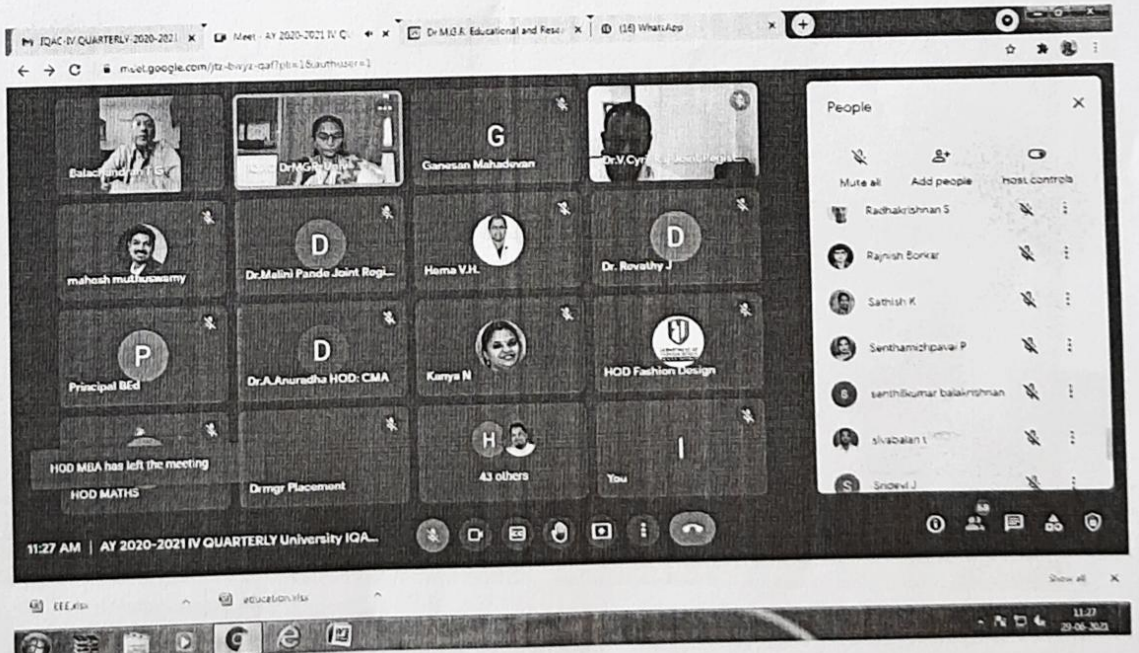
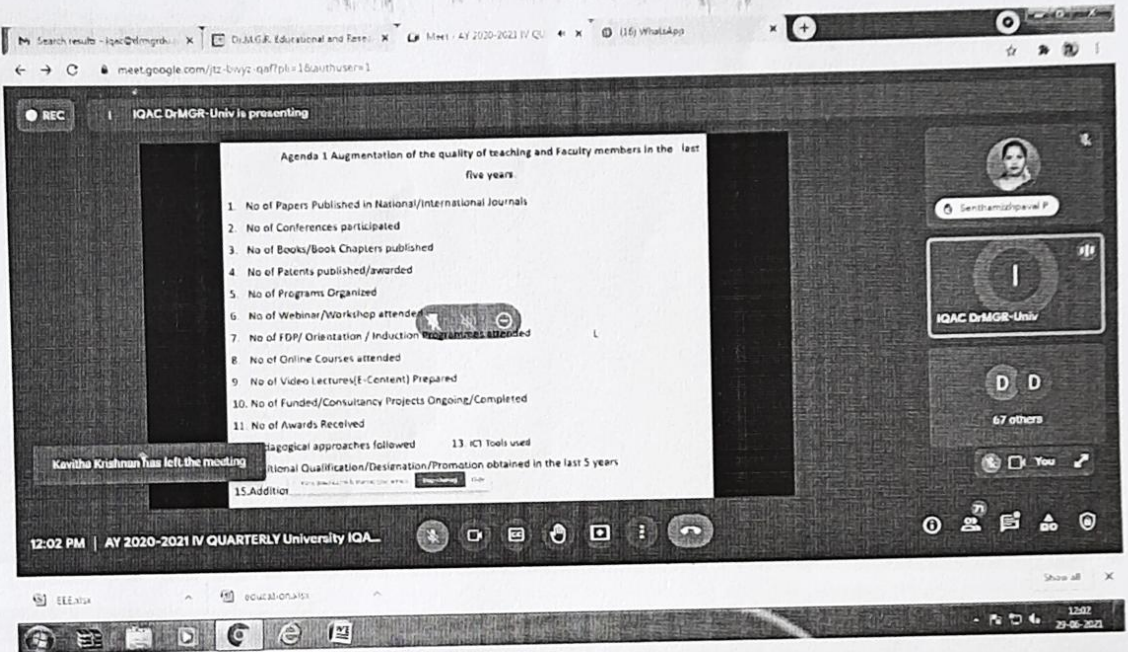
*Dr. P. Udhayakala*  
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*Dr. S. Geethalakshmi*  
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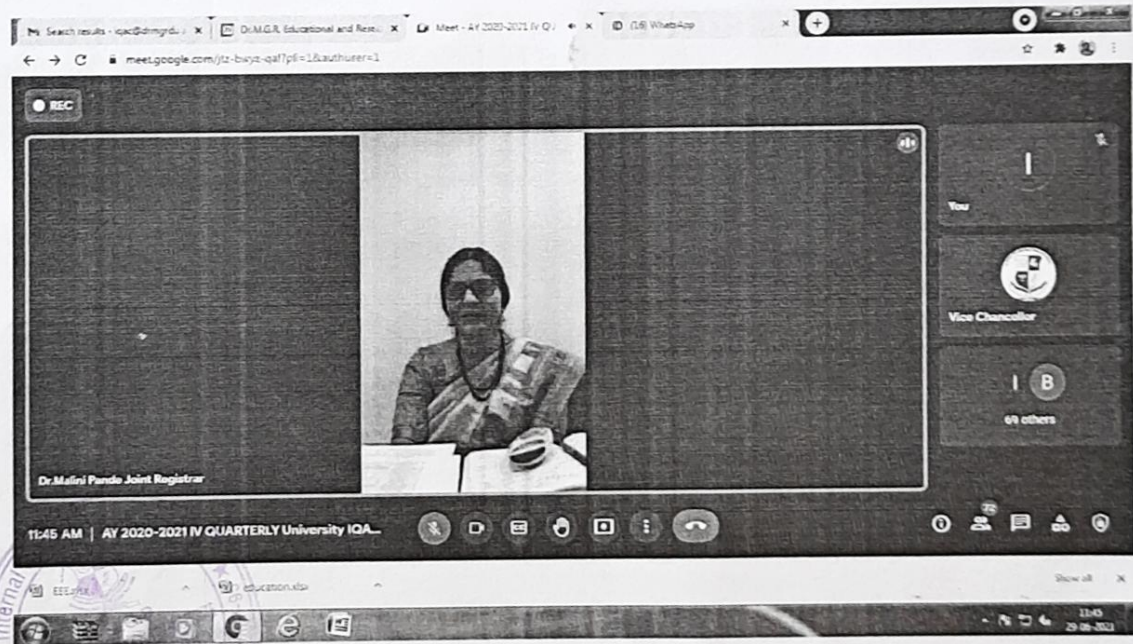
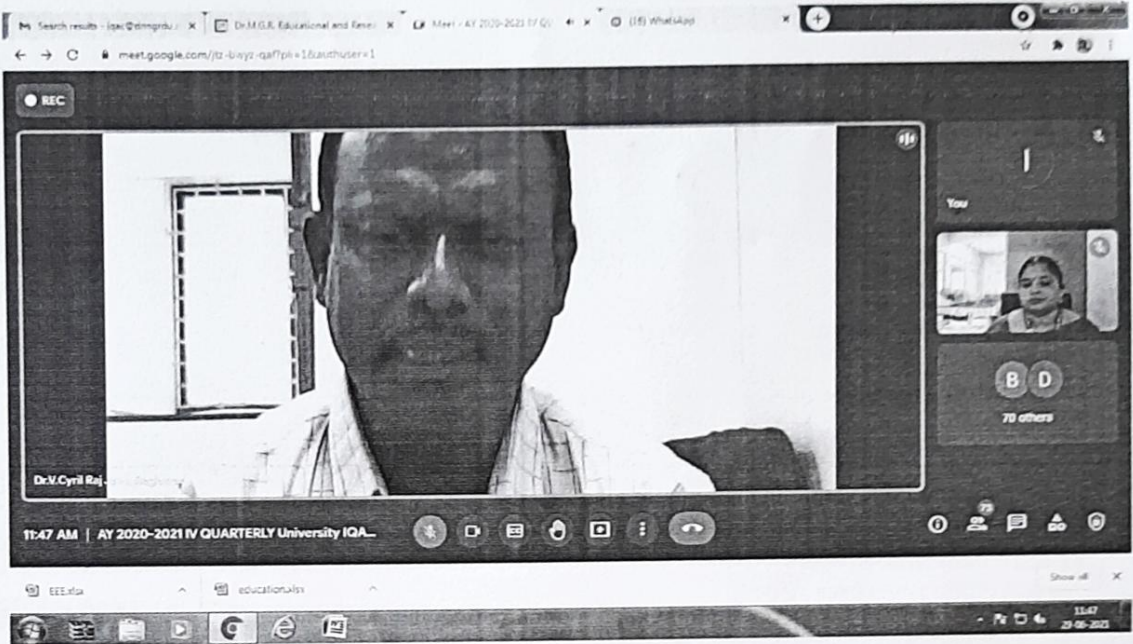
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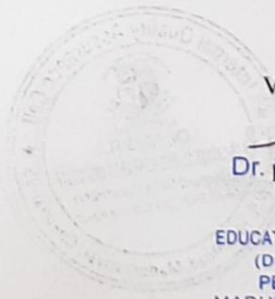
Director IQAC  
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 Dr.P.Udhayakala



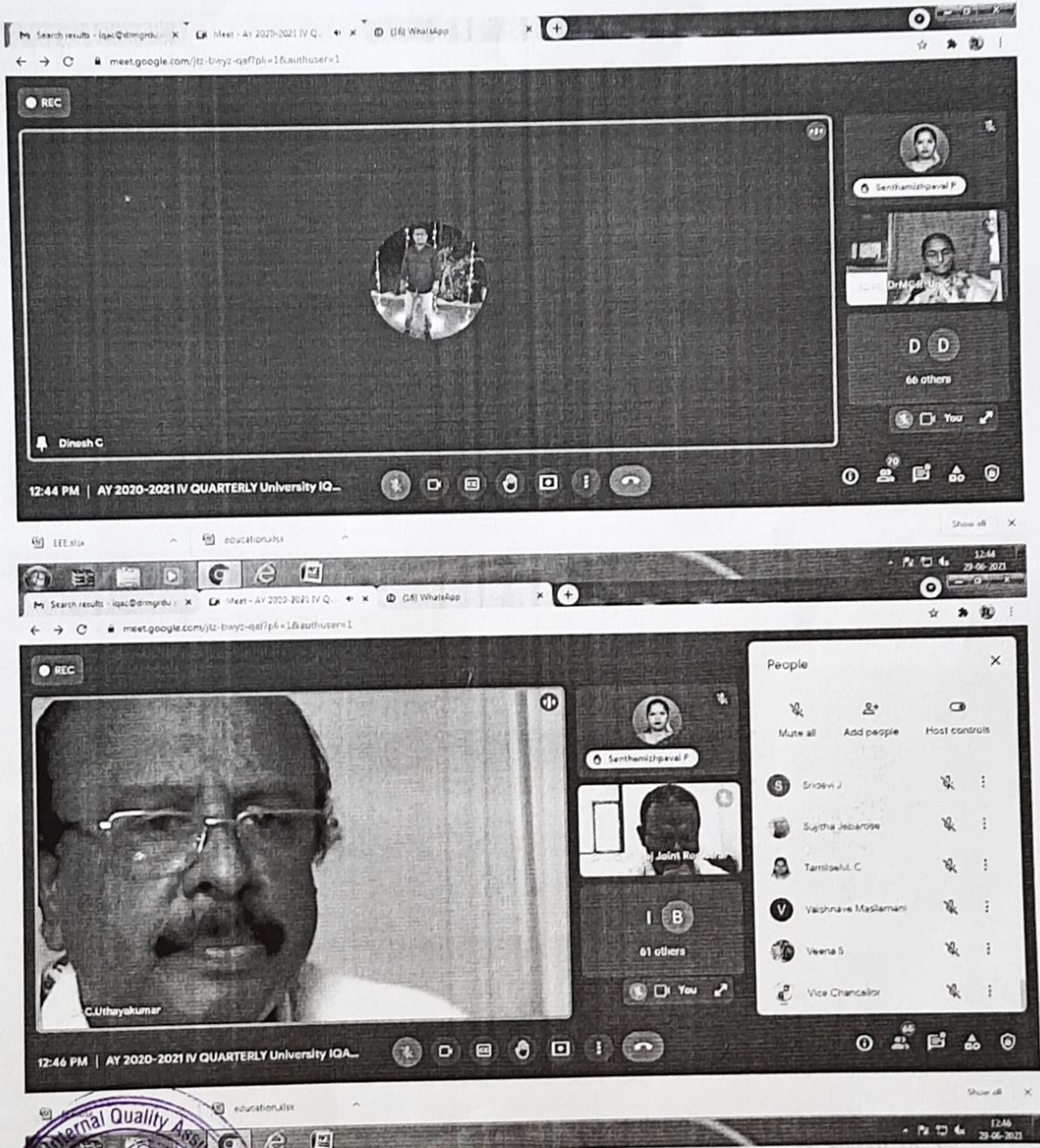
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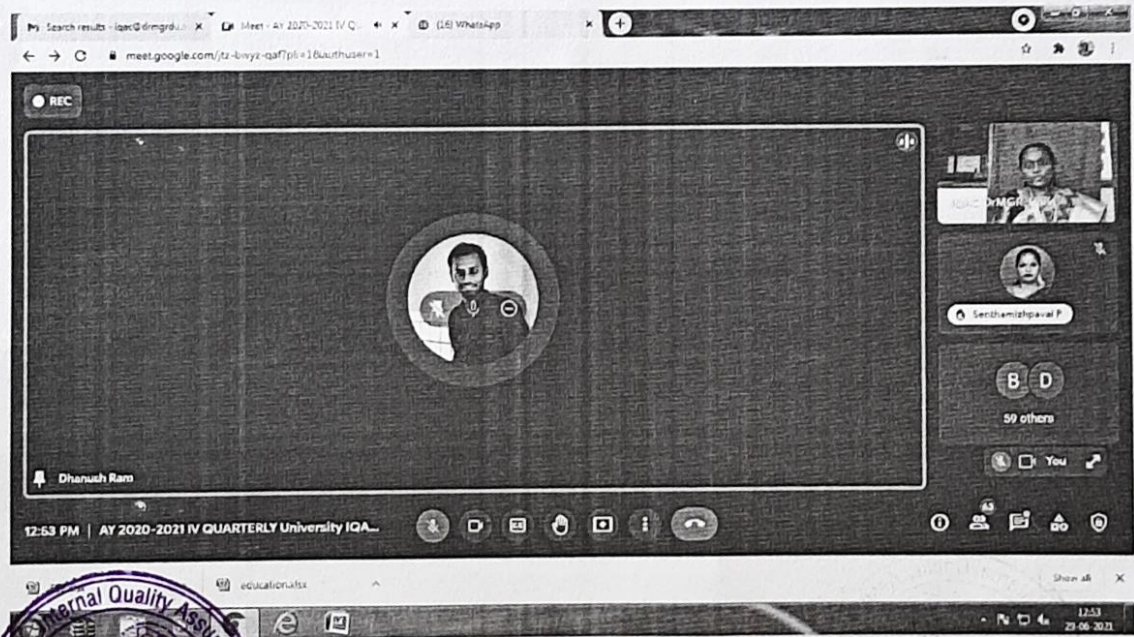
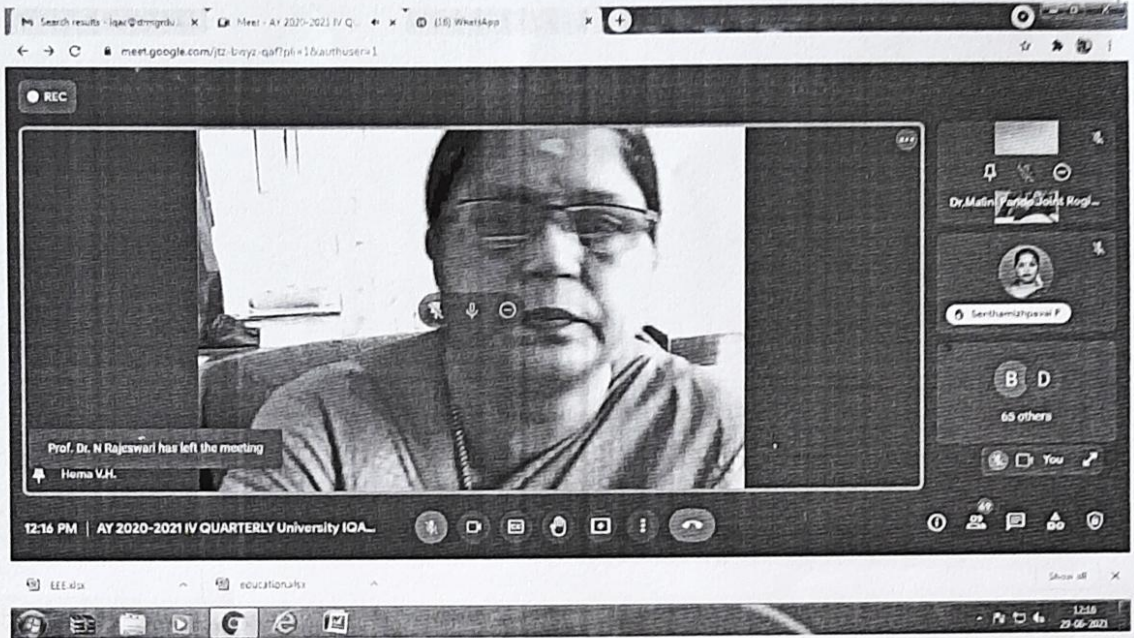


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*Udhayakala* 7/17/21  
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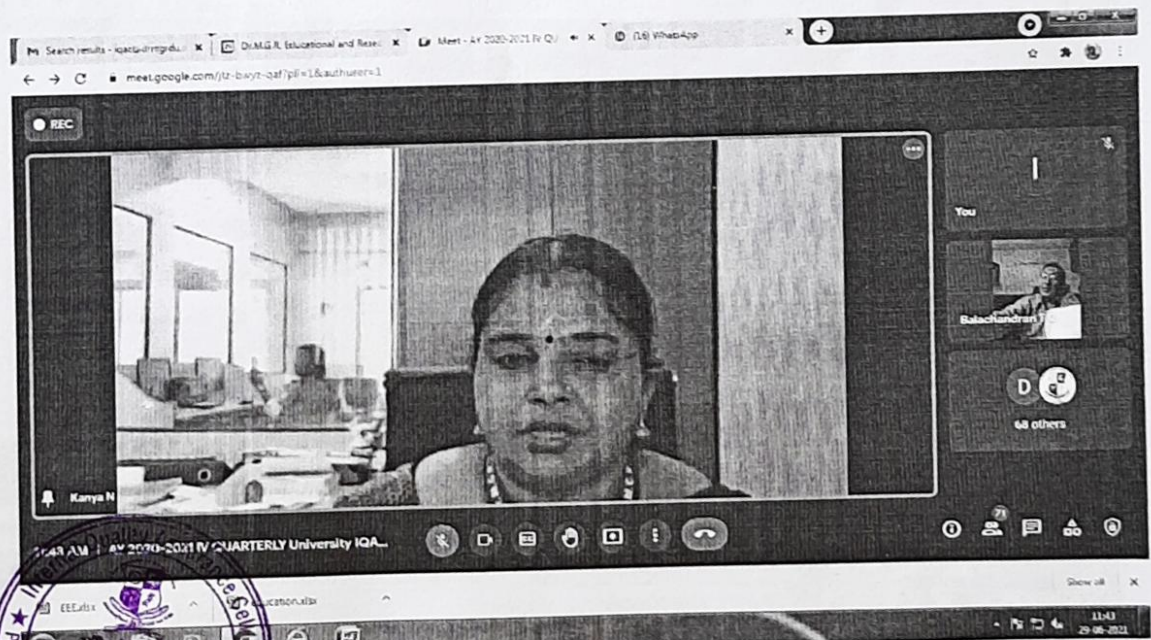
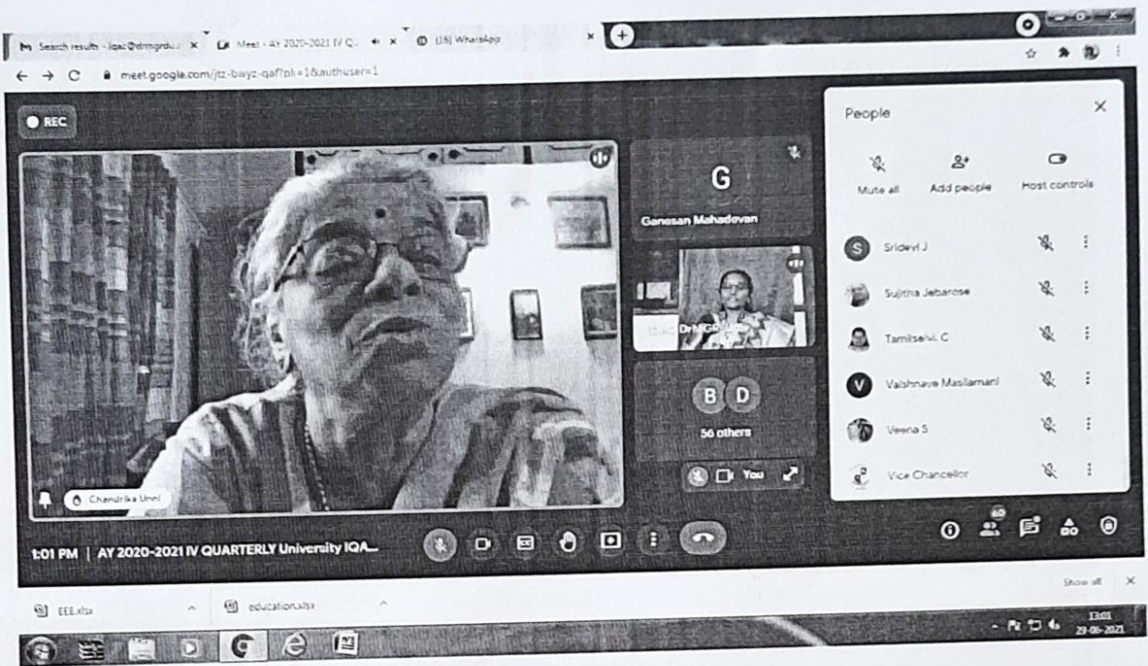
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*Geethalakshmi* 7/21/21  
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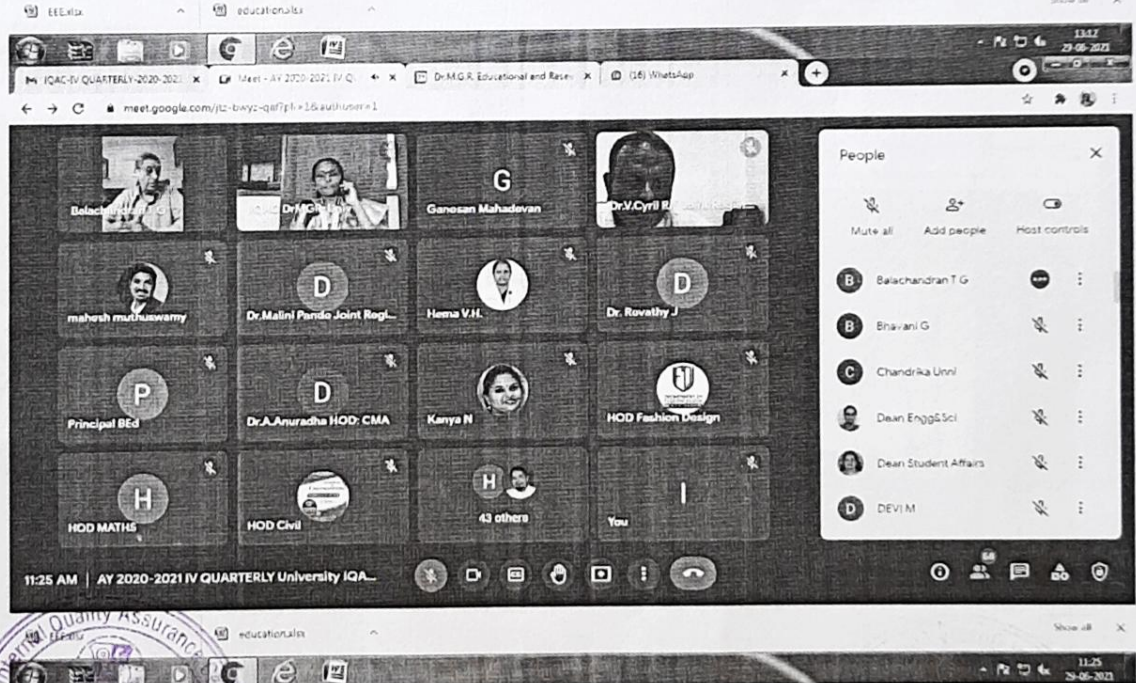
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*G. S. Srinivasulu* 7/7/21

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MEETING DATE & TIME: 29.06.2021, 11.15A.M

**Members Present as attendance received through Google form during the meeting**

S.No	Name of the Faculty	Designation	Faculty / Department
1	Dr. S. Geethalakshmi	University	Vice chancellor
2	Dr. D. Viswanathan	University	Rector
3	Dr. V. Cyril Raj	University	Joint Registrar Acad
4	Dr. Malini Pande	University	Joint Registrar (H&S) / Acad
5	Dr. P. Udhayakala	Director IQAC	Dean Chemistry
6	Dr. J. Sridevi	IQAC (i/c) , HoD	BBA-FP
7	Dr. N.Kanya	IQAC (i/c) , HoD	IT
8	Dr. T. Uthayakumar	External Member	Vice Chairman Quality forum Chennai Chapter
9	Dr. T. G. Balachandran	University	Director – Admin
10	Dr. N. S. Shubhashree	Dean(E & S)	First year B Tech
11	Mr. M. Prabhu	Dean	Faculty of HMCT & De-novo Courses
12	Dr.A.R.Arunachalam	Deputy Dean (Academic)	CSE (phase II)
13	Ms. Prathiba	Deputy Dean	HMCT/ De Novo Courses
14	Dr.C.V.Senthilnathan	Principal	Faculty of Physiotherapy
15	Dr. K. Geetha	Principal	Faculty of Education
16	Kalpana Devi. V	Principal (i/c)	Faculty of Allied Health Sciences
17	Dr. Hema V.H	Principal	Faculty of Nursing
18	Dr. N. Hari Krishnan	Principal	Faculty of pharmacy
19	Veena @ Kirthika.S	Vice principal	Physiotherapy
20	Dr. S. Radhakrishnan	HoD	Physics
21	Dr. S. Valliammai	HoD	Chemistry
22	M. Mahmuda Begum	HoD/ Associate Professor	H & S / Fashion Design
23	Dr. S. Geetha	HoD	E & T / CSE
24	Dr. K. Balakrishnan	Head	IIPC

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25	Dr. Chandrasena Rajeshwaran	HoD	English
26	Dr. R. Jayam	Prof & Head	Human Resource Management
27	Dr. C. B. Senthil Kumar	Prof & Head	Commerce
28	Dr. T. Johnson	Professor & Head	Mathematics
29	Dr.Rajeswary Hari	Prof & Head	E&T, Biotechnology
30	Dr. G. Brindha	Prof & Head	Faculty of Management Studies
31	Dr.Ganesan.M	Prof & Head	Department of Mechanical Engineering
32	Dr. A. Anuradha	Professor & Head	Department of Cost and Management Accounting
33	Mrs. U.Jayalatsumi	Deputy Head	E&T /ECE
34	Dr. L.V. Nandakishore	Professor	Maths
35	Dr. Rajnish Shital Borkar	Professor,community Medicine	ACS Medical College & Hospital
36	Dr. G. Bhavani	VP/AssociateProfessor	Faculty of AHS
37	Dr. V. Agalya	Assistant Professor & Head	Department of Economics
38	Mrs. Chandrika Unni	HoD	French
39	Dr. R. Nagarathinam	Assistant professor	Mathematics
40	Mrs.NIVETHA.C	Assistant professor	Economics/ HMCT
41	Mrs.Sujitha Jebarose.T	Assistant Professor	Nursing
42	Mrs.Mohanapriya	Assistant Professor	Faculty of Architecture
43	Mr. K. Manivannan	Assistant Professor	ECE
44	Dr.P.SENTHAMIZH PAVAI	Assistant Professor	Education
45	Dr. E.kavitha	Professor	Physics/H&S
46	Ms Iyswarya Raghavi	Assistant Professor	HMCT & De Novo Courses
47	Dr.A.Kaviarasi	Assistant professor	First year B.Tech E&T
48	Mrs. Aditi Ganesh Athreya	Asst Professor	Psychology/ HMCT and Denovo courses
49	S Divya shree	btech	IT
50	Mrs. C. TAMILSELVI	Assistant professor	IT/E &T
51	Mr.N.Lakshminarayanan	Assistant Professor	ECE

Director IQAC

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52	Dr. J. REVATHY	Assistant Professor	Department of English
53	Dr S.Krishnaveni	ASSISTANT PROFESSOR	EEE / E & T
54	Ms. VAISHNAVE N M	Assistant professor	Department of Cost and Management Accounting CMA
55	Dr L Banupriya	Assistant Professor	Food Science, Nutrition and Dietetics/HMCT&De-novo courses
56	K.SATHISH	ASSISTANT PROFESSOR	HOTEL MANAGEMENT & CATERING TECHNOLOGY
57	Dr.M.Bagirathi	Assistant professor	Faculty of Management studies
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61	DrN.Jaya Chitra	Professor and Head	Chemical Engineering
62	Dr M senthil mathi	Associate professor	Department of Commerce
63	Ms.Helen Rose	Parent of Ms. Oviya	Physiotherapy
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67	Mr.T.Sivabalan	Assistant Professor	Mechanical
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