



2nd Quarterly University IQAC Meeting, 2017

DEPARTMENT: IQAC/ SPD (Strategy, Planning and Development)

MEETING DATE & TIME: 28.06.17, 11 AM

Members Present

1. Dr. S. Ravi Chandran, Rector
2. Dr. Aravindhan, Principal Director- Research
3. Dr. Malini Pande, Director – IQAC
4. Dr. Rama Vaidyanathan, Director – R&D
5. Dr. Cyril Raj, Dean E&T
6. Dr. L. Ramesh, Addl. Dean E &T
7. Dr. N. S. Shubashree, Addl. Dean – H&S
8. Mr. M. Prabhu, Principal – HMCT
9. Dr. C. V. SenthilNathan, Principal–Physiotherapy
10. Dr. V. H. Hema, Principal – Nursing
11. Dr. S. Veena, Vice Principal - Physiotherapy
12. Dr. Christina Mary.P.Paul, Professor - Medical
13. Dr. Viji Vinod, HOD – MCA
14. Dr. E. Sheeba Percis, HOD – EEE
15. Dr. T. Godhavari, HOD – ECE
16. Dr. S. Arivalagan, HOD – Civil
17. Dr. N. Jayachitra, HOD – Chemical
18. Dr. Rajeswari Hari, HOD - IBT
19. Dr. Johnson, HOD – Maths
20. Dr. Sumathy Eswaran, HOD – CSE/IT
21. Dr. Brindha, HOD - MBA
22. Mr. E. T. Merlin Sathiaraj, AO – H&S
23. Dr. N. Ethiraj, Addl. HOD – Mechanical
24. Ms. A. Nalini, Addl.HOD – EEE
25. Dr. E. Srinivasan, Addl. HOD – Chemical
26. Ms. K. J. Sharmila, IBT
27. Mr. R. Manoj, HMCT
28. Mr. T. Sivabalan, Mechanical
29. Dr. M. Radhikaashree, MBA
30. Ar. K. Indra Priya, Architecture
31. Ar. V. Anitha, Architecture
32. Ms. Tanmayee, Chemical
33. Dr. J. Sridevi, SPD
34. Mr. R.M. Prabhu Ram, Alumnus
35. Ms. K. Vidhya, Alumnus
36. Mr. P. V. Srikanth, Student
37. Ms. N. Meghana, Student



AGENDA

CRITERION 2: TEACHING, LEARNING AND EVALUATION

- ❖ Teaching Learning Process with special attention to practical components in learning and acquisition of skills
- ❖ Student Performance and Learning Outcomes
- ❖ Evaluation Process and Reforms

Minutes of the Meeting

- The 2nd Quarterly University IQAC Meeting started with a Welcome Address by Dr. S. Ravi Chandran - Rector and Dr. Malini Pande - Director IQAC/Dean SPD. Director IQAC also briefed the Members about the 1st Quarterly IQAC Meeting of 2017 where the Agenda was Criterion 1 – Curricular Aspects. She elaborated on the 7 Criteria of NAAC, Outcome Based Education and the importance of understanding it in-depth to prepare for accreditation.
- Director IQAC briefed the members about the Agenda of the Meeting: Criterion 2 – Teaching, Learning, & Evaluation and the components to be discussed under this criterion: Practical components in learning and acquisition of skills, Student Performance and Learning Outcomes, & Evaluation Process and Reforms.
- Dr. S. Ravi Chandran – Rector elaborated the Agenda and suggested that Teacher Quality also is an important aspect that can be discussed under the Teaching, Learning criterion. He suggested appointing external observers to assess teacher quality and giving the teachers a professional feedback.
- Director – IQAC gave a Department wise summary of the discussions in 2nd Quarterly Departmental IQAC Meetings, 2017.
- University IQAC under the guidance of Rector identified the following common issues and challenges:
 - **Exam Reforms:** Suggestions were made regarding Question Paper Audit to improve the quality of Question Papers so that they are in sync with Blooms



- Taxonomy. Most of the Members felt that quality of Question Paper needs to be improved and the possibility of an external audit was also explored. Since the issue required more in-depth discussion it was decided to set up an Exam Reforms Committee under the leadership of Rector for more intensive deliberations. There was a consensus that under continuous assessment system, students should be evaluated based on the level of their involvement in day to day class activities. Departments can follow this as part of their Best Practices and become role models for other Departments. Dr. Cyril Raj - Dean E&T explained about Integrated Learning Methods – ILM 1, 2,3,4,5 and how these ILMs test all aspects of student learning.
- **Practical components in learning, skill training, & internships:** Dr. Cyril Raj - Dean E&T gave an account of Curriculum Reforms and the practical components embedded as per the new Curriculum. He explained at length about how practical components have been given more weightage in the new Curriculum and more skill based trainings have been weaved into the Curriculum. He talked about the AIEMA collaboration and the positive role it has played in providing internship opportunity to students. Mechanical Department suggested 3 months internship for the bright students. A policy decision needs to be taken on this matter.
 - Departments were requested to identify the skill sets that their students need to have when they graduate and companies that are appropriate for achieving these skills. The list needs to be forwarded to Director IQAC for follow up action and collaboration or Departments can also pursue it independently and collaborate with industry. All agreed that more Guest Lecturers, interactive teaching pedagogy, Internships, Industrial Visit are mandatory.
 - Ms. K. Vidhya & Mr. Prabhu – Alumni of the University talked about the need to improve communication skills of our students. Ms. K. Vidhya representing the industry perspective, commented that industry is not looking for high CGPA in students but students with the right attitude and decent communication skills. Technical skills can be taught but right attitude and communication skills are very important. Dr. Christina - Professor Medical, explained about the system of education which is followed in Medical College Campus.



- Dr. N. S. Shubashree - Addl. Dean H&S suggested that quality improvement should start from 1st year itself and information sharing among Campuses is important.
 - **Students Attendance:** This has been an area of concern in all Meetings and solution needs to be found. There was a debate on whether attendance is to be given so much importance. Student representative spoke about how students patiently sit for 8-10 hours for coaching classes but do not attend regular classes. Director IQAC commented that when all of us as teachers give something more than what is in the book or provided on the internet students will be automatically drawn to the class. A policy decision can be taken to improve student attendance.
 - **Best Practices:** Rector gave a good suggestion of Departments initiating 'Best Practices' and becoming role models for other Departments. The innovations and best practices introduced by Departments should be communicated to University IQAC so that it can be documented as quality improvement initiative as well as set as an example to others in IQAC Meetings. Under this some of the good practices that some Departments would like to introduce are:
 - ECE: Revamp of PEOs, POs, introduce Professional Ethics teaching
 - Architecture: Take students to construction site for Practical Learning
 - CSE: Students to have Group Discussions with other Departments. More Parental interactions
 - IBT: Initiated best practice of identifying special skills needed by IBT students to get industry ready
 - Maths: More focus on Practical Learning, internship for final year students and more focus on industry oriented projects.
 - Faculty of Management Studies: More teaching to be done through Case study method, and students to make Presentation on various topics.
 - All Departments should think innovative ways to encourage the students to apply what is taught in class, inculcate creative thinking, and make teaching more interactive. Any innovative practice initiated for this should be shared with IQAC & others.
- The Meeting ended with a summary of the discussions and vote of thanks by Rector.



PHOTOS







ATTENDANCE



Internal Quality Assurance Cell						
2nd Quarterly University IQAC Meeting (Apr - June 2017)						
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