



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE ACADEMIC YEAR 2022 – 2023 I-QUARTERLY MEETING

VENUE: iMAC Lab, Anna Block

MEETING DATE: 12/10/2022

TIME: 02.00 P.M

Chair Person: Dr. S. Geethalakshmi, Vice Chancellor

AGENDA:

1. Conducting certificate courses focusing on employability/ entrepreneurship.
2. Using ICT effective teaching with e-learning resources
3. E-content development by teachers
4. Facilitate the students in pursuing higher education.

Director- IQAC

Vice Chancellor

Dr. K. Balasubramanian

Dr. S. Geethalakshmi

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MINUTES OF MEETING

Vice Chancellor Dr.S. Geethalakshmi started the 2022- 2023 Ist Quarterly meeting with her brief note followed by the presentation of the Director – IQAC Dr. K. Balasubramanian about the initiatives that are taken by IQAC and the outcome of the fixed agendas for the previous AY 2021 – 2022.

S.No	Agenda Discussion topic in the 2022- 2023 Steering Committee meeting	Discussion
1.	Conducting certificate courses focusing on employability/ entrepreneurship.	<p>Vice Chancellor</p> <ul style="list-style-type: none"> • While conducting certificate course industrial collaboration courses should be concentrated. • Faculty of Dentistry to get fellowship courses and start various other certification courses • Possibility to include credits for such certification programs • All departments to report the progress in conducting certificate courses to IQAC director every 6 months (Per semester min 2 and max.4 events to be conducted). • Nursing, Physiotherapy and Pharmacy should concentrate more on starting new certification courses. <p>Director – IQAC</p> <ul style="list-style-type: none"> • Presented the planner that was framed for the academic year 2022- 2023. He also presented on the various agendas, outcomes and the action taken during the academic year 2022- 2023 quarterly meetings. • Also explained how department level IQAC meetings should be conducted and stressed on the importance of submitting a proper IQAC Departmental meeting minutes

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		Dr. C. Balakrishnan, Dean – Placement/ IIPC <ul style="list-style-type: none"> Stressed on the importance of giving credit flexibility for certification courses.
		Dr. V. Cyril Raj - Additional Registrar – Admin <ul style="list-style-type: none"> Certification program (NPTEL/ MOOC courses) introduced as a part of curriculum in the current 2022 regulation.
2.	Using ICT effective teaching with e-learning resources	Vice Chancellor <ul style="list-style-type: none"> Each and every department to take necessary steps to use ICT tools effectively.
		Dr. V. Cyril Raj - Additional Registrar – Admin <ul style="list-style-type: none"> Mentioned about 46 different open sources available for ICT tools adoption.
		Dr. L. Ramesh, Joint Registrar – EPA <ul style="list-style-type: none"> Stressed that at least each department should have one smart class room.
3.	E-content development by teachers	Dr. V. Cyril Raj - Additional Registrar – Admin <ul style="list-style-type: none"> Need to prepare e-content for minimum 10 hours/subject.
4.	Facilitate the students in pursuing higher education	Dr. V. Cyril Raj - Additional Registrar – Admin <ul style="list-style-type: none"> Reward announcement for gate aspirants. Mentioned about the weightage of competitive exams in NAAC accreditation. Targeting 2nd and 3rd year students for GATE coaching. To include GATE coaching hour in timetable.

Director – IQAC concluded with closing remarks where he mentioned that all the points that have been discussed will be taken to the higher authorities and necessary action plans will be implemented by fixing proper agendas as discussed for the forthcoming IQAC meetings.

Director- IQAC

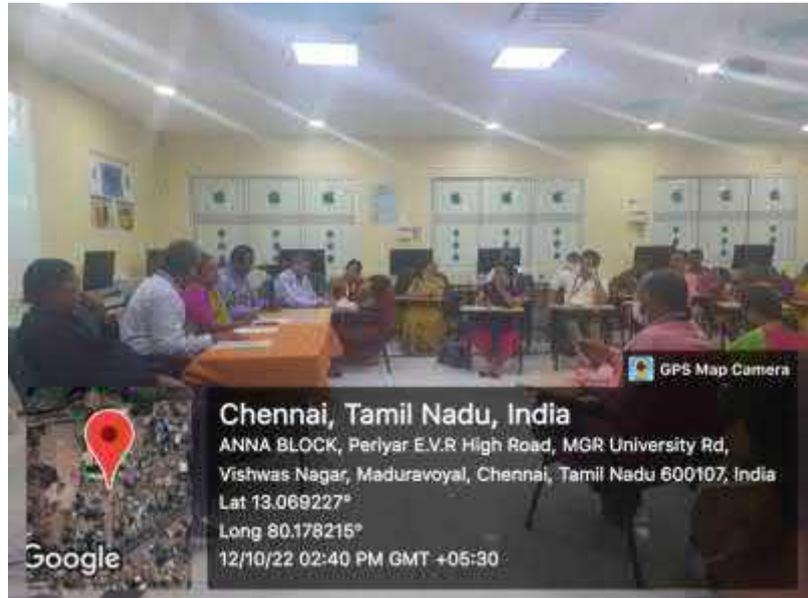
Dr. K. Balasubramanian

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Director- IQAC

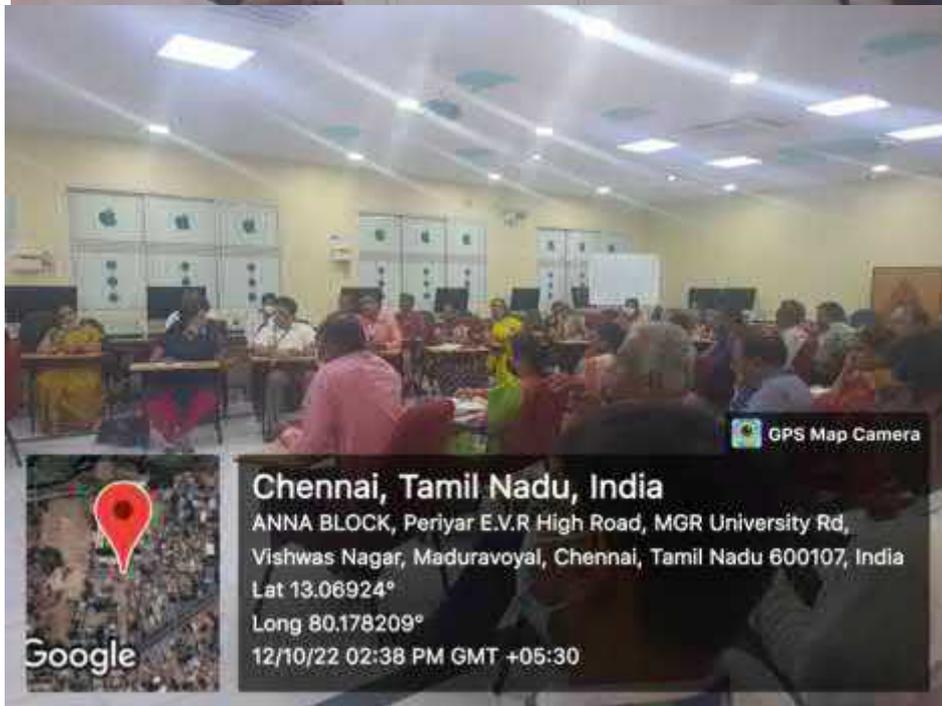
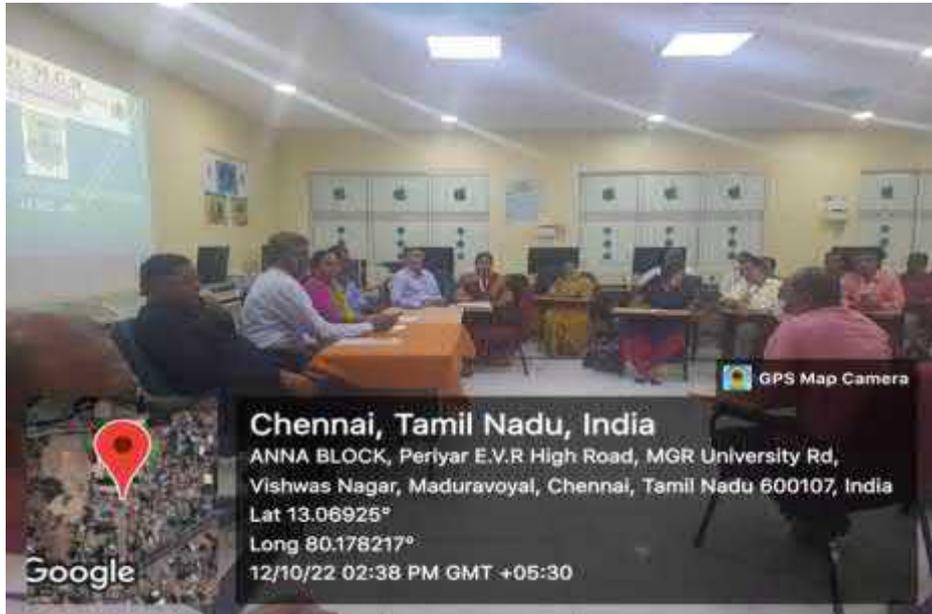
Vice Chancellor

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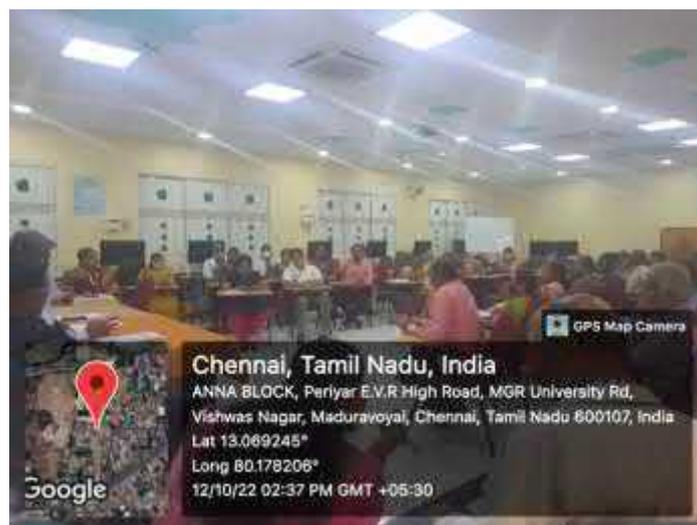
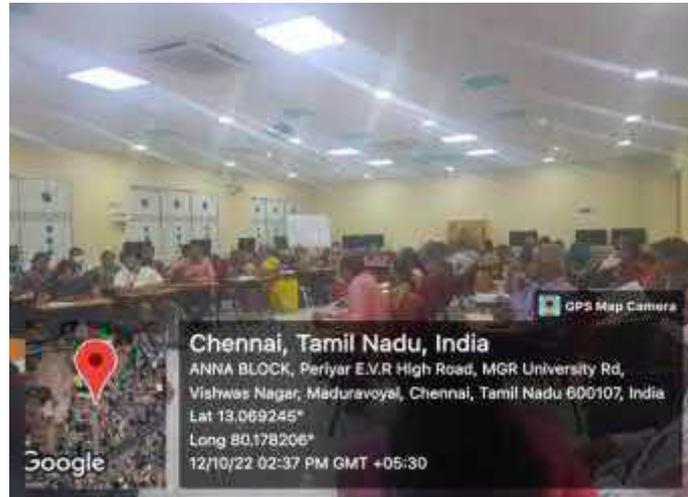
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Meeting Date and Time: 12/10/2022 @ 02.00 P.M

Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
DEEMED TO BE UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL

1ST QUARTERLY MEETING ATTENDANCE

AY-2022-2023

Date: 12.10.2022

S.No.	Member Present	Faculty/ Department	Designation	Signature
1	Dr. N. Manikandan	Faculty of Engineering	Principal	[Signature]
2	Dr. Hema V.H	Faculty of Nursing	Principal	[Signature]
3	Dr. V. Anitha	Physiotherapy	Principal	[Signature]
4	Dr. V. Anandhan	Pharmacy	Principal	[Signature]
5	Dr. Rama Raju	Faculty of Design	HOD	[Signature]
6	Dr. NIVE Kumari	Pharmacy	Asst.	[Signature]
7	A. Sudeha	Faculty of Education	Asst. Professor	[Signature]
8	Dr. A. Srinivasan	Computer Science	Dean / Academic Phase II	[Signature]
9	Dr. M. Elavarasi	Mechanical	Dean (E&E)	[Signature]
10	J. Sivabalan	Mechanical	Asst. Prof	[Signature]
11	Dr. A. Raju	Mechanical	HOD / Asst.	[Signature]
12	Dr. S. Geetha	CSE	HOD / CSE	[Signature]
13	A.V. Senthil Kumar	HMCTE	Sec. HOD	[Signature]
14	A. Suresh	Commerce	Asst. Professor	[Signature]
15	Dr. S. Srinivasan	BA	Asst. Professor	[Signature]
16	Dr. L. Rajaram	BCA	Asst.	[Signature]
17	Dr. S. Srinivasan	EAT / EEE	Asst. Head	[Signature]
18	Dr. S. Srinivasan	MS / CBA / MIS	HOD	[Signature]
19	Dr. S. Srinivasan	MS / HAM	HOD	[Signature]
20	Dr. S. Srinivasan	HMCTE	HOD	[Signature]

Director- IQAC

Vice Chancellor

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S. No.	Member Present	Faculty/ Department	Designation	Signature
21	K. Manivannan	ECE	Asst. Professor	[Signature]
22	Dr. K. Sudhakaran	ECE	Deputy Head	[Signature]
23	Dr. M. Bagisathi	FATIS	Asst. Professor	[Signature]
24	Dr. Lakshmy Hari	Bio-tech	Head	[Signature]
25	Mr. Thiruvethi Ram	Vision	Asst. Prof.	[Signature]
26	A. Leekeswari	CSE	Asst. Prof.	[Signature]
27	Dr. C. Balasubramanian	Plant/Agri	Dean	[Signature]
28	Dr. J. Sudevi	Dean - CQA/ IQA		[Signature]
29	Dr. J. Lakshmy	Food Technology		[Signature]
30	Dr. P. Srinivasan	Medical College	Prof. HOD	[Signature]
31	Dr. T. Johnson	Maths	Prof. HOD	[Signature]
32	Dr. K. Srinivasan	FOA - MCA	Professor	[Signature]
33	Dr. J. Ramani	English	Asst. Professor	[Signature]
34	Dr. S. Parvathi	Asst. Prof. English		[Signature]
35	Dr. S. Venkatesh	ENT - Speech	Asst. Prof.	[Signature]
36	Dr. S. Chidambaram	J.M. (S+T)	J.R.	[Signature]
37	Dr. P. Ganesh Kumar	CA	Asst. Prof.	[Signature]
38	Dr. P. Anand Kumar	Chemical	Asst. Prof.	[Signature]
39	Dr. S. Anand Kumar	Dental	Jr. Asst. Prof.	[Signature]
40	Dr. P. Anand Kumar	Dental	Asst. Prof.	[Signature]
41	Dr. N. Karthi	Additional E.V.T	Deputy HOD	[Signature]
42	Dr. C. Balasubramanian	Dr. M. Srinivasan	Prof. HOD	[Signature]
43	Dr. V. Srinivasan	AR	AR	[Signature]
44	Dr. K. Balasubramanian	Director - IQAC		[Signature]
45	Dr. M. Srinivasan	Dean - QA		[Signature]
46	Dr. N. Srinivasan	Head - QA		[Signature]
47	Aparna U	EAT / BT	Asst. Prof.	[Signature]
48			University, Chennai	[Signature]
49				
50				

Director- IQAC

Vice Chancellor

Dr. K. Balasubramanian

Dr. S. Geethalakshmi