

Internal Quality Assurance Cell (IQAC)

Minutes of IV Quarterly University IQAC Meeting

Academic Year 2022-2023

The IV Quarterly University IQAC meeting for Academic Session 2022-2023 was held on 28thJune 2023 in Main Campus Seminar Hall at 11 AM

AGENDA

- Internship & skill development program for undergraduate and postgraduate students
- 2. Improving research & publication and collaboration with other institution for excellence in research
- 3. Linkage with foreign universities/Industries/ Centre of Excellence etc for training and upskilling of students through value added course



Minutes of the Meeting

Director, IQAC Dr. Malini Pande welcomed the members for the fourth quarterly meeting of University IQAC. The Vice Chancellor & Chair person Dr.S.Geethalakshmi presided over the meeting and gave the opening remarks, "Quality should not be in paper but should be in action". She appreciated the Departments that have performed well and informed that Departments who are performing well will be appreciated and rewarded from the next quarterly meeting

The Director IQAC gave a presentation on the following:

- 1. Outcome analysis of the III Quarterly meetings (Department level)
- 2. Departmental deliberations of IV Quarterly meetings
- 3. Plan of action related to Agenda points
- 4. Collaborative activities during 2022-23
- IQAC Templates for Minutes of Meeting, Action Taken Report, Value Added Programs (current & future plans)

The Forum was then open for discussion

Comments by the external members:

- Mr.Arun Rajiah, Industry Representative expressed that the students should be skilled to
 meet the global job requirements. The industry is not just looking for their academic
 credentials but also their active participation in co-curricular and extra- curricular activities.
 Industry is looking for candidates who have good interpersonal skills and a holistic
 personality. He also stated that several opportunities are available for basic science students.
- 2. Mr. Dinesh, Alumni, insisted upon building strong communication skills for the students so that they are prepared to face the outside world.
- 3. Mr.A.V.Parthasarathy, Parent expressed his happiness about his ward and the experiences she is gaining from the various platforms offered by our university.
- 4. Ms. Infant Jose Mary, student suggested that we provide extra hours after regular instructional hours for sports and cultural activities. She also suggested that we can provide access to classrooms after class hours for practicing.

Comments by the internal members:

- Dr.R.Kowsalya, Dean Office of International Relations summarized the collaborative activities for the year 2022-23.
- IQAC Chair person & VC Dr.S.Geethalakshmi expressed that any sort of information related
 to international collaboration, scholarships, participation etc. must reach the students through
 their Department Heads. She also suggested that we can place a common notice board for
 delivering such information.

- 3. IQAC Chair person & VC Dr.S.Geethalakshmi instructed that we should enhance the international collaborative activities in terms of internships and student/faculty exchange programs. She also instructed that more number of activities should be conducted through MoU. Vice Chancellor emphasized the importance of Industry-Academia collaboration for internships & skill development. Close collaboration of industry with our Innovation Cell, appointment of "Industrial Professors",
- given by the Vice Chancellor.

 4. Dr.N.Kanya, Addl. Dean (E&T) & HoD IT pointed out that the information regarding sports and culturals must be disseminated among students and Departments should encourage their participation.

credits to be allotted for industrial training, and appointment of 4 Chairs were the other suggestions

- 5. Dr. Rajeswari Hari, HoD, BT expressed that 'On Duty' must be provided for students going for sports and cultural programs outside the University to encourage participation.
- 6. Dr.V.Cyril Raj, Addl. Registrar pointed out the need to streamline sports/cultural activity at the Department level. Faculty coordinators have to be identified for both. Dean Events Dr. Suchitra was entrusted to frame the action plan for this. IQAC Director also told the Dean Events to prepare a policy document and guidelines for Guest Lectures to be conducted in the University for quality improvement.
- 7. Rector, Dr.D.Viswanathan shared the information that ISRO has selected our University as a nodal centre for Space Science and Technology Awareness Training Program. Department Heads were requested to circulate the information to their respective students.
- 8. Dr. Viji Vinod, HoD, FoCA suggested IQAC to frame policies on internship, for students who are getting opportunities externally outside the regular frame of the curriculum. A discussion on student attendance when they go for internships on their own, checking the credibility of those companies etc. followed. It was suggested that Department Heads can get the approval from the Management on a case by case basis or standard policies can be framed. This needs to be deliberated further to come to a conclusion.
- During the deliberations on value added courses, Dr.M.Ganesan, JR-CDC informed that the 2022 curriculum for E&T, H&S, Medical, and AHS provides space for offering Value added courses outside and within the curriculum.
- 10. Dr.Kalpalatha Reddy, Addl. Dean (E&T) also expressed the same view and suggested more importance should be given for Value added courses
- 11. Director IQAC requested Dr.Kalpalatha Reddy and Dr.Ganesan to have a deeper level of discussion on student internship & value added courses within and outside the curriculum and inform the University IQAC before the next Meeting.
- 12. Dr.P.Udhayakala, Dean Chemistry noted that the outcome of each department should be evaluated with total strength of respective Departments. Director IQAC promised that this will be done from the next Meeting.
- 13. On deliberations about student communication skills, Dr.C.Balakrishnan, Dean-IIPC & Placement insisted on need for enhancement of the communication skills of students.
- 14. Director IQAC requested Dr.Anitha, Head Dept of English and Dr.Revathy, Dept of English to arrange English (verbal & writing) and soft skills training for the students to enhance their communication and interpersonal skills. They should submit a plan of action to IQAC before the next Meeting.

- 15. Dr.T.G.Balachandran, Senior Director, Institutional Governance shared valuable information on internship schemes and programs offered by Indian Government cited in pmjanthanyojana.co.in. He also suggested setting up a committee to discuss issues related to student internships
- Dr.Baskar, Dean Research suggested internship programs for 15 30 days can be given 1 credit in the Curriculum
- 17. Ms.Tanmayee, Chemical Dept informed that the students were given OD only for 15 days for internships. She requested it to be extended. Later it was clarified by AR, Dr.Cyril Raj that procedures already exist for internships and for OD.
- 18. Dr.Rajinish, Principal, ACSMCH expressed difficulties in collating and presenting the data requested for IQAC templates. The IQAC members assured assistance for the same.
- 19. Dr.N.Harikrishnan, Principal, Faculty of Pharmacy enquired about the guidelines and specifications about value added courses and requested for more clarity. It was suggested to form a committee for the same.
- 20. Director IQAC informed that IQAC is working on building strong ERP solutions for the benefit of maintaining & reporting data and that it is work in progress. She also informed that IQAC is planning to organize national conference with CIQA. Director IQAC entrusted the task of organizing this Conference to Dr.Sheeba Percis JR & Quality Head Online Programs and Dr.N.Kanya Addl. Dean (E&T) & HoD IT.

The Director IQAC thanked everyone for their active participation. The Director informed that the Agenda for the next IQAC Meeting will be discussed in the Steering Committee and placed for the approval of the VC who is the Chairperson of IQAC after which it will be circulated to all.

The Vice Chancellor concluded the Meeting on a positive note commenting that the Meeting was well organized and the proceedings went off smoothly.

Resolution of the Meeting:

- It was resolved to increase the Industry-Academia collaboration for internships & skill
 development by: a) appointing 4 'Chairs' b) close collaboration of industry with our Innovation
 Cell c) appointment of "Industrial Professors" d) credits for industrial training e) Interdisciplinary
 programs to be started.
- 2. It was resolved to enhance the international collaborative activities in terms of more active MoUs, internships, student/faculty exchange programs and international degree programs.
- Departments to ensure that information related to international collaboration, scholarships, participation etc. reaches the students through common or Department level Notice Boards.
- It was resolved to streamline sports/cultural activity at the Department level, identify faculty
 coordinators and provide 'On Duty' to students going for sports and cultural programs outside the
 University.

- 5. It was resolved that the office of Dean Events will frame the action plan for streamlining sports/cultural activities of the University and submit the report to University IQAC.
- 6. Office of Dean Events will also prepare a policy document and guidelines for Guest Lectures to be conducted in the University for quality improvement and submit the report to University IQAC.
- 7. It was resolved that a Committee for designing policies for internships & value added courses will be set up and the report will be submitted to University IQAC.
- 8. Dept of English will make an action plan for improving English communication of the students and submit it to University IQAC.
- 9. IQAC will function as the Data Center of the University for which an ERP solution is being designed. All important information needs to be sent to University IQAC.
- 10. It was resolved that IQAC will organize a national conference on quality in the next 6 months.

Director-IQAC

Dr.Malini Pande

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Dr.S. GeethalakshmikSHMI

VICE CHANCELLOR Dr. M.G.R.

EDUCATIONAL AND RESEARCH INSTITUTE (DEEMED TO BE UNIVERSITY) PERIYAR E.V.R. HIGH HOAD, MADURAVOYAL, CHENNAI-600 095.



INTERNAL QUALITY ASSURANCE CELL

IV QUARTERLY UNIVERSITY IQAC MEETING - ACADEMIC YEAR 2022-2023

ATTENDANCE LIST

S.No	NAME	DESIGNATION	FACULTY / DEPARTMENT
1	Dr. S. Geethalakshmi	Vice Chancellor	University
2	Dr. D.Viswanathan	Rector	University
3	Dr.Malini Pande	Director- IQAC	University
4	Mr.T.G.Balachandran	Senior Director	Institutional Governance
5	Dr.V.Cyril Raj	Additional Registrar	University
6	Dr.M.Ganesan	Joint Registrar-CDC	University
7	Dr.N.S.Shubhashree	Joint Registrar (E&T)	I YEAR E&T
8	Dr.E.T.Merlin Sathia Raj	Joint Registrar(H&S)	H&S
9	Dr.J.Sridevi	Dean Cope/ IQAC (I/C)	Department of Financial Planning
10	Dr. N.Kanya	IQAC (I/C) - HoD	Department of IT
11	Dr.P.Udhayakala	Dean-Chemistry	Department of Chemistry
12	Dr.C.Balakrishanan	Dean- Placement	PLACEMENT CELL /IIPC
13	Dr.K.Gomathi	Dean -ASC	Bio-tech
14	Dr.R.Kowsalya	Dean	International Relations
15	Dr.S.Nirmala	Additional Dean(H&S)	H&S
16	Dr.S.Kasthuri	Dean	Online
17	Dr.B.Suchitra	Additional Dean Events	Events Office
18	S.Baskar	Research	Dean
19	Dr.T.Kalpalatha	Additional Dean E&T	E&T
20	Dr.Rajinish Shatal Borkar	Principal/Professor	ACSMCH
21	Dr.C.V.Senthilnathan	Principal	Physiotherapy
22	Dr.S.Veena Kirthika	Principal	Physiotherapy
23	Dr.V.Kalpana Devi	Principal	AHS
24	Dr.Hari Krishnan	Principal	Pharmacy
25	M.Parameswari	Vice Principal	Nursing
26	Dr.M.K.Karthikeyan	Additional Principal	Dental
27	Dr.G.Gayathri	Reader	Dental
28	Dr.S.Geetha	HoD	Department of CSE
29	Dr.T.Kavitha	HoD	Department of Civil



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30	Dr.J.Johnson	HoD	Department of Maths
31	Dr.K.Saravaanan	HoD	Faculty of EEE
32	Dr.A.Anuradha	HoD	Department of CMA
33	Dr.Rajeswary	HoD	Department of BIOTECH
34	Dr.Viji Vinod	HoD	FOCA
35	Dr.M.RadhikaaShree	HoD	МВА
36	Dr.K.Rajan	HoD	Mech
37	Dr.A.Anitha	HoD	English
38	Dr.N.Jayachitra	HoD	Chemical
39	Dr.U.Jayalatsumi	HOD	ECE .
40	A.Srilekha	Assistant HoD	Viscom
41	A.V.Sekhar	SR.HoD	HMCT&Denovd
42	Dr.G.Gayathri	Reader	Dental
43	Dr.Preetha	Professor	Ist Year E&T
44	Dr.L.V.Nandakishore	Professor	Maths
45	Dr.M.Senthilmathi	Associate Professor	Commerce
46	K.R.Punitha	Associate Professor	Nursing
47	S.Bhuvaneshwari	Assistant Professor	Computer Science
48	Ar.Sushmita	Assistant Professor	Architecture
49	R.Shalini	Assistant Professor	Faculty of Law
50	P.J.Jibin	Assistant Professor	Defence Studies
51	K.Manivannan	Assistant Professor	ECE
52	T.Sivabalan	Assistant Professor	Mechanical
53	Dr.M.Bagirathi	Assistant Professor	MBA
54	Dr.R.Aruna	Assistant Professor	Maths
55	Dr.K.J.Sharmila	Assistant Professor	Biotech
56	S.Saranya	Assistant Professor	EEE
57	R.Tanmayee Panigrahi	Assistant Professor	Chemical
58	Dr.P.Senthamizh Pavai	Assistant Professor	B.ED
59	Dr.J.Revathy	Assistant Professor	English
60	C.Dharshini	Assistant Professor	English
61	M.Devi	Assistant Professor	Pharmacy
62	Dr.G.Bhavani	Associate Professor	AHS
63	K.R.Abarna	Assistant Professor	CMA
64	A.Maheswari	Assistant Professor	CSE





T.P.Dhanush Ram	Assistant Professor	Viscom
Dr.A.Kaviarasi	Associate Professor	I Year E & T
Dr.J.P.Suchitra	Associate Professor	I Year E & T
S.P.Malini	Teaching Assistant	I Year E & T
Mr.Arun Rajjiah	CEO	Orange Holdings, Chennai
Mr.AN.Parthasarathy	Vice President Sales	Orange Holdings, Chennai
Mr.Dinesh	Classic Industries Exports Ltd	Alumni
Infanta jose Mary.P	IV Year IT	Student
G.Sona	Project Manager	Orange Holdings, Chennai
	Dr.A.Kaviarasi Dr.J.P.Suchitra S.P.Malini Mr.Arun Rajjiah Mr.AN.Parthasarathy Mr.Dinesh Infanta jose Mary.P	Dr.A.Kaviarasi Associate Professor Dr.J.P.Suchitra Associate Professor S.P.Malini Teaching Assistant Mr.Arun Rajjiah CEO Mr.AN.Parthasarathy Vice President Sales Mr.Dinesh Classic Industries Exports Ltd Infanta jose Mary.P IV Year IT

List of external members present in the meeting:

S.No.	Name	Designation	IQAC member
1.	Ms. Infanta Jose Mary.P	IV year IT	Student
2.	Mr. Dinesh	Classic Industries Exports	Alumni
3.	Mr.Arun Rajiah	Group CEO & MD ,Orange Holdings	Industry Representative
4.	Mr.A.N. Parthasarathy	V.P Sales,Orange Holdings, Chennai	Parent

Director-IQAC

Dr.Malini Pande

IQAC

Research

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Vice Chancellor 123

Dr.S.Geethalakshmi
Dr. S. GEETHALAKSHMI
VICE CHANCELLOR
Dr. M.G.R.
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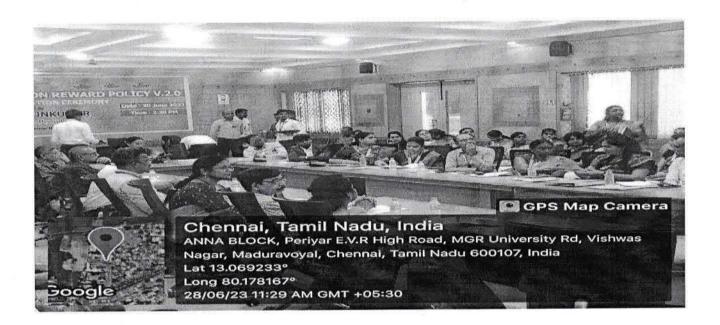


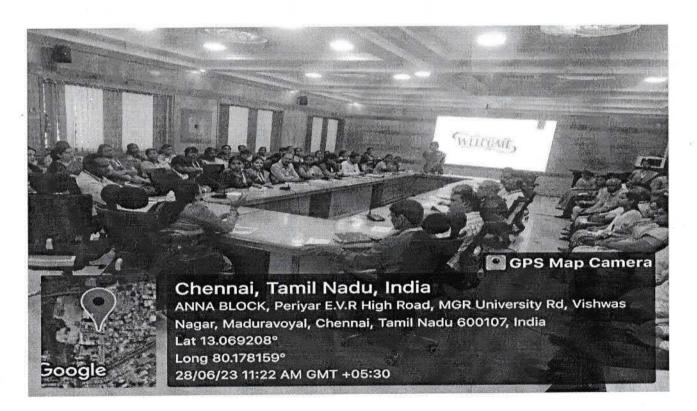
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IV QUARTERLY UNIVERSITY IQAC MEETING - ACADEMIC YEAR 2022-2023









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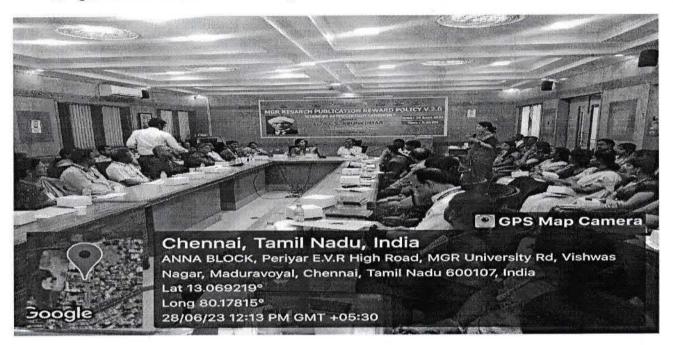


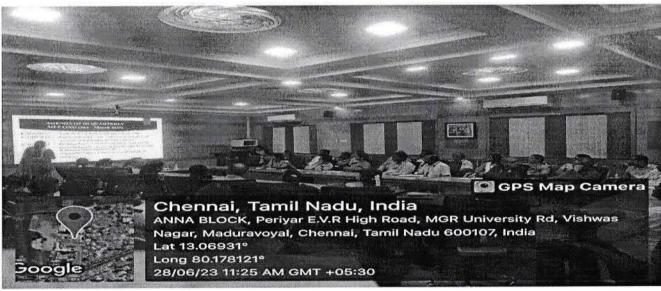




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IV QUARTERLY UNIVERSITY IQAC MEETING - ACADEMIC YEAR 2022-2023





Director-IQAC

Dr.Malini Pande

IQAC

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Dr.S.Geethalakshmi

Dr. S. GEETHALAKSHMI VICE CHANCELLOR Dr. M.G.R.

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Attendance Sheet



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	Attendance Sheet	
Event Name	4th Quarterly University IQAC Meeting	11:00 AM
6	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023
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	Attendance Sheet	
Event Name	4th Quarterly University IQAC Meeting	11:00 AM
	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023
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Event Name	4th Quarterly University IQAC Meeting	211:00 AM
a	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023
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	Attendance Sheet	
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	Attendance Sheet		
Event Name	4th Quarterly University IQAC Meeting	11:00 AM	
0	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023 Dept: IQAC	
V _{SSSS}	Seminar Hall		

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48	C-DHARSHIM1	English	P	dharshini.eng@olamardu.a	9003165913	Clarkin
49	H.DUS	Pharmacy	Asst.prof	devi pharmadingdo.	87983/5446	R_
50	Dr. G. BHAVANI	AHS	Assoc PROF	bhavasii priey@demide ai in	9940019626	syl:
51	Dr. A. Anvenda	t cma	1714 BHEAD	auwadha tommo drmgrdu to m	9140120289	dar
52	K.R. Abana	CMA	Aut prol	dyngadu-w-in abaina-unnméidongun	9962928364	At
53	Dr. N. Jayach	Clam Engy.	Prof. / Head	11.101		Lune
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Attendance Sheet



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	Attendance Sheet	
Event Name	4th Quarterly University IQAC Meeting	11:00 AM
	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023
Y	Seminar Hall	Dept: IQAC

S.No	Name	Department	Designation	E-mail ID	Contact Number	Signature
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University with Graded Autonomy Status (An ISO 21001 : 2018 Certified Institution) r E.V.R. High Road, Maduravoyal, Chennal-95. Tamiinadu, India

Attendance Sheet



	Attendance Sheet	
Event Name	4th Quarterly University IQAC Meeting	11:00 AM
	Venue: Dr.M.G.R Educational and Research Institute	Date: 28-06-2023
9	Seminar Hall	Dept: IQAC

S.No	Name	Department	Designation	E-mail ID	Contact Number	Signature
Ь	Dr.A-KAVIARASI	DU EST	Ano Profund	Kovicrasi phy Odrmard	9841490925	They
69	S.P. MACINI	Jyy Ex7	Teaching Asst	The state of the s	9710344551	Got T
	Dr.J.P. Suchiska	54 EQS	Anso Professor	Suchitra haldsinger	9003173965	2
	Dr. A. Amilla	FMILL		Hod eng dringsduce		N.
	Dr. Malry Pand		Director	ar-prode drugide		3 1/2
	Dr. M.S Shubhashre	The second section is a second	JR FYET	Jr-fyet (adringrau:		15
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Director-IQAC

Dr.Malini Pande



Vice Chancellor 4/7/23

Dr.S.Geethalakshmi
Dr. S. GEETHALAKSHMI
VICE CHANCELLOR
Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
(DEEMED TO BE UNIVERSITY)
PERIYAR E.V.R. HIGH ROAD,

MADURAVOYAL, CHENNAI-600 095.