



**Dr. M.G.R.**  
**EDUCATIONAL AND RESEARCH INSTITUTE**  
**DEEMED TO BE UNIVERSITY**



University with Graded Autonomy Status

(An ISO 21001 : 2018 Certified Institution)

Periyar E.V.R. High Road, Maduravoyal, Chennai-95. Tamilnadu, India.

**IQAC – FIRST QUARTERLY UNIVERSITY MEETING**  
**2023-2024**  
**Minutes of the Meeting**

Agenda :

1. Enhancing Observer ship/Internship
2. Industry Professors
3. Internship Policy

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**2023-2024**

**Meeting on: Enhancing Industry Collaboration/Improving Internships**

**Date:** 15/09/2023

**Time:** 02.00 PM

**Location:** Seminar Hall, Anna Block

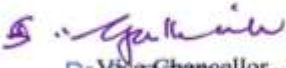
**Agenda**

- a. Observership (for Health Science Students – Medical, Dental, Nursing, Physiotherapy, Allied Health Sciences and Pharmacy) – current status, suggestions for improvement
- b. Internship opportunities availed by Engineering & Technology students, suggestions for improvement
- c. Inducting Industry Professors in the Departments – Action Plan
- d. Suggestions for developing an Internship Policy
- e. Suggestions for improving industry collaboration

**Meeting Summary**

- The meeting started with the opening remarks by IQAC Chairperson and Vice Chancellor Dr. S. Geethalakshmi welcoming all the members. The Vice Chancellor mentioned in her opening remarks that IIPC & IQAC of our University has to plan meticulously for a better outcome in the next academic year. Next Dr.C.Balakrishnan, Dean Placement & IIPC delivered a presentation about the activities related to industry collaboration, the process followed for the same, and the work flow of Industry Institute Planning Cell (IIPC) regarding providing internships to students. He told about the 3 I in his presentation: Internship, Industry Project, Industry workshop. After his presentation the meeting was opened for discussion.

  
Director-IQAC  
Dr. Malini Pande  


  
Dr. Vice Chancellor  
Dr. S. Geethalakshmi  
Dr. M.G.R.  
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- The Vice Chancellor Dr. S. Geethalakshmi enquired about the availability of an integrated management system to record the outcomes of the internship programs offered by IIPC and was informed by Dean – IIPC regarding the process through which the data was recorded. . She instructed IIPC that all Departments should get the links to record the internship details. The Vice Chancellor also told that Medical/Dental /Nursing/Physiotherapy/Allied Health Science & Pharmacy have to concentrate more on Observership.
- Dr.M.Ganesan, Joint Registrar-CDC informed the members that according to 2022 curriculum, internship is mandatory for all Engineering Departments in the II semester. There was a discussion regarding increasing the duration of the internship, providing OD to students whenever they get an opportunity to go for internship, and curriculum revamping to provide more hours for practical training/internships. Dr.G,Brindha, Head, FOMS and Dr. Viji Vinoth, HoD FOCA gave their inputs on this topic.
- Dr.M.Ganesan, Joint Registrar-CDC informed that 1 credit is given for the UG and 2 credits are awarded for the PG courses in the engineering departments. The Vice Chancellor Dr. S. Geethalakshmi suggested that curriculum can be revamped to provide more hours for internship and to provide extra credits for these hours.
- Vice Chancellor Dr. S. Geethalakshmi instructed Dr.C.Balakrishnan, Dean IIPC to conduct separate meetings for MBA/Medical/ Engineering/Commerce Departments along with their HODs to frame the internship policies. Online internships can be arranged for M.C.A students. Reputed institutes offering internships have to be brought in to our campus to improve the quality of our students. Resource persons from such Universities/Institutes have to be brought in to our campus for guest lectures, special lectures, skill training, workshops, Industrial visits etc. VC enquired about student feedback regarding internships from IIPC Dean. Dr.C.Balakrishnan IIPC Dean commented that the numbers of hours allotted for skill development are not enough to cater to the needs of the industry.



Dr. S. Geethalakshmi  
VICE CHANCELLOR  
Dr. S. Geethalakshmi  
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- Dr.C.Balakrishnan, Dean IIPC thanked Dr.N.S.Shubhashree , Deputy Director-IQAC for connecting the University with a US based Company called Instagana. This company is getting contracts from US based IT firms and those projects are allocated to our students. 3 students from E&T have got offer letters from the company with a very good salary package. VC has appreciated Dr.N.S.Shubhashree , Deputy Director-IQAC for bringing this pivotal contact and said our University is in need of these types of internships. Vice Chancellor Dr. S. Geethalakshmi asked the Heads of Departments if all of them are connected with IIPC. Are they getting links provided by IIPC? Do let us know about any challenges faced by the Departments during this process. She enquired about the internship programs carried out in each Department, about its outcome, and its current status.
- Dr.C.Balakrishnan, Dean IIPC, requested all HoDs to send all the relevant information (both soft copy & hard copy) about the industry training received by their students as soon as it is completed (in each semester, every month) through Dean E&T, so that he can maintain the records.
- Vice Chancellor Dr. S. Geethalakshmi asked Dr.K.Geetha, Principal of Faculty of Education , Dr.Viji Vinod, HoD FOCA- Dr.Brindha, HoD, FOMS, Dr.C.B Senthilkumar, HoD, Commerce about the current process of storing the internship data. Dr.Brindha HoD,FOMS said the system available now (Jackprodigy ) is not up to speed to store data. As of now they are storing data in drive. To this Dr.Kalpalatha , Additional Dean E&T suggested that Departments can buy cloud space to improve storage.
- Dr.Anitha, Hod English said students are being sent to Colleges & Schools in Ambathur for front desk jobs. She suggested that their students can be sent to different Departments like IIPC, International Relations, Events, and Online Programs for internship trainings.



*S. Geethalakshmi*  
Dr. S. GEETHALAKSHMI  
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- Dr.Rajnish Shatal Borkar , Principal ACSMCH suggested that value added courses on AI & IOT can be given to their students. VC asked Dr.Balakrishnan, Dean IIPC to connect with hospitals to arrange trainings for the medical students. She said to explore the possibility for signing a MoU with Apollo Hospital, Vanagram for the benefit of the medical students. Dental students need more number of training programs, Conferences, Workshops etc. and all these should be arranged. For Dental & Medical we need to increase technical programs & provide observership opportunities. Vice Chancellor Dr. S. Geethalakshmi asked Dr.Rajnish Shatal Borkar , Principal ACSMCH to introduce value addition life skilling programs/ programs on ethics/additional certifications/ certifications from another hospitals/or association for the students.
- Dr.Rajeswari Hari, HoD Department of BIOTECH was asked about the outcome in the internship trainings. She said her students are sent to phytological/immunogenic studies in biotechnological organizations. Vice Chancellor Dr. S. Geethalakshmi, instructed them to store all the data properly - scanning the hard copies and uploading in drive or IMS.
- G.Tharani , Assistant Professor ,Faculty of Physiotherapy told about the MoU that they have signed with IIT. They also told about a start up that converted Dental chair to a wheel chair. Faculty of Nursing was advised to arrange internships with TNMSC and Apollo Hospitals for the nursing students.
- Dr.A.Manojbabu , Deputy HoD Dept of Mechanical Engineering informed that they have sent 5 students to Malaysia for training. For training in TVS company 90 students were sent. The Department informed that new skill development programs need to be identified in the area of digital manufacturing, AI/ML, Robotics etc.
- Dr.C.B.Senthilkumar, HoD, Commerce said his final year students are being sent for corporate secretary ship training. Dr.J.Sridevi, Dean Cope/ IQAC (i/c) said financial planning students are sent for training in SEBI, HDFC, & ICICI.



Director IQAC  
Dr. Malini Pande

*S. Geethalakshmi*  
Dr. S. GEETHALAKSHMI  
Vice Chancellor  
Dr. S. Geethalakshmi  
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- Vice Chancellor Dr. S. Geethalakshmi appreciated Department of Hotel Management for providing good internships to their students.
- Mr.Jibin, Assistant Professor, Dept of Defence & Strategic Studies informed that they are in process of signing MoU with ISSB for providing skill based training to their students.
- Finally Vice Chancellor Dr. S. Geethalakshmi instructed the IQAC to frame a Committee for creating internship policy of the University and update the curriculum accordingly.
- The Meeting ended with a note of thanks.

**Resolution:**

- IQAC to frame a Committee for creating internship policy of the University and update the curriculum accordingly.



*S. Geethalakshmi*  
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**ATTENDANCE LIST**

S.No	Name	Designation	Department
1	Dr. S. Geethalakshmi	Vice Chancellor	University
2	Dr.Malini Pande	Director- IQAC	IQAC
3	Dr.N.S.Shubhashree	Deputy Director-IQAC	IQAC
4	Dr.M.Ganesan	Joint Registrar-CDC	CDE,OBE
5	Dr.J.Sridevi	Dean	Dean Cope/ IQAC (i/c)
6	Dr.C.Balakrishanan	Dean- Placement	PLACEMENT CELL /IIPC
7	Dr.N.Ethiraj	Dean E&T	Mechanical
8	Dr.K.Satyanarayan	Dean-H&S	H&S
9	Dr.Rajinish Shatal Borkar	Principal/Professor	ACSMCH
10	Dr.M.K.Karthikeyan	Additional Principal	Dental
11	Dr.K.Geetha	Principal /B.Ed	Education
12	Dr.Viji Vinod	HoD	FOCA
13	Dr.Rajeswary	HoD	Department of BIOTECH
14	Dr.S.Geetha	HoD	Department of CSE
15	Dr.J.Johnson	HoD	Department of Maths
16	Dr.K.Saravaanan	HoD	Faculty of EEE
17	Dr.A.Anitha	HoD	English

  
Director-IQAC  
Dr.Malini Pande

  
Dr.S. GEETHALAKSHMI  
Vice Chancellor  
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18	Dr.U.Jayalatsumi	HOD	ECE
19	Dr.N.Jayachitra	HoD	Chemical
20	Dr.T.Kavitha	HoD	Department of Civil
21	Dr.C.B.SenthilKumar	HoD	Commerce
22	Dr.G.Brindha	HoD	FOMS
23	A.Srilekha	Assistant HoD	Viscom
24	Dr.A.Manojbabu	Deputy HoD	Mechanical
25	A.V.Sekhar	SR.HoD	HMCT&Denovd
26	Dr.Dahila Sam	Professor	IT
27	P.J.Jibin	Assistant Professor	Defence Studies
28	T.P.Dhanush Ram	Assistant Professor	Viscom
29	R.Ruth Saranya	Assistant Professor	Nursing
30	G.Tharani	Assistant Professor	Physiotherapy
31	K.Vasanthi	Assistant Professor	HRM
32	Dr.M.Swarna	Assistant Professor	EcE
33	S.N.Kalaiselvi	Assistant Professor	CS(Phase II)
34	S.Rajarajeshwari	Assistant Professor	Fashion Desgin(PH-II)
35	E.Thirumurgan	Lecture	AHS
36	K.Kishorkara	Lecture	AHS

  
Director-IQAC  
Dr.Malini Pande

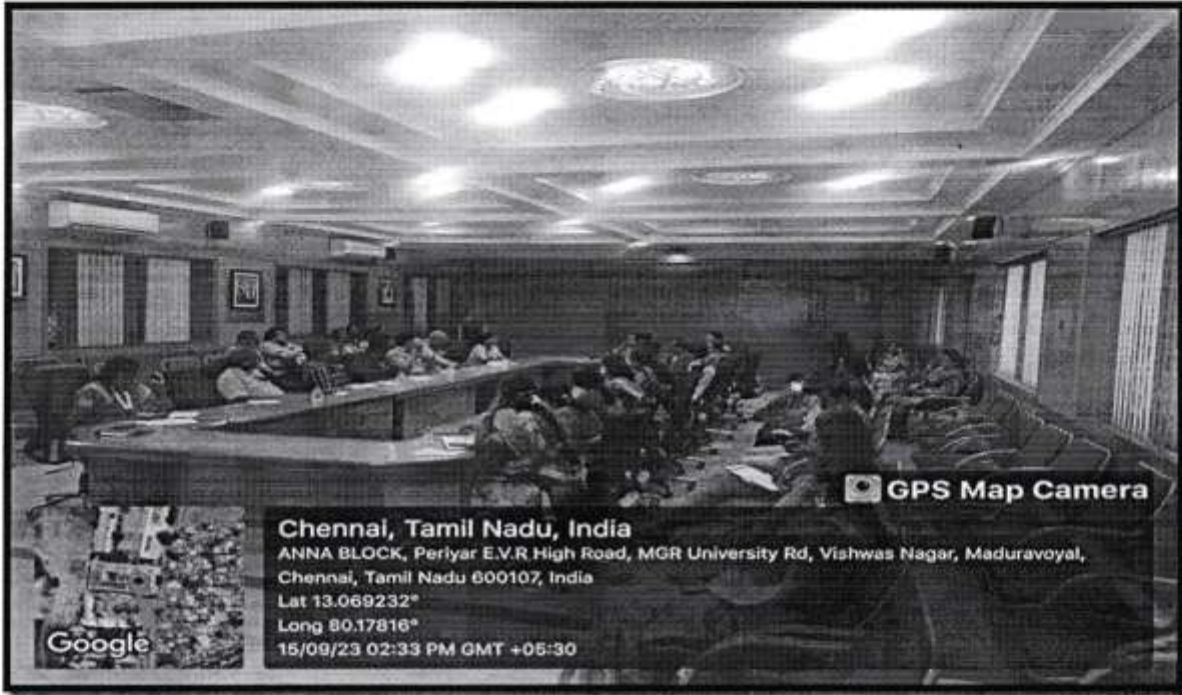
  
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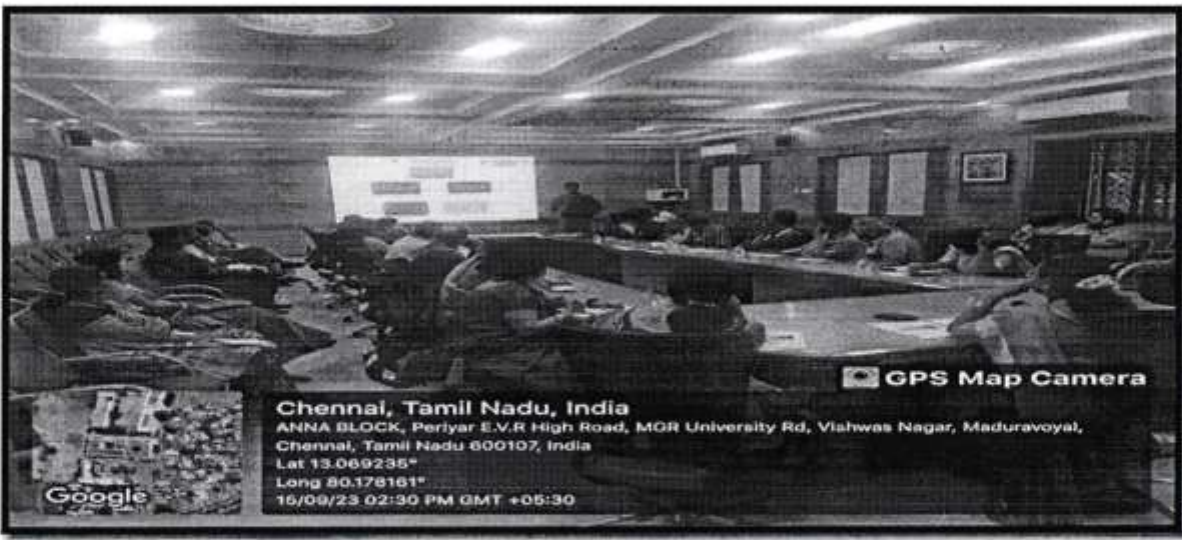


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*S. Geethalakshmi*  
 Vice-Chancellor  
**Dr. S. Geethalakshmi**  
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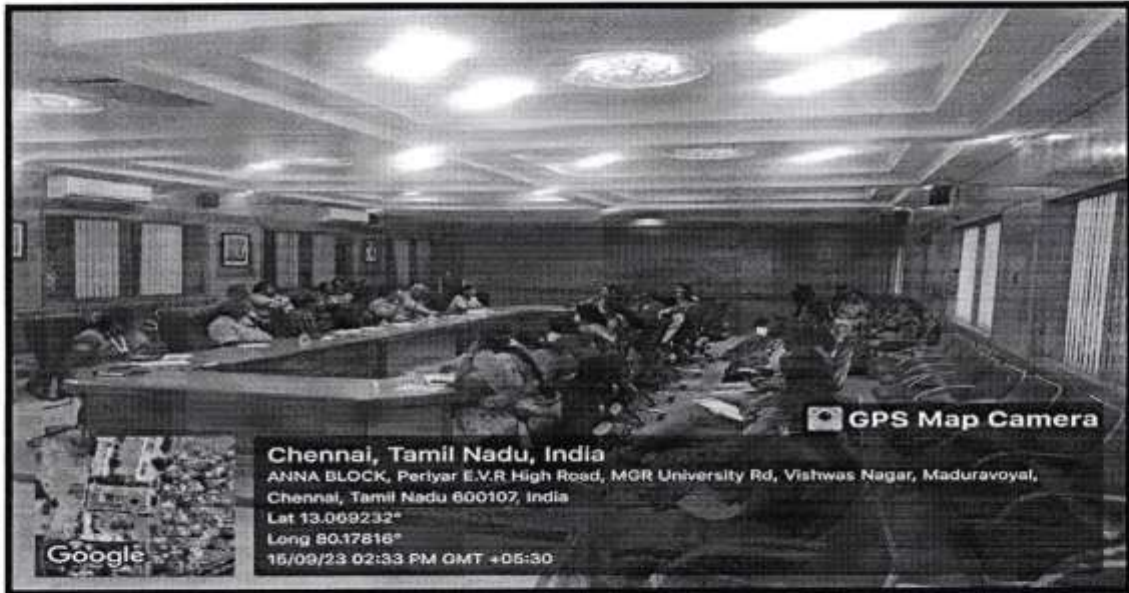




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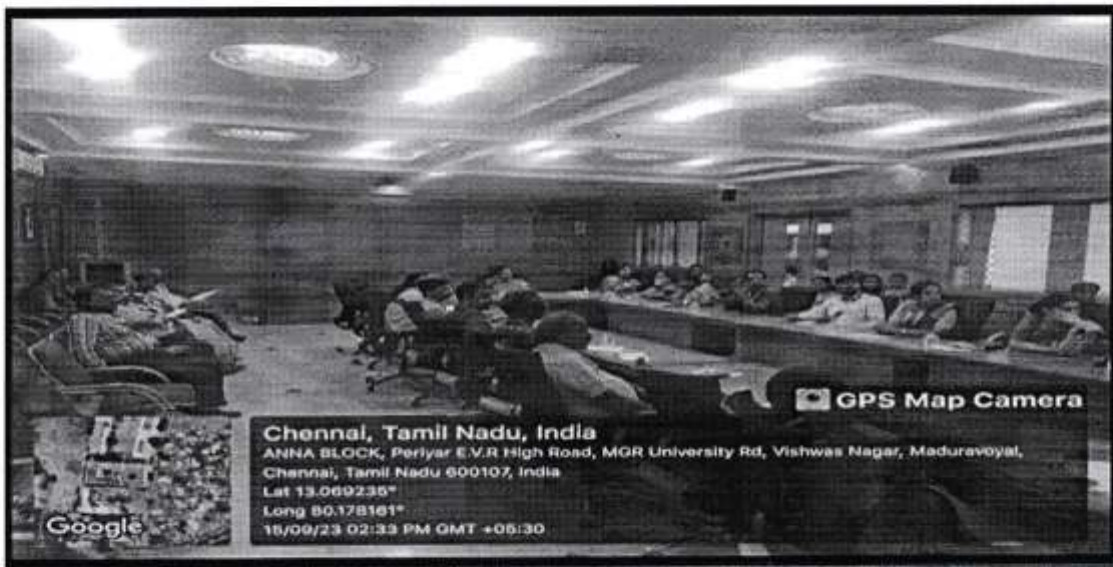


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Attendance Sheet		
Event Name	IQAC Industry Collaboration	2.00 pm
	Venue : Dr.M.G.R Educational and Research Institute Seminar Hall	Date:15/9/2023 Dept: IQAC

S.No	Name	Designation	Department	Signature
1	Dr. GEETHA	Vice Chancellor		
2	Dr. Malini Pande	Director-IQAC	IQAC	
3	Dr. N.S. Shubhashree	Dep. Dir IQAC	I 4V	
4	Dr. M.K. Karthikeyan	Additional Principal	Dental Surgery	
5	Dr. O. Ethiraj	Dean EIT	mechanical	
6	Dr. K. GEETHA	PRINCIPAL B.EE	Education	
7	Dr. U. Mod	HOD FOCA	FOCA	
8	Dr. C. Jaleel Ahmed	Dean Placement	Pharm / IITC	
9	Dr. M. Ganesan	Joint Registrar	(SAC, OBE)	
10	Dr. J. Sridevi	Dean	Dean-CPE (P&T)	
11	Dr. Rajeswaryani	Prof & Head	Biotech	
12	Dhanush Ram	Asst. Prof.	Vision	
13	Sulekha	Asst Prof.	Vision	
14	Dr. T. Johnson	Hon / math	Maths	
15	Dr. K. SARAVANAN	HOD / EEE	CEE	
16	Dr. U. Jayalaxmi	HOD / ECE	ELE	
17	Dr. N. Jayachitra	HOD / Chem. Engg	Chemical Engg.	
18	JIBIN.P.S	Resident Asst. Prof.	DEFENCE	
19	Dr. A. Anitha	HOD / English	English	
20	Dr. RAJNESH SITAL	Principal	ACS Medical College	

BORIKAR



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Attendance Sheet		
Event Name	IQAC Industry Collaboration	2.00 pm
	Venue : Dr.MG.R Educational and Research Institute Seminar Hall	Date:15/9/2023 Dept: IQAC

S.No	Name	Designation	Department	Signature
21	Dr. DAHRIA SAM	Prof.	IT	Dahl
22	A.V SEKHAR	Sr. HOD	HMETS/DEVELOP	October
23	Dr. S. GEETHA	HOD	CSE	S. Geetha
24	DR. A. MANOJ BABU	DI. HOD	MECHANICAL	15/9/23
25	Dr. T. KAVITHA	HOD	CIVIL	KT
26	MR. R. Ruth George	Asst Professor	Nursing	T. George
27	Mrs. G. Tharani	Asst. Professor	Physiotherapy	G. Tharani
28	DR. G. Brinda	Prof & Head	FOMS	Brinda
29	K. Vasanthi	Asst Prof. II	HRM.	K. Vasanthi
30	Dr. M. Swarna	Associate Prof / Lecturer	ECE	M. Swarna
31	F. Thirumuvugan	Lecturer	AHS	F. Thirumuvugan
32	K. Kishorkumar	Lecturer	AHS	K. Kishorkumar
33	Dr. K. SATYANARAYAN	Dean (HRS)	HRS	K. Satyanarayan
34	Kalaiselvi S.N	Asst. Professor	CS (Pharm II)	Kalaiselvi
35	S. Rajarajeshwari	Asst. Professor	Fashio. Desig (P-II)	S. Rajarajeshwari
36	DR. B. Senthil Kumar	H.O.D	Commun	B. Senthil Kumar
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