

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

# IV QUARTERLY MEETING (April 25 to June 25)

## **Minutes of the Meeting**

#### Agenda

Series of Deliberations on Skill Development Integration for Students through Coursera Platform

Meeting 1 - 26/04/2025 - Preliminary Discussions and Deliberations

Meeting 2 - 05/05/2025 – Implementation Strategies

Meeting 3 – 12/06/2025 – Official Launch

#### Meeting 1

Minutes of Meeting conducted by IQAC & the Office of Planning &

**Development** 

Date of the Meeting: 26/04/2025

**Time: 3:00pm** 

Venue: Seminar Hall

#### Introduction

The Internal Quality Assurance Cell (IQAC) and the Office of Planning & Development convened a meeting to explore the modalities for implementing Coursera courses across various programs of our University. The meeting was held on **April 26**, **2025**, from **3:00 PM** at the **Anna Block Seminar Hall**. Dr. MaliniPande, Addl. Registrar – P&D and Director IQAC, welcomed all Heads of Departments and provided a brief overview of Coursera's history in our University in her opening remarks.

#### Agenda

Modalities of implementing Coursera Courses in various Programs of the University

## **Key Discussion**

**Dr. Malini Pande** Director IQAC suggested several approaches for integrating Coursera courses:

- ➤ Up to 20% of the curriculum can be replaced with Coursera content
- > Introduction of new programs
- > Courses can be leveraged for internal assessments
- Standalone value-added courses can be introduced to encourage multidisciplinary learning

Students completing these courses will receive certificates from reputed educational institutes and multinational companies. A major challenge identified was implementing Coursera for second and third-year students. Dr. Malini requested all HoDs to deliberate with their respective departments and devise suitable mechanisms for implementation.

- **Dr.** Ganesan, JR, CDC, raised a query about collecting fees from higher-year students and suggested implementing it for PG students also, albeit with limited enrollment. He proposed making Coursera courses a compulsory component under open electives. He also questioned the course completion outcomes for students who fail the certification.
- **Dr. Parameswari**, COE -Exam Section expressed concerns about how Coursera courses would be integrated with the examination system and their reflection on grade cards. However she appreciated the idea and told that it can be done after further deliberation.
- **Dr. S. Geetha**, HoD, CSE, highlighted the need for detailed planning for daily implementation within the curriculum.
- **Dr. N. Ethiraj**, Dean (E&T), proposed that Coursera courses could be made mandatory for the 2025–2026 batch. He also inquired about the duration of these courses.



- **Dr. Latha,** COE-Exam Section raised a concern regarding first-year students' ability to cope with Coursera, suggesting that beginner-level courses should be considered for them.
- **Dr. Malini** Director IQAC further prompted the group to consider:
  - ➤ Whether Coursera courses should be treated as internal or external components of the curriculum.
  - Whether they should be included as compulsory or value addition courses within the academic structure.
- **Dr. Viji Vinod**, HoD, FOCA, proposed offering Coursera courses as a 1-credit ability enhancement course. However, she cautioned against evaluating an entire student category based solely on Coursera certification.
- **Dr. N. Harikrishnan**, Principal, Pharmacy, expressed concerns about the relevance of Coursera courses in health science disciplines. He shared previous difficulties in stakeholder engagement for similar initiatives and suggested conducting a student interest survey.
- **Dr. V. Kalpana Devi**, Principal, Allied Health Sciences, agreed to consult stakeholders to understand their interest and feasibility.
- **Dr. Senthilvelan**, JR Research, shared a past challenge where students questioned the need to pay for courses not reflected in the timetable. He also asked how to address situations where only a portion of students opt for Coursera—how would the remaining be assessed?

From the collective deliberation, it was considered feasible to pilot the Coursera initiative with First Year E&T and First Year BCA students. However, challenges were noted for part-time learners due to time constraints.

- **Dr. Jayachitra**, HoD, Chemical Engineering, inquired about implementing Coursera for PG students, though she acknowledged the limitation in student strength.
- **Dr. Kavitha**, HoD, Civil Engineering, referenced NBA guidelines which allow for 40 hours of self-learning for a 4-credit subject (totaling 120 hours). She proposed utilizing this provision to integrate Coursera.

**Dr. S. Geetha**, HoD, CSE, also highlighted the success rate of online learning during the COVID-19 pandemic, where students earned certificates from platforms like Udemy and NPTEL.

Dr. N. Kanya, Dean (Student Affairs), added that students could also opt for interdisciplinary courses such as Digital Marketing and Excel.

A representative from the **Department of Commerce** requested two days to hold internal discussions with their faculty..

**Dr. Viji Vinod** suggested making Coursera courses optional, allowing students to choose based on interest. In response, **Dr. N. Ethiraj**, Dean (E&T), remarked that unless made mandatory, students may not take them seriously.

Key decisions included:

- ➤ Up to 20% of the curriculum can be substituted with Coursera courses under the CBCS (Choice-Based Credit System) framework.
- > Opportunities for **new interdisciplinary programs** (e.g., **Genomic Studies** under Pharmacy).
- ➤ Utilization of Coursera courses for **internal assessments** and continuous evaluation.
- Adoption of value-added and standalone certification programs to promote multidisciplinary learning.

# **Concluding Remarks**

The meeting concluded with the following action points:

- ➤ Each Department HoD will conduct internal meetings with faculty members to discuss possible implementation strategies.
- The Dean (E&T) will convene a follow-up meeting with all HoDs and submit the outcome in 2 days.
- ➤ Dr. Malini Director IQAC requested Dr. N. Ethiraj Dean E&T to draft a model for integrating Coursera courses into the curriculum.



## **Meeting 2**

# Minutes of Meeting conducted by IQAC & the Office of Planning &

**Development** 

Date of the Meeting: 05/05/2025

Time: 11.30am-12.30pm Venue: Seminar Hall

- A follow-up session was held with Heads of Departments (HoDs) to discuss department-specific strategies for implementing Coursera content.
- Coursera representative presented a detailed presentation regarding the online platform
- Basic login details, course builder, evaluation procedures, course catalog and other details were presented in detail'
- Dr.MaliniPande, informed the HoDs and deans to convene department wise meetings and identify the courses in the curriculum, that can be blended with coursera
- The **Dean (Engineering & Technology)** convened a second-level meeting on 05/05/2025 to streamline course mapping and operational integration.
- Faculty of Management studies, Commerce and Computer Applications convened departmental meetings and identified their courses.
- The identified courses will implement coursera courses from the academic year 25-26.

# Key decisions included:

- The Faculty of E&T, Commerce, Management studies, Computer Applications and Allied Health Sciences have convened department wise meeting and identified the courses that can be blended with coursera from the academic year 25-26
- ➤ Other departments/Faculty will deliberate on the possibilities of including the coursera through their curriculum.



# Meeting 3 (12/6/25) - Official Launch& Implementation strategy meeting

Date of the Meeting: 12/06/25

Time: 12.30pm

**Venue: SLMCH Campus / Seminar Hall** 

The University-Coursera partnership was officially launched on 12.06.2025 by Hon'ble Chancellor Dr. A.C. Shanmugam, and Hon. President, Er.ACS.Arunkumar marking the commencement of global upskilling opportunities for students.

## Implementation Strategy Discussion:

Subsequent to the official launch, a meeting was convened by the Office of Planning & Development for all HoDs and Faculty Heads.

Each **Department finalized Coursera course alignments** relevant to their domain and submitted implementation plans for integration into their curriculum.

Coursera Director presented the details of various courses and login credentials.

He explained the procedures to select a course and elaborated on Course builder option to build our own course materials.

Dr.Kalpalatha Reddy, Addn. Dean (E&T) was enquiring about the available course and the availability to students. Mr.Malav explained that the courses can be of two types – one is mandatory for all students through curriculum and the other will be for the students to choose their course as per their interest. He clarified that there is no limitations for a student to choose his/her courses from the available courses.

Coursera Director clearly explained the assessment procedures for a concern raised by Dr.M.Ganesan regarding assessments.

Coursera Director explained about the course builder options available in the platform. The options are as follows

The staff handling a particular course, can utilize the available content for delivering the course. The staff members can modify the existing contents as per their requirements.



The staff can provide the entire contents from their side for the courses they are opting to deliver through Coursera.

Coursera Director also explained the procedures for the generation of MCQs and assessment questions through the platform.

# Key decisions included:

- ➤ The Faculty of E&T, Commerce, Management studies, Computer Applications and Allied Health Sciences have identified the courses that can be blended with Coursera from the academic year 25-26
- ➤ Log in credentials will be provided for staff handling the courses through Coursera for implementation.

Director IQAC

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Mice Chancellor

REGISTRAR
Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
(Deemed to be University)
Periyar E.V.R. High Road,
Maduravoyal, Chennai-600 095



# **Attendance Sheet**

S.No	Name	Designation	Department
1	Dr.Malini Pande	Director- IQAC	University
2	Dr.N.S.Shubhashree	Deputy Director – IQAC	University
3	Dr.V.Cyril Raj	Additional Registrar	University
4	Dr.T.Felix Kala	JR(E&T Affairs)	University
5	Dr.M.Ganesan	Joint Registrar-CDC	University
6	Dr.T.Godhavari	ACOE	COE
7	Dr.Parameswari	COE	Exam Section
8	Dr.V.Latha	Director-COE	Exam Section
9	Dr.E.T.Merlin Sathiaraj	JR-H&S	H&S
10	Dr.S.Senthil Velan	Joint Registrar (Research)/Special Officer- ARI	Research
11	Dr. Veenakirthikas	JR/Vice Principal	Physiotherapy
12	Dr.RM.Narayana	Dean Sponsored Research	Civil MGRERI
13	Dr.K.Sathyanarayana	Director-H&S	FOCA
14	Dr.T.Kalpalatha	Additional Dean- E & T	E&T
15	Dr. N.Kanya	Dean student Affairs IQAC (i/c)	Department of IT
16	Dr.J.Sridevi	Dean H&S	H&S

University with Graded Autonomy Status	
(An ISO 21001 : 2018 Certified Institution)	

17	Dr.N.Ethiraj	Dean E&T	E&T
18	Dr.G.Brindha	Professor & HoD	MBA
19	Dr.S.Geetha	Dean-HoD	CSE
20	Dr.S.Kasthuri	Dean	Online Programs
21	Dr.S.Nirmala	Addl-Dean (H&S)	MCA
22	Dr.V.Kalpana Devi	Principal	AHS
23	Dr.C.V.Senthilnathan	Principal	Physiotherapy
24	Dr.Hari Krishnan	Principal	Pharmacy
25	Dr.Viji Vinod	HoD	FOCA
26	Dr.T.Kavitha	HoD	Civil
27	Dr.K.S.Thivya	HoD	BME
28	Dr.R.Padmapriya	HoD	Commerce
29	Dr.A.Manojbabu	HoD	Mechanical
30	Dr.A.Nalini	HoD	EEE
31	Dr.U.Jayalakshmi	HoD	ECE
32	Dr.N.JayaChitra	HoD	Chemical Engg
33	Dr.G.P.sudha	HoD	Pol.Sci & Pub Adm
34	A.V.Sekhar	Sr.HoD	НМСТ
35	Dr.Preetha Geroge	Professor	Ist Year E&T
36	Dr.K.Rajan	HoD & Professor	Mechanical

37	Dr.T.Kavitha	HoD & Professor	Civil
38	Dr.K.Geetha	Principal	Education
39	Mrs.Kalpana	Nursing Tutor	Faculty of Nursing
40	Mrs.E.Sangeetha	Nursing Tutor	Faculty of Nursing
41	Ar.K.Indrapriya	Addl.HoD	Faculty of Arch
42	C.Tamilselvi	Addl.HoD-IT	IT
43	Dr.M.Bhuvaneswari	Deputy HoD	Online Programs
44	Dr.M.Sri Devi	Deputy HoD	Biotech
45	Dr.T.Kirubadevi	Deputy HoD/CSE -AI	CSE
46	Dr.S.Asrafi	Deputy HoD-MBA	MBA
47	Dr.P.DineshKumar	Deputy HoD-CFIS	CFIS
48	Dr.A.V.Santhoshkumar	Chemical Professor	Chemical
49	Dr.Ilamcheylian	Associate Prof	CA
50	M.Mahalakshmi	Associate Prof	Commerce
51	Dr.S.Kolanjiappan	Associate Prof	MBA
52	Mrs.Eswari.j	Associate Prof	Nursing
53	Pranitha.S.V	Assistant Professor	Food Science
54	R.Sasikala	Assistant Professor	Psychology
55	S.Dharanya	Assistant Professor	Fashion Desgin
56	S.Bhuvaneshwari	Assistant Professor	CS,Phase-II



57	J.Arunselvi	Assistant Professor	Physiotherapy
58	Mrs.R.Sakthi Abirami	Assistant Professor	AHS-ACS
59	Mr.Thirumurugan.E	Assistant Professor	AHS-ACS
60	B.Sushmita	Assistant Professor	FOA
61	A.Thanushree	Assistant Professor	Commerce

Director IQAC



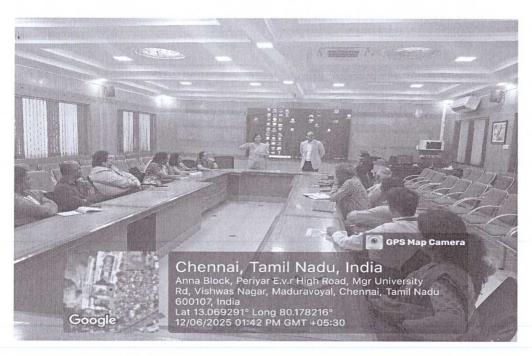
Calajanio Holu Mice Chancellor

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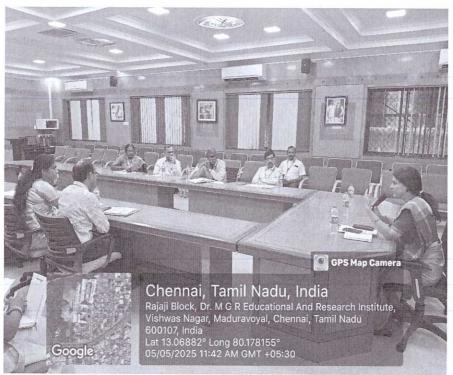
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Director IQAC and Rese

IQAC

mVice Chancellor

REGISTRAR Dr. M.G.R. **EDUCATIONAL AND RESEARCH INSTITUTE** (Deemed to be University) Periyar E.V.R. High Road, Maduravoyal, Chennai-600 095



# **Attendance Sheet**



	Attendance Sheet	
Event Name	Understanding Coursera & its Features	3.00 PM
9	Venue :Seminar Hall, Anna Block, Main Campus	Date:26/04/2025
		Dept: AR-P &D

S.No	Name	Designation	Department	Signature
11	DIM Sai Devi	Deputy Hop	BIOTECH	(Har)
12	S BHUVANESHWAKI	And Prof.	Cs Phan-11	SIZ
13	6 DHARANYA	Asst. Prof	Fashish Deign, ph. I	0
14	R. Socikala	Asst Professor	Psychology	1. in
15	Pravitha. S.v	Asst Professor	Food science	204/25
16	A.V. SEKHAR	Sr. HoD	HMCT	Drou
17	Dr. U. Jayalatowni	HOD-ECE	ELE	U. Z
18	Dr.S. Nimala	Addl-Dean(H&		gnsPar
20	Dr. K. GEETHA	PRINCIPA L	EDUCATION	Que
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22	Dr. K Rajan	HOD of Professor	Meetonical	Son alline
23	Dr. Tlancheylian J	Arrowciate Prof	CA	Sh
24	Dr. G KAY, THA	Professor 4 HOD	The Civil -	Ther's
25	Dr J. Srideri	Dean H Si	HAS	X





	Attendance Sheet	
Event Name	Understanding Coursera & its Features	3.00 PM
9	Venue :Seminar Hall, Anna Block, Main Campus	Date:26/04/2025
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S.No	Name	Designation	Department	Signature
26	Dr. N. JAYA CHHON	Drog / Wood	Chamical Enga	\$
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29	Dr. A. MALIM	Dean/ Head EEE	- SEE	ALL
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	Attendance Sheet	
Event Name	Modalities of Implementing Coursera Courses in Various Programs	11.30 AM
9_	Venue :Seminar Hall, Anna Block, Main Campus	Date: 05/05/2025
		Dept: AR-P &D

S.No	Name	Designation	Department	Signature
1	Dr. Malini Pande	AR-PrD/Dire	etorIOAC	HL
2	Dr-S. Senky Veden	,	Research	12
3	Doron-Etzibon	gaan Eds	0	21.17
4	Dr. M. Garelon			+ Am
5	DRV KALPANA DEVI	PRINCIPAL 1/2	Alls	VILLE
6	Dr.CV. Pantal Notten	Principal	Phyliotherpy	Elalas
7	Ar. Sushmita B	Asst Prof.	Architecture	RLA
- 8	Dr.S. Geetha	Head	CSE	S.Cesta
9	Dr. Up mod	Head- FOCA		Wy
10	Dr. U. Jaya loton	HOD	ECE	ひりころ
11	Dr. T. Godhavar	ACOE	COE	Prochain.
12	Dr. PARAMESWAR, SRIE	BYANTH COE	Exam section	Racery
13	fr m Haerrennen	Principal	phonog	- L.
14	Mrs. Kalpana l	Museun Tutor.	Murely.	Harphall
15	Mrs. Eswani . J	ASSO. Plat	Nursing	J bours.





	Attendance Sheet	
Event Name	Modalities of Implementing Coursera Courses in Various Programs	11.30 AM
9	Venue :Seminar Hall, Anna Block, Main Campus	Date:05/05/2025
		Dept: AR-P &D

S.No	Name	Designation	Department	Signature
16	Dr. K Rajan	Prof & Head	Mechania	L
17	A. THANUSHREE	Assistant Profesou	Commerce	ATT
18	M. Mchalakohmi	Associate prof	Commerce	8255
19		Director - con	Exam Section.	1895
20	Dr. N. Jaya CHETRA	Prof & Kead	Chemical Enger	Hung
21			9.0	700
22	Dr.T. KAVITHE	prof / Head.	civil Engg	Than: to
23	Dr. N. Kanga	Profitead	17	Nin
24	DV. A. MALIKI	PRDF / HEAD	EEE	A. Sel
25	S. Kstanjiappan	Associate Jorf.	Management Stud	a Dim
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EDICATIONAL AND RESEARCH INSTITUTE (A+)

	Attendance Sheet	
Event Name	IRAC IV-QUARTERLY MEETING [APril 25 to June 25]	On 1.30
9	Venue :Seminar Hall, Anna Block, Main Campus	Date: 12/06/2025
		Dept: AR-P &D

S.No	Name	Designation	Department	Signature.
1.	er Malini Pande	AR-POD	University	1-12
2.	Dr. E.T. Marson Swa	maly 512-1485)	1-) -\$ 5	Sulling
3.	Dr K. S. Things	HOD IBME	EXT	Some
4.	Dr. G. KAVITHA	HOD CCIVIL	Civic	Than
5	Dr.A. MANOJBAR	D HOD/MECH	MECHANICAL	12/6/2
6	Dr. rem. Naregers	Dean Sponsorey	و دین	te
1.	Dr. J. Falix Kok	JR (E + TAHON	university	Frai
8-	Dr. S. KASTHURS	Dean-online	online	Mast.
9.	DY.A. WALINI	ItOD FEE	DV. MGREDA	A. Eul.
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1.	Dr. M. Bhurana waru	Deputy Head - COP	Uninusity - Main	Asi
	Dr. S. ASRAFI	Deputy HOD-MBA	Faculty of Mg+ Studio	Aun Anu A
3 3	Dr. 9 Dineshkumow	HOD/Dept of CFIS	CFIS	Pal.
4.	Dr. A.v. Sanino Sleuma	chemical profesion	chemilas Eng	1.0.
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# EDUCATIONAL AND RESEARCH INSTITUTE (A.C.)

	Attendance Sheet	
Event Name	IQAC	
	IV - QUARTERLY MEETING [APTIL 25]	D 1.30
	Venue :Seminar Hall, Anna Block, Main Campus	Date: 12/06/2025
		Dept: AR-P &I

S.No	Name	Designation	Department	Signature
15	B. Vy Uned	Heal -Fort	FOCA	Ny
16	Dr. M. Ganelan	JR (COL)		5/42
: ¬	Dr. V. CYRIL R			1 April
18	Dr. or Edriraj	Dean EdT		01-LIZ
19	DV K-SATYANARAYANA	DIRECTOR (HAS)		Kidgm
ಎಂ	Dr. S. GEETHA	Dean - CSC- Head - CSC	CSE	s. caph
21	Dx. T. Kalfalatia	Addl-Dean -EST	ECE-EST	
22	Dr. N. Kanya	Dean-SADAT	17	NA
23	FV & Shubhashres	DR FYET	Iyr	15
			19 V 11	

Director IQAC

C. Bland 17th

REGISTRAR
Dr. M.G.R.

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